

**MINUTES FOR THE REGULAR MEETING
HARRISON CITY COUNCIL
May 14, 2025- 6:00 PM
HARRISON SENIOR CENTER**

1. CALL TO ORDER: Mayor Wanda Irish called the meeting to order at 6:00 PM

2. ROLL CALL OF COUNCIL MEMBERS: Debbie Lockhart, Charlie Shutt, John Gray, Joe Cornell, Josephine Prophet and Will Butler were present.

3. PUBLIC COMMENTS/LETTERS: Marty Hayes addressed the Council, introducing himself as a resident of Harrison who is retired and returning to the area. He shared that he recently purchased property on Skyline and expressed his desire to become more involved in the community.

Kayleen Walker also spoke during the public comment period, urging the Council to thoroughly review the history of the 1998 LID before voting on an amendment to the city code regarding septic pump-outs. She mentioned that she had come across information suggesting that the Council had previously considered having the city cover pump-out costs due to the LID assessment.

4. CONSENT CALENDAR: -ACTION

A. Approval of payment of the bills for the Month of April 2025 as presented.

B. Approve April 9, 2025 Regular Meeting Minutes, April 10, 2025 Special Meeting Minutes, April 24, 2025 Special Meeting Minutes, December 19, 2024 Public Hearing Minutes, and April 2, Continued Public Hearing Minutes.

Will Butler made a motion to approve the Consent Calendar

Josephine Prophet seconded

Debbie Lockhart AYE

Charlie Shutt AYE

John Gray AYE

Joe Cornell NAYE

Josephine Prophet AYE

Will Butler AYE

5. OLD BUSINESS:

A. Consider having a workshop to discuss potential changes to the Building Permit Application. **ACTION**

The Public Works and Admin Committee reviewed this item, noting the importance of having a checklist and a cover page. They examined the City of Coeur d'Alene's building permits, which include individual permits for various components such as siding, windows, and new residential units and more. The Council expressed interest in holding a workshop on May 21, 2025, at 4:00 PM to discuss building permits in greater detail and review all the permits they have examined.

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B. Consider Amending Harrison City Code 7-2-14F, to where property owners are responsible for sewer pump-out expenses -ACTION

The Admin and Public Works Committee reviewed and discussed this item, focusing on the 1998 LID and the question of sewer pump-out responsibility—whether it falls on homeowners or the city. The City Clerk conducted a study, finding that Dover, a city with around 700 residents, contracts out its sewer services, though its sewer bills are currently \$20 higher than Harrison's. Among the cities that responded to her inquiries, most indicated that homeowners are responsible for their own pump-outs.

Mayor Wanda Irish noted that the city had budgeted \$4,000 for pump-outs but has already exceeded \$9,000, with eight more to be paid for. The Council requested additional information to determine if certain septic tanks require more frequent pump-outs.

Will Butler made a motion to table the item until the next Council meeting.

Charlie Shutt seconded

Debbie Lockhart AYE

Charlie Shutt AYE

John Gray AYE

Joe Cornell AYE

Josephine Prophet AYE

Will Butler AYE

6. NEW BUSINESS:

A. Approve Force Main Award Contract Bid-ACTION

The bid for the Force Main Award Contract was opened at 2 PM at City Hall, where the city received four bids for the construction of the Harrison Force Main to the Treatment Plant. The lowest bid came from Big Sky Construction at \$981,375.

Joe Cornell recused himself from the vote.

Will Butler made a motion to Approve the Force Main Award Contract Bid

Debbie Lockhart seconded

Debbie Lockhart AYE

Charlie Shutt AYE

John Gray AYE

Josephine Prophet AYE

Will Butler AYE

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7. REPORTS

A. Mayor

The Mayor announced that 14 Boy Scouts participated in the community clean-up day. She stated would like to thank all the council members that attended. She further reported that the City of Harrison has received its Drinking Water Emerging Contaminants funding offer documents, which must be signed and returned by June 30, 2025. Since the Council approved this during the April Council meeting, she will proceed with signing the documents. Additionally, she noted that the city expects to receive the 2023 audit report by next week, after which the auditor will present the last two reports and be available to answer any questions from the City Council.

I. HMH Engineering- Jesse Herndon N/A

II. City Attorney- Susan Weeks N/A

III. Public Works- Josh Burg N/A

IV. City Clerk- Miriah Pfeiffer

Miriah shared that she has been exceptionally busy at City Hall and will be working this Friday from 9:00 AM to 12:00 PM.

V. Treasurer- Mary Riberich N/A

B. Committees

I. Administration Committee: The Admin Committee will meet May 28 at 8:30 AM.

II. Public Works Committee: The Public Works Committee will meet May 27 at 8:30 AM.

III. Economic Development Committee: N/A

Joe Cornell made a motion to adjourn

Will Butler seconded

ALL AYES

8. ADJOURNMENT: Meeting Adjourned at 7:55 PM