

SFINHOME MEMBER POLICIES

2024/2025

SCHEDULE:

- 1) In-home lessons are provided Monday through Friday 9AM to 9PM only. Lessons (including make-up lessons) are not offered on weekends.
- 2) The studio year runs from August 1st through June 30th.
- 3) The studio is closed and no lessons are taught during the month of July, and during major holidays (the days surrounding Thanksgiving, Christmas, New Year, etc). The studio calendar is available at SFinHome.com/studio-calendar.
- 4) Make-up lessons are not offered for lessons during pre-scheduled breaks on the studio calendar.
- 5) **Two weeks' notice is required to change regularly scheduled lesson times.** Make-up lessons will not be offered for lessons missed due to failure to provide two weeks' notice. Use the scheduling form at SFinHome.com to request a new lesson time.
- 6) Families with multiple students must schedule all lessons on the same day. Consistent failure to do so will result in separate fees for each student instead of the discounted rate.

I AGREE TO THE SCHEDULING POLICY _____

CANCELLATIONS:

- 1) 48 hours' notice is **required** to cancel or reschedule a lesson.
- 2) Those who reschedule or cancel with proper notice are guaranteed a make-up lesson. **No make-up lessons will be offered for no-shows or cancellations within 48 hours of the scheduled lesson time.**
- 3) If the instructor must cancel a lesson a make-up lesson is guaranteed.
- 4) 30 days' notice by email is **required** if you wish to discontinue lessons. Tuition will continue to be collected until proper notice is given and the 30 days have elapsed.

I AGREE TO THE CANCELLATION POLICY _____

TUITION:

- 1) Tuition is a flat fee that remains constant regardless of the number of weeks in a month or the number of weekly lessons a student chooses to take during any given month.
- 2) Full tuition is collected **every** month except July.
- 3) Tuition is collected automatically on the 1st day of each month via STRIPE.
- 4) At the conclusion of lessons in June each year, a deposit equal to 50% of tuition is required to reserve a spot for the upcoming studio year. This deposit will be applied to the August tuition payment.
- 5) In the unique circumstance that a student must miss lessons for an entire month during the studio year, 50% of tuition must be paid for that month to remain on the schedule. Failure to do so will forfeit the spot to a new student. This payment is not a credit, and full tuition will be collected the following month.
- 6) Tuition is to be paid in full no later than the 10th of the month. Late payments will be assessed a 10% fee. After 30 days of non-payment, that lesson time will be forfeited.
- 7) **Tuition will increase by 3.5% every year on January 1st. Economic forces, including inflation and gas prices, may require additional increases.**

I AGREE TO THE FLAT MONTHLY FEE TUITION POLICY _____

Instructor Signature  Date _____

Student/Parent Signature _____ Printed Name _____ Date _____

Email: _____

RETURNING MEMBERS:

To reserve a spot on the 2024/2025 schedule a payment of 50% tuition will be charged to the payment method on file on July 1, 2024. ☐ I agree

The payment collected on July 1 is a credit that will be applied towards the first tuition payment of the 2024/2025 studio year on August 1. ☐ I agree