

**Hybrid - PS 31 PTA Meeting - Friday, April 11, 2025 8:20AM - 9:20AM**  
**Meeting Agenda/Notes**

**PTA Executive Board Members Present**

Lauren Fernandes, CO-President

Francoise Olivas, CO-President

Amy Yip-Ng, Treasurer

Kayla Santos-Cobo, CO-Secretary

Heather Milburn, CO-Secretary

Natalie Gabriel, Board Member

**Motion to Approve March Meeting Notes**

The notes from the March meeting have been approved.

- First Motion: Sean Thompson
- Second Motion: Erica Fama

**School Update - Principal Scarlato**

- 4th and 5th Graders are preparing for their ELA and Math exams - 4/29 - 4/30
- Field Day is set to take place from May 28 - May 30
- Offers for Middle School were sent out yesterday, April 10
- Students in 2nd and 3rd grade will begin Jazz class while 4th and 5th graders will start ballroom dance classes

**Virtual Prepping for 2025-2026 School Year Webinar - Ms. Gallo**

- Scheduled for May 1st
- During this meeting, parents will have the opportunity to meet the teachers for the upcoming year
- Teachers you meet may not be the same ones your child is assigned to next year
- Classroom assignments are not specifically linked to individual teachers
- Pre-K and Kindergarten teachers will be grouped together during the session

**School Update - Ms. Gallo**

- P.S. 31 applied for a reduction in class size but was not granted approval. We will share an update TBD
- 4th Grade Trip - 4th graders will be going on a trip with Greenpoint Historian Geoffrey Cobb

**Election for Next Year - Election committee needed, Vote on adding a 2nd board member - Lauren Fernandes, CO-President**

- PA/PTA Election scheduled for May 22, 2025 at 8:15 AM - P.S. 31 Library
- Must be in person to vote
- Nomination Committee - Kenneth Volandes and Heather Milburn

- A Google Form was created during the meeting and distributed to all attendees both in person and virtually to vote on a second board member

### **Motion to Approve Second Board Member**

The Second Board Member has been approved.

- Yes : 25 Votes
- No: 1 Vote

### **Positions**

- President/Co-President
- Treasurer
- Secretary/Co-Secretary
- Board Member - Marketing
- Board Member - Assemblies
- SLT (1 Position 2 year term)
- Title 1
- Title 1 Alternative

### **Spring Gala Fundraiser - Lauren Fernandes, CO-President**

- We need to buy and sell tickets for the Gala. Currently, we've sold only around 10 tickets, but we have assure the venue that there will be 100 attendees

### **Auction Items - Kayla Santos-Cobo**

- We have collected several items for the auction, but we would appreciate if parents and class parents could help promote the event and assist us in collecting more items
- Suggestion: Reach out to nearby businesses, such as restaurants, clothing shops, fitness centers, hotels etc

### **Spring Pop-up/Clothing Swap - Francoise Olivas, CO-President**

- Scheduled for May 3rd
- Partnering with The Wondermart
- We have 20 Vendors from The Wondermart
- P.S. 31 will have a Bake Sale
- Chess Team will be at the Chess Tables
- Clothing swap will take place in the parking lot

### **Chess Update - Sean Thompson**

- Brooklyn Team Tournament last sunday brought home a trophy
- Next Tournament is scheduled for April 26, 2025
- 14 attendees are confirmed for Nationals

### **Q&A**

**Meeting Notes 4/11/25**  
**Kayla Santos-Cobo & Heather Milburn, Co-Secretaries**

