

## **MINUTES FOR THE REGULAR MEETING**

### **HARRISON CITY COUNCIL**

**March 12, 2025- 6:00 PM**

#### **HARRISON CITY HALL**

**1. CALL TO ORDER:** Mayor Wanda Irish called the meeting to order at 6:00 PM

**2. ROLL CALL OF COUNCIL MEMBERS:** Josephine Prophet, Will Butler, Joe Cornell, Charlie Shutt and Debbie Lockhart were present. John Gray was present via zoom.

**3. AMENDMENTS TO THE AGENDA:** NO AMENDMENTS TO THE AGENDA

**4. GUEST SPEAKERS:** NO GUEST SPEAKERS

**5. PUBLIC COMMENTS/LETTERS:**

Whitney Hruza publicly commented that the Chamber of Commerce failed to consult brick-and-mortar businesses about the Saturday "Party in the Park" event.

Tim Neville added that allowing the Chamber to operate freely in the park takes away from local businesses and suggested they likely do not contribute to the city's local option tax.

**6. CONSENT CALENDAR: -ACTION**

**A.** Approval of payment of the bills for the Month of February 2024 as presented.

**B.** Approve February 12, 2025 Regular Meeting Minutes, February 20, 2025 Special Meeting Minutes and February 25, 2025 Special Meeting Minutes.

Mayor Wanda Irish stated that the clerk amended the February 12, 2025 Regular and February 20, 2025 Special Meeting Minutes.

Josephine Prophet mentioned that she reviewed the bills and received answers to her questions from the treasurer.

Joe Cornell asked whether the council had been notified when the bills were completed and ready for review.

Mayor Wanda Irish responded that no notice was issued.

Will Butler shared that he contacts the city to confirm if the bills are ready and speaks with the treasurer.

Josephine Prophet added that she also calls or visits the city to check on the status of the bills.

**Josephine Prophet made a motion to approve the consent calendar**

**Will Butler seconded**

**Josephine Prophet AYE**

**Will Butler AYE**

**Joe Cornell NAYE**

**Charlie Shutt AYE**

**Debbie Lockhart AYE**

**John Gray AYE**

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Mayor Wanda Irish recused herself from the next item and turned the meeting over to Council President Josephine Prophet.

**7. PUBLIC HEARING:**

**A. Continuation to set date for the Stonegate Development Agreement Application Phase II -ACTION**

Council President Josephine Prophet asked the applicant if April 2, 2025, would be a suitable date to continue the public hearing.

City Attorney Susan Weeks clarified that if the public hearing had been closed and the matter was in the deliberation stage, the city would not be required to issue a public hearing notice.

The continuation for the Stonegate Development Agreement Application will take place April 2<sup>nd</sup>, 2025 at 6:00 PM.

**8. OLD BUSINESS:**

**A. Transportation Alternatives Program (TAP)-ACTION**

Mayor Wanda Irish mentioned that the city had contacted the LHTAC and the City Planner to arrange a workshop to address the council's questions, but they have yet to receive a response.

**Will Butler made a motion to Table this item**

**Debbie Lockhart seconded**

**Josephine Prophet AYE**

**Will Butler AYE**

**Joe Cornell AYE**

**Charlie Shutt AYE**

**Debbie Lockhart AYE**

**John Gray AYE**

**9. NEW BUSINESS:**

**A. Consider Chamber of Commerce request to waive the gazebo fee for Music in the Park -ACTION**

The Mayor explained that the Chamber of Commerce had submitted a reservation form requesting to rent all park amenities every Saturday. Their proposal included plans for food, beverages, artisans, and the installation of booths. However, the Mayor noted that the request was denied because other individuals had already reserved and fully paid for the park on those days. She clarified that the item on tonight's agenda for approval was a waiver of the gazebo fee for the Music in the Park event.

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**Will Butler made a motion to approve to waive the gazebo fee for Music in the Park for the Chamber of Commerce.**

**Joe Cornell seconded**

**Josephine Prophet AYE**

**Will Butler AYE**

**Joe Cornell AYE**

**Charlie Shutt AYE**

**Debbie Lockhart AYE**

**John Gray AYE**

**B. Approve the 2025 Harrison Marina Liquor License-ACTION**

Joe Cornell inquired about the status of the utility bill for the Harrison Marina.

The City Clerk reported that the bill is overdue by more than \$1,200. She stated that she contacted the title company to inquire about the payoff request check, but the company clarified they were not involved in the building transaction. Additionally, the Clerk asked the previous owner if they would pay their portion of the utility bill, but the previous owner declined.

The Council decided to table the item regarding the property at 251 W. Harrison Street until the utility bill is paid in full.

**Will Butler made a motion to table item B.**

**Debbie Lockhart seconded**

**Josephine Prophet AYE**

**Will Butler AYE**

**Joe Cornell AYE**

**Charlie Shutt AYE**

**Debbie Lockhart AYE**

**John Gray AYE**

**C. Approve Including Family Members for Insurance Coverage up to \$300 and Revise Personnel Policy-ACTION**

Josephine Prophet reported that the administration committee discussed revising the personnel policy to include family members in insurance coverage, rather than limiting it to employees. She clarified that this change would not exceed the city's current budget.

**Will Butler made a motion to approve Including Family Members for Insurance Coverage up to \$300 and Revise Personnel Policy**

**Josephine Prophet seconded**

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**Josephine Prophet AYE  
Will Butler AYE  
Joe Cornell NAYE  
Charlie Shutt AYE  
Debbie Lockhart AYE  
John Gray AYE**

**10. REPORTS**

**A. Mayor**

The Mayor stated that the sidewalk grant was in place and that she was awaiting a response from Jesse regarding the project's start date. Jesse had been in communication with ITD, inquiring whether the sidewalk project could be relocated to address the sidewalks above the park.

I. HMM Engineering- Jesse Herndon N/A

II. City Attorney- Susan Weeks

Susan Weeks stated she was excited about being present and requested a list of individuals she is authorized to communicate with. She noted that she wants to ensure she avoids billing the city for conversations with unauthorized individuals.

III. Public Works- Josh Burg.

IV. City Clerk-Miriah Pfeiffer

Miriah Pfeiffer reported that she has been handling numerous Public Records Requests related to building permits, active business licenses, and old grant documents. She noted that she has devoted significant time to reviewing files but explained that the city cannot charge the requestor unless the Public Records Request exceeds two hours.

V. Treasurer- Mary Riberich N/A

**B. Committees**

I. Administration Committee-

II. Public Works Committee:

III. Economic Development Committee:

**11. ADJOURNMENT: Meeting Adjourned at 7:27 PM**