

LONGVILLE CITY COUNCIL  
MEETING MINUTES  
UNAPPROVED  
Wednesday, August 16, 2017

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, August 16, 2017 at 4:00 pm.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, and Jim Workman. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, Lisa Garbe, Ted Sigtenhorst, Kathy Polus, Kaye Blais, Ken Kostial and Seth Robison from Cass County Sherriff's office.

ABSENT: Neil Tobiason

1. M/S/P: Tabaka/Workman to approve agenda of August 16, 2017
2. M/S/P: Workman/Tabaka to approve Regular City Council Meeting Minutes of July 19, 2017.
3. New Business:
  - a. M/S/P: Tabaka/Workman to accept Resolution #081617 Accepting Donations
  - b. M/S/P: Tabaka/Workman to accept Resolution Authorization to Execute MNDOT Airport Maintenance and Operation Grant Contract.
4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council:
  - a. Robert Helling – no show
  - b. Ken Kostial, Longville Foundation. The Foundation is in need of storage space for important documentation in a reasonably secure space. Suggested that it might be a good idea to share such a storage facility with the City of Longville, and the Longville Lakes Chamber of Commerce. Lisa Garbe will bring the suggestion to the Chamber meeting on August 17, 2017. This suggestion is under consideration.
7. Engineer's report: None
8. Commissioner's Reports:
  - a. Kline
    - i. Police
      1. Officer Robison: All is going well. Officers are spending extra time in problem areas where there has been some vandalism.
      2. Mayor Kline suggested that the county officers be reminded to have a presence at the close of business for the liquor establishments.
    - ii. Liquor
      1. LLBS: Raines reported that sales are up \$36K over last year. Last Sunday sales were only \$500. Raised \$1,200 for VFW for wheelchairs. M/S/P: Tabaka/Workman to approve \$500 for upgrade of front area of LLBS.
      2. Docksider: July sales up over last year. Architect will attend budget meeting to go over remodel plans.

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3. M/S/P: Workman/Tabaka to pay out bonuses to liquor establishment employees. Herheim has requested the auditor report several times.
- b. Vacant
    - i. Library – no report
    - ii. Ballfield – no report
    - iii. Stuart Park: Internet will be installed at the park. It is needed for security cameras park board is purchasing. Suggestion to arrange a meeting between City Council and Park Board to discuss issues with garbage, vandalism, etc. and associated costs. Meeting will be set for 3:00 pm on September 20, 2017
  - c. Tobiason
    - Airport – reported by Shallbetter
 

**Fuel on hand** – Approximately 6990 gallons on hand. We ordered 8000 gallons Monday before the pancake breakfast at the same price as the last load. Price is \$3.66/gallon.

**Fly-In Pancake Breakfast** – Preliminary numbers for the breakfast are approximately; 875 breakfasts served; 40 visiting aircraft; 750 gallons of Avgas sold.

**Obstructions** – Our state grant request has been approved, Schallbetter is tentatively scheduled to meet with Attorney John Valens next week.

**FAA/SEH Meeting** – A meeting has been scheduled with the FAA and SEH for Oct. 5<sup>th</sup> to discuss the airport wide obstruction removal alternatives as well as revisit the apron/building area alternatives for the main building area (previously discussed in Phase I).

**Advisory Board Meeting** – Pending Board approval the Airport Advisory Board meeting scheduled for September 5<sup>th</sup>, will be postponed and rescheduled for sometime after the FAA/SEH meeting.

**Maintenance:** Snow Plow – We are still waiting for response from the FAA regarding grant eligibility.

**Entitlement Money Transfer Request** – We are waiting for a response from Hallock Municipal Airport advising if they want to proceed with the entitlement transfer.

**Vacancy on Airport Advisory Board** – M/S/P Workman/Tabaka to appoint Bob Kohanek.
  - d. Tabaka
    - i. Sewer – reported by Osburnsen: All good. No issues
  - e. Workman
    - i. Streets – all good
    - ii. Cemetary – all good
9. Clerk's Report
    - a. Thanks to Dawn and Greg Gilsrud for donation of bean bags for the Park.
    - b. Request for monetary donation for treatment of milfoil in Girl Lake. Ted Sigtenhorst reported that there is advanced infestation of milfoil at the public landing on Girl Lake. Approximate cost is \$500. A permit to treat the infestation has been obtained from the DNR. M/S/P: Tabaka/Workman to donate \$250 toward the treatment. Lisa Garbe will bring this to the Longville Chamber meeting to request a contribution.
  10. Employee relations
    - a. M/S/P : Tabaka/Workman to approve vacation request for Raines.
    - b. M/S/P: Workman/Tabaka to approve release of Tim Arnquist
    - c. Closed meeting at 4:45; Re-opened meeting at 5:03

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- d. M/S/P: Workman/Tabaka to approve release of Robyn Smith at 9:00 am on Thursday, August 17, 2017

11. Administration and Financial

- a. M/S/P: Workman/Tabaka to approve Payroll, Payroll liabilities and claims from check #66852-66932 in the amount of \$266,867.58 Debit Card amount of \$59.83 totaling \$266,927.41

M/S/P: Tabaka/Workman to adjourn meeting at 5:09 pm.

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Jocko Kline  
Mayor

Attest to:

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Christina Herheim  
City Clerk/Treasurer