

LONGVILLE CITY COUNCIL  
MEETING MINUTES - UNAPPROVED  
Wednesday, August 15, 2018

Pledge of Allegiance

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, August 15, 2018 at 4:01 pm

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, and Neil Tobiason. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Nancy Raines, Chuck Ratz, Dean Murray. Citizens: Steve Shallbetter, Carol Johnson, Paul Harwig, Stephanie Aaserude, and Bryan Welk and Seth Robinson from Cass County Sheriff's office.

ABSENT: Council Member: Nathan Tabaka. Employees: Sara Putnum and Jesse Osburnsen

1. M/S/P: Eck/Tobiason to approve agenda of Wednesday, August 15, 2018, with the addition of Paul Harwig.
2. M/S/P: Tobiason/Eck to approve Regular City Council Meeting Minutes of July 18, 2018
3. New Business:
  - a. M/S/P: Eck/Tobiason to approve appointment of Greg Gilsrud for vacant City Council seat.
  - b. M/S/P: Tobiason/Eck to approve Resolution 81518 Accepting Donations from: Kathy & Henry Duerkop, VFW Post 772 Ladies Auxiliary, Patricia Brundidge, Mule Lake Property Owners, Zane Watts, Lori Langsweirdt, Craig & Barbie Laughlin, and Imperial Foundation for Community Park.
  - c. Carol Johnson from Longville Area Community Foundation presented a recap on the successful 2018 Community Clean-up & Recycling Day. Carol Johnson and Clerk Herheim have been attending surrounding township meetings to present a proposal to partner with townships next year to help with funding the project.
  - d. Paul Harwig, representing the Lions, requested the City of Longville submit an application to the State of Minnesota for approval of new signs on Hwy 84 and Co Rd 5. M/S/P: Eck/Tobiason to submit an application to the State of MN.
4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer's report.
8. Commissioner's Reports:
  - a. Kline
    - i. Police
      1. Officer Welk reported there is nothing new, and all is going well.
      2. Mayor Kline has received information on placing flashing speed warning signs at the edge of town, and is working on this project.
    - ii. Ballfield – Nothing to report
    - iii. Park – Nothing to report

The City Of Longville is an equal opportunity provider and employer.

- b. Eck
    - i. Library - Eck reported this was the busiest summer with many events at the library. M/S/P: Tobiason/Eck to approve the Library's request to close the street behind the library for an event planned in September. Eck plans to attend Regional meeting.
    - ii. Liquor
      - 1. Docksider:
        - a. Castle Danger event went very well; large crowd.
        - b. Eck and Manager Putnam are planning an end of year staff meeting with all bartenders to discuss the past year and plans for next year.
      - 2. LLBS:
        - a. Manager Raines and Putnam are planning a joint event for September.
        - b. Manager Raines brought to the attention of the City Council that the adjoining lot to LLBS is up for sale, in case there is interest.
  - c. Tobiason
    - i. Airport – reported by Steve Shallbetter
      - 1. Fuel on hand: Approximately 3412 gallons on hand. There were 5314 gallons purchased at the end of July. Price is \$4.20 per gallon.
      - 2. Maintenance: No known issues.
      - 3. 2018 project: Wetland areas were marked on 8/15, grading work to begin week of 8/20, additional obstruction removal will be done after freeze up.
      - 4. Hangar #1: Shallbetter spoke with Jake Martin from the FAA; Martin has agreed to a single appraisal for the hangar, he feels we should be able to amend our current project to include the purchase and removal of the hangar. The appraisal has been ordered.
      - 5. Hangar signs: Hangar identification signs have been placed on all hangars, this was done at the hangar owner's expense.
      - 6. Fly-In Pancake Breakfast: We had perfect weather for the fly-in but the weather to the south was not so good due to fog and rain. There were 31 visiting aircraft that flew in, the Chamber of Commerce served approximately 950 breakfasts.
    - d. Tabaka – reported by Chuck Ratz
      - i. Sewer: There is a pump not working property at one of the main lifts. The issue is being addressed.
    - e. Vacant
      - i. Streets
      - ii. Cemetary: Dean Murray (filling in for Osburnsen) reported that there are 3 burials scheduled within the next week.
9. Clerk's Report
- a. Meridee Ofstedahl contacted Clerk Herheim. Ofstedahl would like to donate to the cemetery in memory of her husband, and is looking for ideas. Several ideas were discussed. Mayor Kline will contact Freeman to get costs associated with a pump/well installation.
  - b. Mayor Kline will attend the Fire Department Budget Meeting on 8/28/2018 at 7:00 pm

The City Of Longville is an equal opportunity provider and employer.

10. Employee relations

- a. M/S/P: Eck/Tobiason to approve September time off request of Manager Raines

11. Administration and Financial

- a. M/S/P: Eck/Tobiason to approve Payroll, Payroll liabilities and claims from check # 67780-67858 in the amount of \$228,302.59 Debit Card amount of \$272.21 totaling \$228,574.80

M/S/P: Eck/Tobiason to adjourn meeting at 4:45 p.m.

Attest to:

---

Jocko Kline  
Mayor

---

Christina Herheim  
City Clerk/Treasurer