

Hybrid - PS 31 PTA Meeting - Friday, June 13th ,2025 8:20AM - 9:20AM
Meeting Agenda/Notes

PTA Executive Board Members Present

Lauren Fernandes, CO-President

Francoise Olivas, CO-President

Amy Yip-Ng , Treasurer

Kayla Santos-Cobo , CO-Secretary

Heather Milburn, CO-Secretary

Natalie Gabriel, Board Member

Motion to Approve May Meeting Notes

The notes from the May meeting have been approved.

- First Motion: Tiffany Villacis
- Second Motion: Shannon Ritchey

School Update - Principal Scarlato

Accessibility Project

- P.S. 31 has been selected for an accessibility project, which involves the installation of an elevator
- Work is set to begin in the summer and is expected to take three years with the possibility of extending for five years.
- The main concern is the scaffolding, which will take up part of the yard which will impact recess
- The police department has agreed to close the street from 10AM to 1PM to allow students to play outside . TBD

****Fun Fact****

P.S. 31 Built in 1898

- St. Nicks to begin in September, delay last year was due to funds being tied up in Albany as it is a state grant
- P.S. 31 has a 94% attendance rate, making us ranked at number one in the district
- Second Annual Parade scheduled for June 18th
- Graduation for 5th graders is scheduled for June 23rd at M.S. 126
- Pre-K and Kindergarten graduations will take place on June 25th

Budget & Finances - Amy Yip-Ng , Treasurer

- The income and expense reports for year 2024-2025 have been reviewed and will be made available on the PTA website
- On going expenses are field trips and Adventure Land Trip

Communication and Engagement between Parents and the PTA

Brainstorm Session

- Meeting held on June 10th
- Brainstormed various communication strategies
- Bring back Coffee after drop off
- Committee to help promote the importance and benefits of ParentSquare

Tentative PTA dates include:

- Coin Drive: September 15th
- Pledge Drive: October
- Fall Fest: October 24th
- Bake Sale: November 2nd
- Winter Shop: December 8th
- Spring Party Gala: March 26th

Meeting Notes 6/13/25

Kayla Santos-Cobo & Heather Milburn, Co-Secretaries

