

Virtual - PS 31 PTA Meeting - Thursday, October 16th , 2025 6:30PM - 7:30PM
Meeting Agenda/Notes

PTA Executive Board Members Present

Lauren Fernandes, CO-President
Michal Motykiewicz, Treasurer
Kayla Santos-Cobo , CO-Secretary
Tiffany Villacis, CO-Secretary
Amy Yip-Ng , Board Member - Marketing
Natalie Gabriel, Board Member - Assemblies

Meeting Norms - Natalie Gabriel, Board Member

Meeting Norms were reviewed

Motion to Approve September Meeting Notes

The notes from the September meeting have been approved.

- First Motion: Stephanie Samperi - Gonzalez
- Second Motion: Charlene Perilla-Iqbal

School Update - Principal Scarlato

- CSD14 Schools showcase will be held on October 22nd at P.S.17/M.S.577 3:00 PM - 6:00 PM
- DOE Baseline Assessments in ELA and Math for grades K-5
- On Tuesday, District 14 will be on site to observe classrooms and meet with teachers and staff
- Virtual Parent Teacher Conference - November 6th
- Middle School Meet and Greet at P.S. 31 - November 20th at 8:35 AM - 4th & 5th
Graders encouraged to attend

Miss. Kara's Update - Kara Manber, Parent Coordinator

- P.S. 31 7th Annual Pumpkin Carving contest is underway ! (Submissions due on October 24th)
- Pie and Cake Sale
 - Orders Due on November 5th
 - Pick up on Monday November 24th
 - Times for Pick up : 1:00 PM - 2:00 PM and 2:30 PM - 3:20 PM (Adults Only)
- Picture Day - October 22nd - Forms due October 15th (Retake Day is on December 11th)
- Middle School Applications are open for 5th graders
- Halloween - Costumes are encouraged! No Masks or Weapons, be mindful of items that drag on the floor and/or may be difficult for students to use the restroom independently
- Spirit Day: Wednesday, November 26th Pajama Day

Budget & Finances - Michal Motykiewicz, Treasurer

Budget and Finances were reviewed

- Pledge Drive ends October 17th
- In the last meeting, we voted to open a new bank account for Zelle, but we set up Zelle with our existing bank instead. We still have an account with Dime
- Money marketing account opened with our bank

Pledge Drive - Lauren Fernandes, CO-President

- We're at \$45K and making good progress. Once we hit \$50K, we'll host a pizza party for the entire school!
- Donations of \$250 or more to the pledge drive will receive a receipt for IRS purposes

Fall Fest - Kayla Santos-Cobo , CO-Secretary

- Fall Fest - October 24th 3:30 PM - 6:30 PM
- Volunteers needed to run the event - Please sign up on Parent Square
- The Fall Fest Amazon Wishlist has been fully purchased
- Presale Fall Fest tickets will be available on October 21st and 23rd, with tables set up on the playground and in front of the school
- This year, wristbands for the bouncy house will be needed - \$5 each

Merchandise - Lauren Fernandes, CO-President

- A new merchandise order has been placed
- A form will be sent out for preorders

PTA Volunteer Rewards Program - Lauren Fernandes, CO-President

- For every event you volunteer, earn \$20 off your Spring Gala ticket—up to \$60 total
- Pick up your Volunteer rewards card at Fall Fest
- Have a PTA board member sign off for each event you help with

Other Topics discussed

- First Assembly - SkyHunters in Flight - October 17th
- Charleston Wrap - November 1st
- Fall Fest Rain Date - November 7th

Q & A

Meeting Notes 10/16/25
Kayla Santos-Cobo & Tiffany Viillacis, Co-Secretaries

