MINUTES FOR THE REGULAR MEETING
HARRISON CITY COUNCIL
October 14, 2025- 6:00 PM
HARRISON SENIOR CENTER

1. CALL TO ORDER: Mayor Wanda Irish called the meeting to order at 6:00 PM

2. ROLL CALL OF COUNCIL MEMBERS: Debbie Lockhart, Charlie Shutt, John Gray, Josephine Prophet, and Will Butler were present. Joe Cornell was not present.

3. PLEDGE OF ALLEGIANCE:

4. PUBLIC COMMENTS/LETTERS:

Ann Palmer spoke publicly about what happened with her property in Harrison, sharing a timeline of events related to a red tag that had been placed on her building project.

5. GUEST SPEAKER: N/A

6. CONSENT CALENDAR: -ACTION

A. Approval of payment of the bills for the Month of September 2025 as presented.
B. Approval of September 9, 2025 Meeting Minutes, September 18, 2025 Special Meeting Minutes, and October 7, 2025 Special Meeting Minutes.

Josephine Prophet made a motion to approve the consent calendar
Will Butler seconded

Debbie Lockhart AYE
Charlie Shutt AYE
John Gray AYE
Josephine Prophet AYE
Will Butler AYE

7. OLD BUSINESS:

A. Consider all Professional fees included in the building permit and land use applications- **ACTION**

Charlie Shutt made a motion to schedule a Public Hearing on November 11, 2025, to consider all professional fees associated with building permit and land use applications
Josephine Prophet seconded

Debbie Lockhart AYE
Charlie Shutt AYE
John Gray AYE
Josephine Prophet AYE
Will Butler AYE

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8. NEW BUSINESS:

A. Approve Idaho Rural Water Rate Study**-ACTION**
Shelly Roberts and Courtnie Dawson of the Idaho Rural Water Association presented the findings of the sewer rate study. They recommended a $7 monthly increase per user, which would result in a 13% rise in sewer rates for residential customers.
A public hearing regarding the proposed rate increase is scheduled for November 11, 2025.
Charlie Shutt made a motion to approve the Idaho Rural Water Rate Study
Will Butler seconded
Debbie Lockhart AYE
Charlie Shutt AYE
John Gray AYE
Josephine Prophet AYE
Will Butler AYE

B. Approve Ordinance 495**:** Repealing Ordinance 464 Sewer System "Special Regulations"-**ACTION**
Will Butler made a motion to approve Ordinance 495: Repealing Ordinance 464 Sewer System "Special Regulations"
Debbie Lockhart seconded
Debbie Lockhart AYE
Charlie Shutt AYE
John Gray NAYE
Josephine Prophet AYE
Will Butler AYE

C. Approve Fiscal Year 2024 Audit-**ACTION**
Will Butler made a motion to approve Fiscal Year 2024 Audit
John Gray seconded
Debbie Lockhart AYE
Charlie Shutt AYE
John Gray AYE
Josephine Prophet AYE
Will Butler AYE

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D. Approve the City Attorney to represent both the City and the East Side Highway District in a Joint Maintenance Agreement. -**ACTION**
Will Butler made a motion to approve the City Attorney to represent both the City and the East Side Highway District in a Joint Maintenance Agreement
Charlie Shutt seconded
Debbie Lockhart AYE
Charlie Shutt AYE
John Gray AYE
Josephine Prophet AYE
Will Butler AYE

E. Review and Approve Revised Fee Schedule for Public Hearing**-ACTION**
John Gray made a motion to approve the revised fee schedule and set a public hearing date for November 11, 2025 at 6 PM at the Harrison Senior Center.
Charlie Shutt seconded
Debbie Lockhart AYE
Charlie Shutt AYE
John Gray AYE
Josephine Prophet AYE
Will Butler AYE

9. REPORTS

A. Mayor

The Mayor reported that the city

I. City Attorney- Susan Weeks
Susan mentioned that her report is for executive session only

II. Public Works- Josh Burg
Reported that

III. City Clerk/Treasurer-Miriah Pfeiffer

Miriah Pfeiffer reported that the FY 2024–2025 draft budget has been distributed. Final September allocations from Kootenai County and other funding sources are still pending. A total of $9,969.40 was spent on temporary sidewalk repairs, funded through the Local Option Tax account, which currently holds a remaining balance of $35,827.32.

B. Committees

I. Administration Committee:

Administration committee has been working on fees that are embedded in the code and they will be meeting October 29 at 8:30 AM

II. Public Works Committee:

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Public Works Committee will be meeting October 28 at 8:30 am
III. Economic Development Committee:

10. EXECUTIVE SESSION: Idaho Code 74- 206(1) f)To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;