

Field Training Officer Certification
Hosted by Jefferson County Animal Control
September 24-25, 2026
Kearneyville, West Virginia



8:00 AM to 5:00 PM Each Day

This 16-hour "Train the Trainer" course will provide participants with the skills and knowledge required of a Field Training Officer. The course will cover the objectives of an FTO program, the FTO as leader and role model, and FTO ethical issues. Specifically, the course will equip FTO's with the knowledge and ability to provide supervision, evaluation and training for recruits during their field training and evaluation program. The course is designed to apply adult learning concepts, instructional and training techniques to promote and develop a recruit's knowledge of an ACO's duties, responsibilities and skills to perform competently as an Animal Control Officer. It includes standardized evaluation and remedial training forms used for documenting and recommending retention or rejection.

Program Goals and Objectives – Train the trainer; Train new recruits in order to prepare them to function as Animal Control Officers at the conclusion of their FTEP cycle; Provide professional development through training, certification and consultation; Promote the professional representation of the Animal Control Officer and the profession; Decrease department liabilities.

Testing Procedures – Individual/group project teaching presentation is required.

Course Participation – This course is limited to 20 students due to the scenarios and teaching assignments required of each student.

Class Location – Jefferson County Commission Fleet and Facilities Management, Conference Room, 128 Industrial Blvd., Kearneyville, West Virginia 25430. Need directions? Please call Jess Ebersole at 304-433-1935.

The Field Training Officer Certification Course costs just \$350 per student, for the FTO course only, or for both Basic ACO and FTO certification courses, \$895. For registrations received within 7 days of the start of training, please add \$50 late fees per person for processing and shipping additional training materials. To register, visit www.accacademy.net (click on the "course calendar" link and scroll down to the desired course). Questions? Contact ACCA via e-mail at mkumpf@accacademy.net. Upon registration, you will receive a confirmation letter via e-mail.

Animal Control & Care Academy

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