

LONGVILLE CITY COUNCIL
MEETING MINUTES – UNAPPROVED
Wednesday, April 19, 2017

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on:
Wednesday, April 29, 2017 at 4:00 pm

Pledge of Allegiance

PRESENT: Mayor; Jocko Kline, Council Members; Nathan Tabaka, Darlene Petterson, Neil Tobiason and Jim Workman. City Clerk/Treasurer; Christina Herheim. Deputy City Clerk; Dianne Larson. Employees; Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Ted Sigtenhorst, Lisa Garbe, and Adam Mykkannen (Cass County Sherriff's office).

ABSENT: N/A

1. M/S/P: Workman/Tabaka to adopt agenda for April 19, 2017
2. M/S/P: Workman/Tobiason to approve Regular City Council Meeting Minutes of March 15, 2017.
3. New Business:
 - a. M/S/P: Tabaka/Petterson to accept Resolution #41917 for \$500 donation from Kego Township for ball field
 - b. M/S/P: Tabaka/Workman to approve street closures for summer Turtle Races and 4th of July, and Docksider parking lot closure for June 17th event, 4th of July, and Octoberfest.
 - c. City Council made a request that Chamber contribute money toward summer turtle races. This request will be presented to the Chamber.
 - d. M/S/P: Workman/Petterson to authorize purchase of fire proof file cabinet at approximate cost of \$1500
4. Licenses and Permits: M/S/P: Petterson/Tobiason to approve temporary liquor permit at Stuart Pavilion on 6/17/17.
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police
 1. Officer Mykkannen: everything is going well, no issues.
 2. Kline/Raines: Request that officers be around a closing time of Bottle Shop and Docksider for protection of employees closing up these establishments. Herheim also noted that cameras at the airport are all actively recording and are viewed if there are ever any problems.

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- ii. Liquor
 1. LLBS: Raines: Lighting and electrical panel work is completed
 2. LLBS: Raines: Sales are equal to this time last year.
 3. Docksider: Putnam: Sales are up 16% from last year.
 4. Docksider: Putnam: A reliable, and personable staff is in place. Very happy with the performance of newest hires.
 5. Bingo is well attended
 6. Putnam: Getting an estimate for remodel of Docksider to present for next year's budget.
- b. Petterson
 - i. Library: No report
 - ii. Ballfield: No report
 - iii. Tennis Park: No report
- c. Tobiason
 - i. Airport
 1. **Fuel on hand** – Approximately 5843 gallons on hand. Price is \$3.60/gallon.
 2. **Maintenance** - Fuel System – WiFi repeater and cable will be ordered this month with installation to follow
 3. **Obstructions** – S.E.H. has begun the grant application process to help offset Valens' fees. S.E.H. will advise if and when grant is approved. We are also waiting for the AGIS data from S.E.H. to determine if there are additional obstructions which we will need to have Valens address. Once this information is received, Valens will be instructed to proceed.
 4. **Special Meeting** - There will be a special meeting of the advisory board to review the AGIS data once S.E.H. has completed their review.
 5. **Advisory Board:** The airport advisory board met on March 21, 2017 and in light of the information from Cass County that they would move the ambulance building the Board revisited their earlier decision to move the GAT building. Discussion included pros and cons of the GAT staying vs. moving, possible community impact, the benefits to the ambulance service at the proposed new site, and the future of the building if the ambulance service does move. Because it appears that a new ambulance building would be a win-win for everybody there was no support from the Board to revise plans to move the GAT. (Existing plans call for the GAT to be relocated to a more convenient location for visiting pilots.)
- d. Tabaka
 - i. Sewer: no problems.
 - ii. Osburnsen: Contracted with Lake Superior Consulting for GPS mapping, locating and identifying depth of manholes.
- e. Workman
 - i. Streets: Pretty good for this time of year. Osburnsen: Class 5 was put on Likens Lane. Is in process of grading. Kline noted that Johnson Shores needs fill as well.
 - ii. Cemetary: Needs clean-up. Will not be promoting a "clean-up day" this year as there has been minimal response.

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9. Clerk's Report

- a. Refer to 2 letters from pilots requesting new public access be able to accommodate sea plane launching.

10. Employee relations

- a. M/S/P: Tobiason/Workman to approve raise requests for LLBS employees
- b. M/S/P: Tobiason/Petterson to approve part-time new hire of Daniel Breese at Docksider.

11. Administration and Financial

- a. M/S/P: Workman/Tabaka to approve Payroll, Payroll liabilities and claims from check # 66526-66598 in the amount of \$127,692.19 Debit Card amount of \$675.80 totaling \$128,367.99.

M/S/P: Tabaka/Workman to adjourn meeting at 4:50 pm

Jocko Kline
Mayor

Attest to:

Christina Herheim
City Clerk/Treasurer