

**Hybrid - PS 31 PTA Meeting - Friday, September 20,2024 8:15AM - 9:20AM**  
**Meeting Agenda/Notes**

**PTA Executive Board Members Present**

Lauren Fernandes, CO-President

Francoise Olivas, CO-President

Amy Yip-Ng , Treasurer

Kayla Santos-Cobo , CO-Secretary

Heather Milburn, CO-Secretary

Natalie Gabriel, Board Member

**School Update - Principal Scarlato**

- Exciting news! PS 31 awarded a Gold medal for 2024 America's Best Schools with NCUST. Ceremony to be held September 27th 9:00AM - 10:00AM in the Playground. All parents are welcomed
- TBA - PS 31 to host the Middle school fair - 4th and 5th graders are encouraged to attend and are welcomed

**Ms. Kara's Updates - Kara Manber, Parent Coordinator**

- Kara introduced herself
- Parent's please reach out for assistance with Parent Square, NYC Schools account or any other administration questions you may have
- Brief description on NYC schools account regarding students attendance and grades
- Fun engagement for parents ! Recommendations for PS 31 Spirit week
- Picture day 10/29/24

**PTA Introduction including Name, Child's grade and position**

**The Role of the PTA - Lauren Fernandes, CO-President**

- The PTA's role is to work with administration and teachers to provide funding and community for the school
- PTA has funded enrichment programs such as Scribble, Art teacher and Music
- PTA also host community building events - examples from last year - Fall Fest & Bingo Night
- For questions regarding class size, teachers etc please reach out to administration

**(Add on)Francoise Olivas, CO-President**

- If you have a child enrolled, you are automatically a member of the PTA. We are just the elected board members
- We are a Title 1 school, which means that over 60% of our students fall below the Federal poverty level. Socio economic diverse school.

**Budget & Finances - Amy Yip-Ng, Treasurer**

- Review of last year's budget and the year to come

- PTA funds field trips - We estimate a total of \$20 per student - Goal is to have two field trips if within price range
- PTA funds Assemblies - Goal is to have 1 assembly per month
- PTA funds field trip t-shirts (Last year's t-shirt shown during meeting)

### **What's new for this year?**

- NEW - Family Photo shoot - 3 professional photographers with 10 minute slots approximately \$100 per slot. We partnered with Minted - A percentage of purchases will be sent to PS 31 PTA - Details to follow
- NEW - Expenses : Industrial fans, tables & chairs

### **Motion to approve Budget**

Budget approved

- First Motion - Magda Sadiq
- Second Motion - Kamen Jekov

### **Year at a glance - Francoise Olivas, Co-President**

- 9/23/24 - 9/30/24 - Pledge Drive Kickoff
- 9/25/24 - Garden work - In preparation for NCUST Award ceremony 8:15 AM - All are welcomed
- 9/27/24- NCUST Award Ceremony
- 10/11/24 - PTA Meeting
- 10/18/24 - 1st Green Team Meeting
- 10/19/24 - Family Portraits
- 10/27/24 - PTA Fall Fest 12:00PM - 4:00PM
- All of NOV - Charleston Wrap
- 11/3/24 - NYC Marathon - Bake Sale
- 11/8/24 - PTA Meeting
- 11/15/24 - Potluck Palooza
- 12/6/24 - Walk of Lights
- 12/9/24 - 12/12/24 - Wintershop
- 12/13/24 - Last PTA Meeting for year 2024

### **Pledge Drive September 23rd - September 30th - Lauren Fernandes, Co-President**

- Kickoff 9/23/24
- Goal 60k
- New system will be implemented
- 3 Pizza parties for classes with the most participation
- NEW - Frontstream - Other methods - Venmo, Cash, Check

### **Additional information**

- Coin Drive moved to Spring

**Fall Fest October 27th / Volunteers needed - Heather Milburn & Kayla Santos-Cobo - Co-Secretaries**

- Sunday, October 27th from 12:00PM-4:00PM Lorimer Between Meserole & Calyer
- Volunteers are needed to make this event a success
- View parent square for sign up information

Q&A - Natalie Gabriel, Board Member

**Next PTA Meeting October 11, 2024**

**Meeting Notes 9/20/24  
Kayla Santos-Cobo & Heather Milburn, Co-Secretaries**

