

# Hicks Kearney Ltd.

Kitchen Assistant for Harbour Kitchen, Cowes.

## Job description

As a Hicks Kearney employee, you will be part of our dynamic and enthusiastic family run business which operates across multiple sites. You will be part of a fast-paced environment where customer satisfaction and adherence to regulatory standards is paramount.

Your primary place of work will be Harbour Kitchen, 117 High Street, Cowes PO31 7AX: however, from time to time you may be required to work at our other venues or offsite for scheduled events.

As a kitchen assistant you are expected to take responsibility for the washing up, cleaning of the kitchen and help towards food preparation, under the supervision of our Senior Chef.

## Key responsibilities and duties

Your responsibilities, but not limited to, include:

- Assist with food preparation and packing.
- Restock and to ensure stock rotation.
- Keep all kitchen areas and toilets clean and tidy.
- Washing up.
- With assistance and guidance, comply with regulatory and safety standards.
- Attending and completing any training courses deemed necessary to perform your role.
- Perform any other reasonable duties to ensure the continued success and operation of Harbour Kitchen and Hicks Kearney Ltd.

## Alongside key responsibilities and duties

A Kitchen Assistant and Delivery Driver should possess:

- Good oral communication.
- Attention to detail.
- Good level of numeracy.
- Adaptability to change and willingness to embrace new ideas, trends and processes.
- Positive and approachable manner.
- Team player qualities.

## Requirements

### Essential

- Excellent communication.
- Willingness to learn and be part of a team

### Desirable

- Understanding of regulatory standards, such as: Food & Hygiene, COSHH, HACCP, etc..

- Level 2 Food Safety and Hygiene certificate.
- Previous experience

### As part of the HK team, you will be entitled to:

- Equal share of all tips received in the restaurant.
- Employer pension contribution.
- Employer support, where appropriate, for further education/qualifications.
- Discounted meals and drinks for you and immediate family.

### Other Important Stuff

Due to the seasonal nature of our business, annual leave will not be granted during the months of July and August except for an emergency or an exceptional circumstance.

You will be expected to work throughout the week on either early, late or split shifts. Set reoccurring shift patterns can be offered and must be discussed at interview or mention on your application form.

Pay will be dependent on skills and experience, plus tips.

Auto enrolment to a Pension scheme will be setup upon arrival unless refused in writing.

Your first day of work is expected to be w/c 17<sup>th</sup> May 2021.

The closing date for all applications is 30<sup>th</sup> April 2021.

### Applications

All applicants must complete our application form found at [www.hickskearney.co.uk/recruitment](http://www.hickskearney.co.uk/recruitment). Any application submitted without a completed application form will be excluded.

Applicants are NOT expected to include a CV with their application.

Applicants are welcome to include a covering letter if they wish.

Applications must be emailed to [admin@hickskearney.co.uk](mailto:admin@hickskearney.co.uk) or sent by postal service to: Recruitment, Harbour Kitchen, 117 High Street, Cowes PO31 7AX.

Successful applicants will be notified by email or SMS message where a time and day for an interview will be given. If applicants have not heard from the company within 5 working days of advertised closing date or receipt of their application, then please assume that you have not been successful for an interview.

Thank you.