

**Virtual - PS 31 PTA Meeting - Thursday, February 12th , 2026 6:30PM - 7:30PM**  
**Meeting Agenda/Notes**

**PTA Executive Board Members Present**

Lauren Fernandes, CO-President  
Kayla Santos-Cobo , CO-Secretary  
Tiffany Villacis, CO-Secretary  
Amy Yip-Ng , Board Member - Marketing  
Natalie Gabriel, Board Member - Assemblies

**Meeting Norms - Lauren Fernandes, CO-President**

Meeting Norms were reviewed

**Motion to Approve January Meeting Notes**

The notes from the January meeting have been approved.

- First Motion: Shannon Ritchey
- Second Motion: Melissa Gelman

**School Update - Melissa Gelman**

- Career Week was a big success! Parents were invited into classrooms for a gallery walk
- February 3–5: Grades 3–5 had their Music Showcase performances
- Coming Soon: Music sessions will begin for Grades K–2
- February 4: Students celebrated World Read Aloud Day
- Gym Update: Students participated in the school’s own version of the Winter Olympics and were very excited
- Students had fun celebrating Super Bowl festivities
- Spirit Day – February 13: Spread love by wearing red and pink
- No School: February 16–20. School resumes on February 23rd
- Lice 101 Workshop: February 27 at 8:15 AM in the P.S. 31 library
- Half Day – March 5: Dismissal at 11:15 AM for Virtual Parent-Teacher Conferences
- March: Virtual presentation on summer camps (free and paid) at 6:30 PM
- ParentSquare Reminder: ParentSquare is P.S. 31’s main communication platform—please be sure to check it regularly for updates
- Happy Lunar New Year to all who celebrate!

**Budget & Finances - Lauren Fernandes, CO-President**

Budget and Finances were reviewed

**Kids Party - Tiffany Villacis, CO-Secretary**

- May 1st at Panna LIC from 4:00PM - 6:30PM
- Theme: Space Disco
- There will be games, a DJ, and food & beverages available for purchase
- Cost: \$10 per child (children must be accompanied by an adult)

- **Volunteers Needed:** We're looking for helpers to assist in running the event

### **Roaring 20's Gala & Auction - Lauren Fernandes, CO-President & Tannya Bautista**

- Theme: Roaring 20's
- March 27th, 7:00–11:00 p.m. at Princess Manor (open bar)

#### **Ticket pricing:**

- Presale: \$130 through March 1st
  - \$150 through March 23rd
  - \$160 at the door
  - Sponsor a teacher or staff member
- 
- Use the PTA Rewards Program for discounted tickets. Volunteers should email the PTA to receive a personalized discount code.
  - **Volunteers Needed:** We are looking for helpers to assist with securing auction items from local businesses

#### **Q & A**

**Next PTA Meeting - Hybrid - Friday, March 13th 8:15 AM - 9:15 AM**

**Meeting Notes 2/12/26  
Kayla Santos-Cobo & Tiffany Viillacis, Co-Secretaries**

