**East -Central Alabama Chapter, MOAA**

**MINUTES OF EXECUTIVE BOARD MEETING**

**April 8, 2020**

The meeting was held via Zoom Teleconference due to the COVID-19 virus and the State of Alabama, Stay-at-Home Order. It was called to order at 12:59 P.M. by President Mike Horsefield. The following were present:

Mike Horsefield, Jeff Bohler, Earl Digman, Bill Broome, Judy Bohler, Charlie Block, Cathy Golden, Marilyn Horsefield & Mike Golden.

Not present: None.

Announcements: Until further notice we will consider the use of the teleconference for BOD meetings.

Mike Horsefield started the meeting with the Pledge.

1. Vice President Report – Jeff Bohler:
a. The March and April meetings were cancelled due to COVID-19. The likelihood of a meeting in May is also doubtful until COVID-19 has cleared. Motion was made to cancel the May meeting. It was seconded and approved by vote.
b. Working of speakers for later in the year.

2. Treasurer – Earl Digman:
a. The present bank balance is $5,595.28.

3. Secretary – Bill Broome:
a. 81 Members. 69 Regular, 10 Surviving Spouse, & 2 Associate.

 b. Motion was made by Bill Broome to accept the March minutes. It was seconded and approved by vote.

4. Past President – Mike Golden:

 a. 50th Anniversary – NTR.

5. Chaplain – Mike Golden:

 a. Mike asked Marilyn to keep him informed if anyone is sick.

6. Director, Chapter Affairs – Marilyn Horsefield

 a. Surviving Spouse Liaison: Marilyn Horsefield. No Report.

 b. TOPS: Mike Horsefield. No Report.

 c. Membership Chair: Judy Bohler. A few are missing correct phone numbers and email addresses. Mike Golden stated that he wanted permission to contact those who did not renew to see if there was anything we could have done. There was no objection.

 d. Personal Affairs: Marilyn Horsefield. No Report.

7. Director, Communications: Cathy Golden

 a. Newsletter: Cathy Golden. With the cancelling of April’s meeting there is no urgency to publish a newsletter. An abbreviated one will go out mid-month with some information and notifying of the cancellation of the May meeting.

 b. Webmaster: Bill Broome. Website up and running, no problems. Announced that the website won a 5-Star Harris Award for 2019.

 c. Social Media: Jeff Bohler. LinkedIn and Facebook are up and static. If someone has time to spend on these, Jeff is happy to relinquish them.

 d. News Releases: Bill Broome. February’s speaker was published. Will look at putting something together for the ROTC awardees.

8. Director, Program & Banquet: Mike Golden

 a. ROTC/JROTC Awards: Mike Golden. Mike stated that he was in the process of collecting the cadet information from the J/ROTC units. With schools closed, he will mail the certificates and medals to the cadets.

 b. Monthly Meeting Coordinator: Mike stated that he would contact Moore’s Mill to cancel May’s dinner.

 c. Guest Speakers: Cancelled until September.

9. Director, Legislative Affairs: Charlie Block

 a. Bylaws: Charlie Block. See Old Business.

 b. State Council: Charlie Block. Nothing to Report.

 c. Legislative Updates: Charlie Block. Nothing to Report.

 d. Monthly MOAA Update: Charlie Block. Charlie reported that MOAA was leading an initiative for Congress to stop prescription copays during the COVID-19 pandemic.

Old Business:

 a. ALCOC Eubanks Award. Dave Jensen is willing to present it when we meet next. Mike Golden announced that the trophy was bought and the engraving done. The store is closed due to the COVID-19 pandemic.

 b. Mayor’s Memorial Day Breakfast. The State is in a stay-at-home order until April 30th. We do not know if the Mayor’s Breakfast will be held or not. We will maintain a wait and see approach.

 c. With the April ROTC Banquet cancelled, Mike Golden will work to mail the medals and certificates to the cadets.

 d. Levels of Excellence (LOE). The deadline is May 1st. Mike Golden to draft the submission and send to BOD by April 15th for review.

 e. By Laws Correction. Charlie Block presented a draft amendment to change the language of the by-laws to allow a surviving spouse whose service member was not a chapter member to join. It was determined that this did not need a vote and was approved.

New Business:

 a. Bill Broome provided a summary of the Handbook (version 4) which includes the newly appointed Chaplain position.

 b. Bill Broome announced that the Wreaths Across America will only make a wreath in someone’s name if they are a veteran. Instead, we will buy a number of wreaths and present a thank-you card/certificate in the speaker’s name.

 c. Mike Horsefield discussed the recent phone calls to members vis-à-vis the pandemic and how it was received. It was agreed that it was a good idea, we do not want to be making a lot of calls to members.

Next meeting: Wednesday, May 13th at 1 PM at the American Red Cross or by teleconference.

Adjournment: Having nothing further, the meeting adjourned at 2:25 p.m.

Submitted by: Approved by:

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William J. Broome Mike Horsefield

LCDR, USCG (Ret.) CAPT, USN (Ret.)

Secretary President

Approved: May 13, 2020