



Agent/Appraiser Staff Form

AGENT/APPRaiser/STAFF for the Navica MLS system. Please complete and return this form along with your dues (see page 2 for amount) to the **Northeast Central Association of REALTORS® (NECAR)** within 5 business days: **PO Box 1089 Kirksville, MO 63501**. You may contact the Association Executive, Jennifer McKim, 660-216-4933 or necarmo1960@gmail.com.

First Name: _____ Last Name: _____

Address (Home): _____
Street/PO Box City State Zip

Phone: (Please circle the number you want listed first. This will be the one listed on all your listings.)

_____ cell home work

Email Address: _____

Web Address: _____

Office Name: _____

Agent Type (Pick One):
 Realtor®
 Designated Realtor®
 Office Staff
 Appraiser

Status (Pick One)
 MLS and NECAR Primary member
 MLS and NECAR Secondary Member
 MLS and NECAR Non-Member
 Office Staff

Mail Code (Please indicate your mail delivery preference): Agent Office

Security level, check the level requested on the Navica Revolution Security Levels form _____

***If member is in another Association, please provide a letter stating that you are a member in good standing with them. Only after this letter has been received will your membership in the NECAR/MLS be approved.**



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AGENT/Appraiser DUES INFORMATION:

If you are opening a new office, a new agent startup fee of \$50 applies to each agent/appraiser in the office. Any new agent in an existing office shall pay the same fee. Unlicensed office staff do not pay dues or the startup fee. Please note the following pro-rated dues for the yearly MLS portion of your membership. The figure includes both the startup fee and the proration for each month until the next yearly fees are due on the following year. The MLS year runs June 1st – May 31st.

Jan: \$110.44	May: \$62.12	Sept: \$158.76
Feb: \$98.36	June: \$195.00	Oct: \$146.68
Mar: \$86.28	July: \$182.92	Nov: \$134.60
April: \$74.20	Aug: \$170.84	Dec: \$122.52

Dues are payable to: NECAR MLS and are mailed with your form to NECAR at PO Box 1089, Kirksville, MO 63501. You may also email the forms to necarmo1960@gmail.com and pay via the invoice link provided by the Association Executive. Once both your dues and forms are received, you will gain access to the system within 5 business days. *Payment must be received before MLS access is given. For a quicker process, payment via the invoice link can be made.

I hereby apply for membership in the Northeast Central Association of REALTORS® MLS, and take full responsibility for adherence to the rules, by myself or anyone associated with my company. I understand that by virtue of a monthly Use Fee (determined by the MLS Committee and approved by the Board of Directors), only the participant appraiser may have access to and use the Northeast Central Association of REALTORS® MLS information. Further, I understand that I must maintain my membership in the Northeast Central Association of REALTORS® or the Missouri Board that holds my membership. If I drop my membership in the association and/or MLS no portion of my dues will be returned.

I understand and agree that participation in the Northeast Central Association of REALTORS® MLS is in 12-month increments with a starting date of the first of June of each year. The first year's fee shall be prorated to May 31 of the following year.

I also understand that in the event I fail to pay the dues as prescribed by the Northeast Central Association of REALTORS® MLS by the required date, my membership may be terminated. It will be necessary to reapply for membership and pay the Participant's Application fee again in order to resume participation in the Northeast Central Association of REALTORS® MLS

Agent

Date
