

Bounce for All Privacy Notice

Last Updated: June 2026

Who We Are

Bounce for All is a funded access programme delivered by **Bouncy Bees CIC**, providing funded sensory play sessions to individuals and families who may otherwise be unable to access our service.

Bouncy Bees CIC is committed to protecting your privacy and handling personal information fairly, lawfully and transparently.

Contact Details

Bouncy Bees CIC

Email: admin@bouncybees.uk

Website: www.bouncybees.uk

Why We Collect Information

We collect personal information to:

- Process referrals to the Bounce for All programme.
 - Assess eligibility for funded sessions.
 - Contact families regarding their referral and bookings.
 - Manage and administer funded sessions.
 - Monitor and evaluate the impact of the programme.
 - Meet our obligations to funders and regulators.
 - Ensure the safety and wellbeing of those accessing our service.
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Information We May Collect

We may collect:

About the individual and family:

- Name
- Date of birth or age
- Contact details (telephone number and/or email address)
- Postcode
- Information about additional support needs, disabilities or health conditions

- Information about barriers to participation
- Information regarding family circumstances relevant to the referral

About the referrer:

- Name
 - Job title
 - Organisation
 - Contact details
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How We Use Your Information

We use your information to:

- Review and process referrals.
- Communicate with families and referrers.
- Allocate and manage funded sessions.
- Monitor attendance and programme outcomes.
- Produce anonymous reports and statistics for funders.

We will not use your information for marketing purposes without your consent.

Lawful Basis for Processing

We process personal information because:

- We have a legitimate interest in administering the Bounce for All programme.
- We have consent to process the information provided.
- Processing is necessary to provide support to individuals and families accessing our service.

Where special category information is provided, we process this information because it is necessary to deliver appropriate support and because consent has been given for the information to be shared.

Sharing Information

Information will only be shared where necessary.

This may include:

- The individual or family being referred.
- The referring professional or organisation.
- Relevant authorities where there is a safeguarding concern or legal obligation.
- Funders in the form of anonymised reports and statistics.

We will not share personal information with third parties for marketing purposes.

Storage and Security

Personal information is stored securely using password-protected systems and is only accessible to those who need access to administer the programme.

We take reasonable steps to protect information from loss, misuse, unauthorised access or disclosure.

How Long We Keep Information

Referral and programme records will normally be retained for up to **7 years** following the end of the programme, unless there is a legal reason requiring us to retain information for longer.

Information that is no longer required will be securely deleted or destroyed.

Your Rights

Under UK data protection law, individuals have the right to:

- Request access to their personal information.
- Request correction of inaccurate information.
- Request deletion of information where appropriate.
- Restrict or object to processing in certain circumstances.
- Withdraw consent where processing is based on consent.
- Make a complaint to the Information Commissioner's Office (ICO).

Further information can be found at:

www.ico.org.uk

Contact Us

If you have any questions about this Privacy Notice or how your information is used, please contact:

Bouncy Bees CIC

Email: admin@bouncybees.uk

Website: www.bouncybees.uk

By submitting or accepting a referral to the Bounce for All programme, you acknowledge that personal information will be processed in accordance with this Privacy Notice.