

**Virtual - PS 31 PTA Meeting - Thursday, December 18th , 2025 6:30PM - 7:30PM**  
**Meeting Agenda/Notes**

**PTA Executive Board Members Present**

Lauren Fernandes, CO-President  
Michal Motykiewicz, Treasurer  
Kayla Santos-Cobo , CO-Secretary  
Tiffany Villacis, CO-Secretary  
Amy Yip-Ng , Board Member - Marketing

**Meeting Norms - Lauren Fernandes, CO-President**

Meeting Norms were reviewed

**Motion to Approve November Meeting Notes**

The notes from the November meeting have been approved.

- First Motion: Jill Goodwin
- Second Motion: Danielle D'Agate

**School Update - Assistant Principal Gallo**

- The District Benchmark Administered
- MTSS (Multi-Tiered Systems of Support) Students completed an initial screener. A second screener will be administered in January.
- Student Council:
  - Community Service: Decorating P & P Shipping , 94th Precinct and caroling at the Senior Center on Monday
- P.S. 31 was awarded The Sustainability Grant of \$5000 for a green house in our garden
- P.S. 31 resubmitted the CEC Capital Funding Grant Application for our 3rd floor gym conversion. If approved, the space will be converted into a multipurpose room for speech therapy, occupational therapy, and related services.
- Allergic to Salad - All classes in grades 1-5 visited twice
- Congratulations to our Debate Team for coming in 1st place !
- Merch Collaboration with Jubilee
  - Submissions were open to 4th and 5th grade students, who created drawings showing what they love about Greenpoint.
  - Merchandise will be made from the winning designs, and a percentage of proceeds will go back to the PTA
  - \$1,000 up front to the PTA for the collaboration
- Class size - Four classes were requested to address class size reduction. No class reduction was granted last year
- School resumes January 5th

**Budget & Finances - Michal Motykiewicz, Treasurer**

Budget and Finances were reviewed

- Profit from the Winter Shop was \$6,108

- 300 Tickets were donated from Flipp Circus
- NY Martial Arts Academy is offering a 3-week training program, with the \$97 tuition donated directly to the PTA

#### **Monthly Recap - Lauren Fernandes, Co-President**

- Wintershop was a success I, and the kids had a great time. Going forward, we plan to place orders earlier and use different vendors to help avoid tariff issues
- We made \$1500 from the Charleston Wrap
- Walk of Light - About 25 families attended

#### **Assembly - Tiffany Villacis, CO-Secretary**

- Today, Thursday, December 18th, students in grades K–5 attended an assembly by Bash the Trash titled “*Sustainable Sounds.*” The next assembly will be scheduled for February 2026

#### **Game Night - Lauren Fernandes, Co-President**

- Game night to be held on Friday, January 26th . Location TBA

#### **Spring Parties - Lauren Fernandes, Co-President & Tannya Bautista**

- Kid’s Party - May 1st at Panna LIC
- Gala - March 27th at Princess Manor
  - Themed Gala
  - Curated Menu
  - Open Bar
  - Need assistance with obtaining auction items

Q&A

Next Meeting Friday January 23rd In Person 8:15-9:15

**Meeting Notes 12/18/25**  
**Kayla Santos-Cobo & Tiffany Viillacis, Co-Secretaries**



