

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, December 18, 2024

Mayor Jocko Kline called the regular scheduled meeting of the month to order on Wednesday, December 18, 2024, at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Neil Tobiason, Greg Gilsrud and Nathan Tabaka. City Clerk/Treasurer: Christina Herheim. Deputy City Clerk: Heidi Johnson
Employees: Dean Murray, Nancy Raines and Sara Putnam. Cass County Sheriff's Department: Wade Schultz, Citizens: Steve Shallbetter and Terry Likens.

ABSENT: Council Member Phyllis Eck

1. M/S/P: Tabaka/Tobiason to approve Agenda for Wednesday, December 18, 2024.
2. M/S/P: Gilsrud/Tabaka to approve Regular City Council Meeting Minutes of November 20, 2024.
3. New Business:
 - a. M/S/P: Tabaka/Tobiason to approve Resolution No. 12182024 accepting donations to The City of Longville.
 - b. M/S/P: Gilsrud/Tobiason to approve Resolution No. 121824 accepting donations to The Longville Ice Skating Rink.
 - c. M/S/P: Gilsrud/Tabaka to approve The Longville Community Ice Skating Rink Agreement with The City of Longville and The City of Longville as the Fiscal Agent for the Rink Committee.
4. Licenses and Permits:
 - a. M/S/P: Gilsrud/Tobiason the approve the Temporary On-Sale Liquor License Applications for Longville Fire Department corresponding to the following dates: February 1, 2025, March 8, 2025, April 5, 2025, and July 26, 2025.
5. Old Business: Nothing to report.
6. Citizens addressing the Council: None
7. Engineer's report: Nothing to report.
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Cass County Sheriff's office attended the meeting and presented the monthly report. The council had no questions or concerns.
 - ii. Ballfield: The ballfield is closed for the winter.
 - iii. Park: Nothing to report.
 - b. Eck
 - i. Library: The open house on Friday, December 6th went well. The Friends of the Library Sunroom is open. The Maintenance Department was asked about the status of the LED light installation. Employee Murray noted that it should happen next week depending on our contractor.
 - ii. Cemetery: The Maintenance Department continues to maintain the cemetery and everything looks great.
 - c. Tobiason
 - i. Airport: There is approximately 6345 gallons of fuel on hand. The selling price is \$4.53 per gallon.
 - a. **Maintenance:** No issues to report.
 - d. Tabaka

- i. Sewer: Nothing to report.
 - ii. Land Use: Nothing to report.
 - e. Gilsrud
 - i. Streets: Nothing new to report.
 - ii. Liquor:
 - a. M/S/P: Gilsrud/Tobiason to approve a working visit to Legislative Day February 10, 2025, for Managers Putnam and Raines.
 - b. LLBS: Manager Raines states that business is good.
 - c. Docksider: Manager Putnam shares that Customer Appreciation is December 25. Putnam also states that the vanity mirror in the women's bathroom will be replaced. As well as various doors at the Docksider being repainted and the installation of kick plates to prevent future damage.
- 9. Clerk's Report:
 - a. M/S/P: Tobiason/Tabaka to approve City Hall Siding Order Change No. 1.
 - b. M/S/P: Gilsrud/Tobiason to approve the extension of a 3-year Lease with Ferrellgas.
 - c. Letters Received from Ehlers Public Finance Advisors regarding potential refunding opportunities. At this time, there are no refunding opportunities that would generate sufficient savings.
 - d. M/S/P: Tabaka/Neil to approve an Updated Fee Schedule for 2025.
- 10. Employee Relations:
 - a. M/S/P: Gilsrud/Tabaka to approve Leave of Absence for Terry Likens.
 - b. Council Member Gilsrud received notice of the new MN Paid Leave Law and brought it to the attention of the Council, but this will not start until 2026.
- 11. Administration and Financial:
 - a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #73732-73795 in the amount of \$184,069.87 Debit Card amount of \$2,093.89 totaling \$186,163.76.

M/S/P: Tabaka/Tobiason to adjourn meeting at 4:28 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer