

**MINUTES FOR THE REGULAR MEETING
HARRISON CITY COUNCIL
February 8, 2024 – 6:00 PM
Harrison Senior Center**

1. CALL TO ORDER: Mayor Wanda Irish called the meeting to order at 6:00 PM

2. ROLL CALL OF COUNCIL MEMBERS: Will Butler, Josephine Prophet, Joe Cornell, Charlie Shutt, John Gray, and Debbie Lockhart were present.

3. AMENDMENTS TO THE AGENDA: No Amendments to the Agenda

4. GUEST SPEAKERS: No Guest Speakers

5. PUBLIC COMMENTS/LETTERS: Ben Timcheck wanted to let Council know that he was present for the Plourde Variance item on the agenda.

Laura Puma suggested that the City should have a microphone and speaker system so everyone could hear what Council Members are saying.

6. CONSENT CALENDAR: - ACTION

A. Approval of Minutes for regular January 11, 2024

B. Monthly Bills presented for approval.

Will Butler said that there was a typo in the minutes.

Josephine Prophet made a motion to approve the consent calendar.

Will Butler seconded

Will Butler AYE

Josephine Prophet AYE

Joe Cornell AYE

Charlie Shutt AYE

John Gray AYE

Debbie Lockhart AYE

7. OLD BUSINESS:

8. NEW BUSINESS:

A. Set Public Hearing Date for Plourde Variance Request-ACTION

Mayor Wanda Irish stated that this item does not need a public hearing date and it will be on the next city council regular meeting agenda.

The Council is requesting that the applicant brings a set of plans to the next Council Meeting in March.

B. Approve 2024 Alcohol Liquor Licenses -ACTION

I. Gateway Marina

II. Harrison Haus Ventures LLC

III. The Social Sip

IV. One Shot Charlie's Contingent Upon Receiving State and County License

V. Harrison Trading Post Contingent Upon Receiving State and County License

John Gray made a motion to approve the 2024 Alcohol Liquor Licenses.

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Charlie Shutt seconded

Will Butler AYE

Josephine Prophet AYE

Joe Cornell AYE

Charlie Shutt AYE

John Gray AYE

Debbie Lockhart AYE

9. REPORTS:

A. Mayor

The Mayor reported that she would like the Admin Committee to look at the 2024 Fee Schedule. She stated that under the “Building Permit Fees”, the city can only charge for the 1997 Uniform Building Code Fee Schedule. When we get this worded a different way, the city can start charging any additional cost. She also stated that Miriah, the City Clerk sent out letters regarding the Local Option Tax with all necessary forms that were needed to be on file with the city to all the businesses and if anyone has any questions on it to please contact city hall during business hours. She also reported that the City now has back up drives and that the city will changed them out when the work day is over.

B. Staff

i. City Attorney-Terrun Zolman

Terrun, reported that in our Harrison City Code the Council Meeting states that they are the first Tuesday of each month. He states that the city will need to change it to the second Thursday of each month. He also stated that he drafted a Civility Code and the Council can look at that. The Code aims to address instances where members of the public may be harassing city staff or public officials.

ii. Public Works- Josh Burg

Josh stated that the Public Works Department is getting ready for the busy season. He also stated that he found a couple frozen water meters.

iii. City Clerk-Miriah Pfeiffer N/A

iv. Treasurer-Mary Riberich N/A

v. HMM Engineering N/A

C. Committees

i. Administration Committee:

The Committee reviewed the Local Option Tax forms that the City Clerk had created. These forms included the Tax Permit Application and the Tax Return. The also reviewed the Personnel Policy Vacation Leave and Sick Leave and the Budget Sheet October-December. The Administration Committee will meet on February 27, 2024 at 9 AM at City Hall

ii. Public Works Committee:

The Committee reviewed the Harrison City Code 7-2-3: Repairs by Owner and they also discussed agenda items that could be included in future meetings. The Public Works Committee will meet on February 26, 2024 at 8:30 AM at City Hall.

iii. Economic Development Committee:

10. ADJOURNMENT: Meeting Adjourned at 7:05