

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, November 20, 2024

Mayor Jocko Kline called the regular scheduled meeting of the month to order on Wednesday, November 20, 2024, at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Greg Gilsrud and Nathan Tabaka. City Clerk/Treasurer: Christina Herheim. Deputy City Clerk: Heidi Johnson
Employees: Dean Murray and Nancy Raines. Cass County Sheriff's Department: John Yochum, Citizens: Steve Shallbetter.

ABSENT: Manager Sara Putnam

1. M/S/P: Eck/Tabaka to approve agenda for Wednesday, November 20, 2024.
2. New Business:
 - a. M/S/P: Eck/Tabaka to approve Resolution No. 112024 accepting donations for Stuart Park Handicap Project.
 - b. M/S/P: Tabaka/Gilsrud to approve Canvas and Certify Election Results of November 5th, 2024.
3. Licenses and Permits:
 - a. M/S/P: Gilsrud/Tobiason the approve the Gambling Permit for Northern Cass Ducks Unlimited.
 - b. M/S/P: Tabaka/Tobiason to approve the Gambling Permit for the Longville Fire Department.
4. Old Business: Nothing to report.
5. Citizens addressing the Council: None
6. Engineer's report: Nothing to report.
7. Commissioner's Reports:
 - a. Kline
 - i. Police: Cass County Sheriff's office attended the meeting and presented the monthly report. The council had no questions or concerns.
 - ii. Ballfield: The ballfield is closed for the winter.
 - iii. Park: The park handicap project equipment has arrived and has been stored. Groundwork has been done and will be ready for spring 2025 installation.
 - b. Eck
 - i. Library: There will be an open house on Friday, December 6th, 1 p.m. to 4 p.m.
 - ii. Cemetery: The Maintenance Department continues to maintain the cemetery and everything looks great.
 - c. Tobiason
 - i. Airport: There is approximately 7186 gallons of fuel on hand. The selling price is \$4.53 per gallon.
 - a. **Maintenance:** No issues to report.
 - b. **2024 Projects:** Young Excavating has begun to receive material for the Runway-Turn-Around and PAPI projects, they have agreed to store the material at their facility unless the city objects. SEH will have the opportunity to inspect all materials before they are incorporated into the project and will have no problem rejecting anything they think looks questionable. The materials are required to be insured, and SEH will want pictures and proof of payment for the materials prior to making the payment for them.

- c. **Airport Wi-Fi:** Wi-Fi installation is complete with the expectation of Wi-Fi being available for the southeast most portion of the hangers, this area is expected to have service late 2025. Security cameras are in place and with more to be added also in late 2025.
 - ii. M/S/P: Gilsrud/Eck to approve Resolution MN agreement NO. 1058447.
 - iii. M/S/P: Tobiason/Gilsrud to approve the new zoning ordinance.
 - iv. M/S/P: Tobiason/Gilsrud to approve the disbanding of the JAZB board effective February 1st, 2025.
 - d. Tabaka
 - i. M/S/P: Eck/Gilsrud to approve sending overdue sewer accounts to Cass County for assessment.
 - ii. M/S/P: Tabaka/Gilsrud to stay at the \$1,000 reimbursement price for the sewer work done on Journeys End regarding the Nedemeyer line.
 - iii. Land Use Permit/Application received from William Galloway for leveling out ground, approximately 150 yards of dirt.
 - iv. Land Use Permit/Application received from Jocko Kline for the installation of an 8 by 36 Lean to Shed.
 - v. Land Use Permit/Application received from Peter Twedten for 80 yards of fill to level the area behind their home.
 - vi. Sign Permit Application received from Tom Kutschied for the installation of two 18 square foot signs for the Longville lakes Art Center.
 - e. Gilsrud
 - i. Streets: Nothing new to report.
 - ii. Liquor: LLBS: Manager Raines stated that THC management division was in town for inspections. There will be some minor changes to protocols to remain in compliance.
 - iii. Dockside: Nothing to report.
- 8. Clerk's Report:
 - a. The Longville Area Community Choir sent a Thank You letter for the donation on behalf of their Winter concert, which will fall on Sunday, December 8th, at 4:00 p.m.
 - b. M/S/P: Gilsrud/Tabaka to approve the Allocation of Maxx Extraction LLC donation to the ballfield.
- 9. Employee Relations:
- 10. Administration and Financial:
 - a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #73630-73731 in the amount of \$476,413.85 Debit Card amount of \$2,120.01 totaling \$478,533.86.

M/S/P: Tabaka/Eck to adjourn meeting at 4:28 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer