

**MINUTES FOR THE REGULAR MEETING  
HARRISON CITY COUNCIL  
November 11, 2025- 6:00 PM  
HARRISON SENIOR CENTER**

**1. CALL TO ORDER:** Mayor Wanda Irish called the meeting to order at 6:00 PM

**2. ROLL CALL OF COUNCIL MEMBERS:** Will Butler, Josephine Prophet, Joe Cornell, and John Gray were present. Charlie Shutt and Debbie Lockhart were not present.

**3. PLEDGE OF ALLEGIANCE:**

**4. PUBLIC COMMENTS/LETTERS:** N/A

**5. GUEST SPEAKER:** N/A

**6. CONSENT CALENDAR: -ACTION**

A. Approval of payment of the bills for the Month of October 2025 as presented.

B. Approval of October 14, 2025 Meeting Minutes

**Josephine Prophet made a motion to approve the consent calendar**

**Will Butler seconded**

**John Gray AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

**7. PUBLIC HEARING:**

**Josephine Prophet made a motion to open the Public Hearing**

**Joe Cornell seconded**

**John Gray AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

Russell Riberich inquired whether materials were available for the public hearing, noting that such materials should be provided if it is a public hearing.

The Clerk/Treasurer acknowledged the request and explained that the notice of public hearing had been published twice in the *Gazette Record*, and that the notice specified materials would be available at City Hall.

Josephine Prophet presented the fees that had been reviewed and developed by the Administration Committee, providing an explanation of each item.

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- A. Approve the updated City of Harrison fee schedule that adopts new fees and includes any proposed fee increase beyond 5%-**ACTION**

**Will Butler made a motion to close the Public Hearing**

**Joe Cornell seconded**

**John Gray AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

**Joe Cornell made a motion to approve the updated City of Harrison fee schedule that adopts new fees and includes any proposed fee increase beyond 5%**

**Josephine Prophet seconded**

**John Gray AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

**8. NEW BUSINESS:**

- A. Approve Alpine Summit Engagement Services for FY-25 Audit -**ACTION**

**John Gray made a motion to approve Alpine Summit Engagement Letter Services for FY-25 Audit**

**Joe Cornell seconded**

**John Gray AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

- B. Approve changing the meter reading schedule to three times per year. -**ACTION**

The Council discussed that setting it at 2 rather than 3 would be more effective for reading the meters.

**Joe Cornell made a motion to approve to change the meter reading schedule to two times per year.**

**John Gray seconded**

**John Gray AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

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**9. REPORTS**

A. Mayor N/A

I. City Attorney- Susan Weeks N/A

II. Public Works- Josh Burg

Josh stated that they had found a big leak in the city's water system.

III. City Clerk/Treasurer-Miriah Pfeiffer N/A

B. Committees

I. Administration Committee: The next admin meeting will be November 26,  
2025

II. Public Works Committee: The next public works meeting will be November 24,  
2025

III. Economic Development Committee:

**10. EXECUTIVE SESSION:** Idaho Code 74- 206(1) f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

**11. ADJOURNMENT:** Meeting Adjourned at 7:30 PM