

Hicks Kearney Ltd.

Kitchen Assistant and Delivery Driver for Harbour Kitchen, Cowes.

Job description

As a Hicks Kearney employee, you will be part of our dynamic and enthusiastic family run business which operates across multiple sites. You will be part of a fast-paced environment where customer satisfaction and adherence to regulatory standards is paramount.

Your primary place of work will be Harbour Kitchen, 117 High Street, Cowes PO31 7AX: however, from time to time you may be required to work at our other venues or offsite for scheduled events.

Your main hours of work will be Fridays and Saturdays from 5pm until 10pm but this can vary.

Due to the limiting size of the Harbour Kitchen venue in Cowes and the covers it can accommodate for a takeaway and dine-in service, in between deliveries the member of staff is expected to help-out within the other areas of the premise.

Above all, you must pride yourself in the successful delivery of consistent and great service, particularly in the areas of a kitchen assistant and delivery driver.

Key responsibilities and duties

Your responsibilities, but not limited to, include:

- The successful and timely delivery of food and drink for our takeaway home delivery services.
- Verify that all takeaway orders are complete before being issued to the customer.
- Assist with food preparation and packing.
- Comply with regulatory and safety standards.
- Be welcoming to all customers.
- Restock, ensure stock rotation and clean kitchen areas.
- Washing up
- Attending and completing any training courses deemed necessary to perform your role.
- Perform any other reasonable duties to ensure the continued success and operation of Harbour Kitchen and Hicks Kearney Ltd.

Alongside key responsibilities and duties

A Kitchen Assistant and Delivery Driver should possess:

- Good oral communication.
- Attention to detail.
- Good level of numeracy.
- Adaptability to change and willingness to embrace new ideas, trends and processes.
- Positive and approachable manner.
- Team player qualities.

Requirements

Essential

- Possess a valid driving license.
- A vehicle and insurance that can be used for deliveries.
- Excellent communication.

Desirable

- Level 2 Food Safety and Hygiene certificate.
- Personal Licence Holders certificate.
- Good understanding of regulatory standards, such as: Food & Hygiene, COSHH, HACCP, etc..
- Good understanding of office applications and platforms (MS Office, restaurant management software, POS, etc.).

As part of the HK team, you will be entitled to:

- Equal share of all tips received in the restaurant.
- Retain all tips received from our delivery service.
- Employer pension contribution.
- Employer support, where appropriate, for further education/qualifications.
- Discounted meals and drinks for you and immediate family.

Other Important Stuff

Due to the seasonal nature of our business, annual leave will not be granted during the months of July and August except for an emergency or an exceptional circumstance.

Your main hours of work will be Fridays and Saturdays from 5pm until 10pm (potentially later in peak seasons).

Pay will be dependent on skills and experience, plus tips.

Mileage paid at £0.45 per mile.

Auto enrolment to a Pension scheme will be setup upon arrival unless refused in writing.

Your first day of work is expected to be Friday 21st May 2021 at 4pm.

The closing date for all applications is 30th April 2021.

Applications

All applicants must complete our application form found at www.hickskearney.co.uk/recruitment.

Any application submitted without a completed application form will be excluded.

Applicants are NOT expected to include a CV with their application.

Applicants are welcome to include a covering letter if they wish.

Applications must be emailed to admin@hickskearney.co.uk or sent by postal service to: Recruitment, Harbour Kitchen, 117 High Street, Cowes PO31 7AX.

Successful applicants will be notified by email or SMS message where a time and day for an interview will be given. If applicants have not heard from the company within 5 working days of advertised closing date or receipt of their application, then please assume that you have not been successful for an interview.

Thank you.