

Field Training Officer Certification
Hosted by the Springfield - Greene Co. Health Dept.
July 20-21, 2023
Springfield, Missouri



8:00 AM to 5:00 PM Each Day

This 16-hour "Train the Trainer" course will provide participants with the skills and knowledge required of a Field Training Officer. The course will cover the objectives of an FTO program, the FTO as leader and role model, and FTO ethical issues. Specifically, the course will equip FTO's with the knowledge and ability to provide supervision, evaluation and training for recruits during their field training and evaluation program. The course is designed to apply adult learning concepts, instructional and training techniques to promote and develop a recruit's knowledge of an ACO's duties, responsibilities and skills to perform competently as an Animal Control Officer. It includes standardized evaluation and remedial training forms used for documenting and recommending retention or rejection.

Program Goals and Objectives – Train the trainer; Train new recruits in order to prepare them to function as Animal Control Officers at the conclusion of their FTEP cycle; Provide professional development through training, certification and consultation; Promote the professional representation of the Animal Control Officer and the profession; Decrease department liabilities.

Testing Procedures – Individual/group project teaching presentation is required.

Course Participation – This course is limited to 20 students due to the scenarios and teaching assignments required of each student.

Class Location – Paragon Architecture, 637 W. College Street, Springfield, Missouri 65806.
Note: Students will need to park across the street at Mother's Brewing Company overflow parking - please look for the signs. Need directions? Please call Heather Kellough at 417-655-2759.

The Field Training Officer Certification Course costs just \$350 per student. To register, please complete and submit the attached registration form or visit www.accacademy.net (click on the "course calendar" link). Questions? Contact ACCA at 937-825-6709 or via e-mail at mkumpf@accacademy.net. Upon registration, you will receive a confirmation letter via e-mail.

Animal Control & Care Academy
Phone: 937-825-6709
mkumpf@accacademy.net
www.accacademy.net

Training Registration

Field Training Officer Certification
July 20-21, 2023
Springfield, Missouri



Animal Control & Care Academy
7559 Gardenside Drive
Dayton, OH 45414
Phone: 937-825-6709
mkumpf@accacademy.net
www.accacademy.net

Attendee Information

Name: _____
Name (2): _____
Name (3): _____
Name (4): _____
Agency Name: _____
Agency Address: _____
City/State: _____
Zip/Postal Code: _____
Country: _____

Agency Phone: _____
Agency Fax: _____
Your E-Mail: _____

Registration Fees

Course Fee: \$350.00 _____
x Number of Attendees: _____
Subtotal: _____
Total Due: _____

Payments must be received by 7/19/2023

Payment

- Check payable to ACCA**
- Credit Card (see below)**
- Purchase Order (attach)**

Registration Fees: \$350 for the complete course. You may pay for this training program either with an Agency Check, Personal Check, Purchase Order or Credit Card. Credit Card payments are processed via PayPal (Visa, MasterCard, AMEX, Discover). To pay via Credit Card, please e-mail or fax your registration form and check "credit card" on this form. You will then be sent a PayPal invoice via e-mail.

Mail this registration form and payment to:

Animal Control & Care Academy, 7559 Gardenside Drive, Dayton, Ohio 45414

If you submit this form via e-mail, please confirm that the form was sent by checking the "sent folder" in your e-mail application (your security settings may or may not allow this form to be sent via e-mail).

Questions? Contact ACCA at 937-825-6709 or via e-mail at: mkumpf@accacademy.net
ACCA Federal Tax I.D. #92-3481652

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