

**MINUTES FOR THE REGULAR MEETING
HARRISON CITY COUNCIL
August 11, 2026-6:00 PM
HARRISON SENIOR CENTER**

1. **CALL TO ORDER:** Mayor Wanda Irish called the meeting to order at 6:01 PM
2. **ROLL CALL OF COUNCIL MEMBERS:** Will Butler, Josephine Prophet, TJ Byrne, and Kelly Kilian were present.
3. **PLEDGE OF ALLEGIANCE:**
4. **GUEST SPEAKERS:** NO GUEST SPEAKERS
5. **PUBLIC COMMENTS/LETTERS:** Dan Suhr property owner at 305 Garfield stated that he was frustrated claiming a promised public meeting never occurred. The Mayor clarified that the council does not respond during public comment.
6. **CONSENT CALENDAR-ACTION**
 - A. Approval of payment of the bills of July 2026 as presented
 - B. Approval of July 14, 2026 Regular Meeting minutes, July 23, 2026 Special Meeting minutes, and July 23, 2026 Workshop minutes.

7. PUBLIC HEARING:

Mayor Wanda Irish called the Public Hearing to order. The reason for this public hearing is to consider the adoption and implementation of a fee and deposit for the vacation of a plat, alley, or street.

Notice was published in the Gazette Record newspaper on July 29 and August 5, 2026. pursuant to Idaho Code 63-1311A.

Miriah Pfeiffer presented the vacate fee and deposit requirements. She explained that applicants must pay a \$288 non-refundable application fee and a \$267 deposit when submitting an application.

The deposit is used to cover costs such as legal review and public notice requirements. Any unused portion of the deposit will be refunded to the applicant after the review process is complete.

**Will Butler made a motion to open the public hearing to hear public comments
TJ Byrne seconded**

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

NO PUBLIC COMMENTS

Kelly Kilian made a motion to close the public hearing

TJ Byrne seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

A. Approve Vacation Application Fee and Deposit-**ACTION**

Will Butler made a motion to approve the Vacation Application Fee and Deposit

Josephine Prophet seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

8. OLD BUSINESS:

A. Consider increasing Local Option Tax Rate-**ACTION**

The council propose a 1% increase (raising the total to 2%) for the remaining duration of the current ordinance. This will be placed on the ballot for a public vote for the November Election.

Will Butler made a motion to increase the Local Option Tax by 1%, making the total 2%.

TJ Byrne seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

B. Review and Discuss Options regarding the City Gym-**ACTION**

The city gymnasium is currently uninsurable for property loss, and the general deductible for other city structures has increased to \$25,000 per occurrence. The gym remains closed to the public due to safety and liability risks.

A contractor will evaluate the structure to provide renovation vs. demolition cost estimates.

Will Butler made a motion to table Item 8.B

TJ Byrne seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

9. NEW BUSINESS:

A. Approve Fiscal Year 2025 Audit-ACTION

Josephine Prophet made a motion to approve the Fiscal Year 2025 Audit

TJ Byrne seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

B. Approve Ordinance 496: Repealing Ordinance 454 Title 1, Chapter 2, Section 4 Economic Development Committee-ACTION

Will Butler made a motion to suspend the rules for the 1st and 2nd reading and to read by title only

TJ Byrne seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

Ordinance 496 was read by title only

Will Butler made a motion to approve Ordinance 496: Repealing Ordinance 454 Title 1, Chapter 2, Section 4 Economic Development Committee

TJ Byrne seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

C. Approve Ordinance 497: Repealing 484 Short Term Rental Title 2 Section 5-ACTION

TJ Byrne made a motion to suspend the rules for the 1st and 2nd reading and to read by title only

Josephine Prophet seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

Ordinance 497 was read by title only

TJ Byrne made a motion to approve Ordinance 497: Repealing 484 Short Term Rental Title 2 Section 5

Kelly Kilian seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

- D. Approve Ordinance 498: Repealing and Revising 1983 Code 8.12.100 Open Burning, Title 3, Chapter 2, Section 4-**ACTION**

Josephine Prophet made a motion to suspend the rules for the 1st and 2nd reading and to read by title only

TJ Seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

Ordinance 498 was read by title only

Will Butler made a motion to approve Ordinance 498: Repealing and Revising 1983 Code 8.12.100 Open Burning, Title 3, Chapter 2, Section 4

TJ Byrne seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

- E. Approve paving of Garfield Avenue and Lakefront Avenue in an amount not to exceed \$50,000.-**ACTION**

TJ Byrne made a motion to table the \$50,000 paving project to seek engineering input on incorporating pedestrian/bicycle access and potential grant funding.

Will Butler seconded

Will Butler AYE

Josephine Prophet AYE

TJ Byne AYE

Kelly Kilian AYE

10. REPORTS:

A. Mayor

The City received ten public records requests in one week. One request is expected to take about ten hours of staff time to complete, which has delayed other City projects and daily work.

Avista is replacing utility poles on Frederick, Garfield, and Prospect to support Ziply Fiber installation. Moving forward, the City will require encroachment permits for this type of work to help coordinate traffic control and provide better notice to residents.

The City RV Park is currently 8.2% behind last year's reservation numbers.

The City has also received dust complaints from the Idaho Department of Environmental Quality (DEQ) regarding conditions at the RV Park. Staff are actively managing dust control measures and staying on top of the issue to address concerns.

- I. City Attorney- Susan Weeks N/A
- II. Public Works- Josh Burg

John reported that the City should consider improving its emergency preparedness efforts. He created a 40-page Emergency Operations Checklist and shared it with TJ and the Public Works Committee for review.

He also recommended sending an emergency information survey to all residents to update contact information and identify individuals who may need assistance during an emergency, including those with disabilities, medical needs, or limited access to communication.

- III. City Clerk/Treasurer-Miriah Pfeiffer N/A

B. Committees

I. Administration Committee:

The Administration Committee will meet on August 17, 2026, at 10:30 a.m. and August 26, 2026, at 9:00 a.m.

II. Public Works Committee: A Public Works Committee meeting is being planned. The date and time will be announced once confirmed.

11. ADJOURNMENT: Meeting Adjourned at 7:23 PM