



SFinHome

LESSONS IN THE COMFORT OF YOUR OWN HOME

SFINHOME MEMBER POLICIES

2023/2024

SCHEDULE:

- 1) In-home lessons are provided Monday through Friday 2:30-8:30 PM. (Mornings are made available for lessons during school holidays and summer months). I am unavailable Saturday and Sunday due to other obligations.
- 2) The studio year runs from August 1st through June 30th.
- 3) The studio is closed and no lessons taught during the month of July, and during major holidays (the days surrounding Thanksgiving, Christmas, New Year, etc). The studio calendar is available on the SFinHome App or at SFinHome.com.
- 4) **Two weeks' notice is required for changes to lesson times.** Due to the complex nature of scheduling in-home lessons throughout the city, last-minute requests to change lesson days or times are extremely difficult to accommodate. Make-up lessons will not be offered for lessons missed due to failure to provide two weeks' notice. Use the scheduling form at SFinHome.com to request a new lesson time.
- 5) Families with two or more students in the home are expected to find a single day during the week to teach all students. Consistent failure to meet this expectation will require separate fees for each student based on their lesson lengths, instead of the discounted cumulative rate.

I AGREE TO THE SCHEDULING POLICY _____

CANCELLATIONS:

- 1) 48 hours' notice is **required** to cancel or reschedule a lesson.
- 2) Those who reschedule or cancel with proper notice are guaranteed a make-up lesson. No make-up lessons will be offered for cancellations within 48 hours of the scheduled lesson time.
- 3) In the event that the instructor must cancel a lesson a make-up lesson is guaranteed.
- 4) 30 days' notice by email is **required** if you wish to discontinue lessons. Tuition will continue to be collected until proper notice is given and the 30 days have elapsed.

I AGREE TO THE CANCELLATION POLICY _____

PAYMENT:

- 1) Tuition is a flat fee that remains constant regardless of the number of weeks in a month or the number of weekly lessons a student chooses to take during any given month.
- 2) Full tuition is collected **every** month except July.
- 3) Tuition is collected automatically on the 1st day of each month via STRIPE.
- 4) At the conclusion of lessons in June of each year a deposit of 50% tuition is required to reserve a spot on the schedule for the upcoming studio year. This deposit will be applied to the August tuition payment
- 5) If, in the unique circumstance, a student must miss lessons for an entire month during the studio year 50% tuition must be paid for that month to remain on the schedule. Failure to do so will forfeit that spot to a new student. This payment is **not** a credit and full tuition will be collected the following month.
- 6) Tuition is to be paid in full no later than the 10th of the month. Late payments will be assessed a 10% fee. After 30 days of non-payment, that lesson time will be forfeited.
- 7) Tuition will increase by 3.5% every year on January 1st. Economic forces, including inflation and gas prices, may require additional increases.

I AGREE TO THE FLAT MONTHLY FEE TUITION POLICY _____

Instructor Signature *Aaron Pike* Date _____

Student/Parent Signature _____ Printed Name _____ Date _____

Email: _____