

LONGVILLE CITY COUNCIL  
MEETING MINUTES – UNAPPROVED  
Wednesday, February 15, 2017

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on:  
Wednesday, February 15, 2017 at 4:00 pm

Pledge of Allegiance

PRESENT: Mayor; Jocko Kline, Council Members; Nathan Tabaka, Darlene Petterson, Neil Tobiason and Jim Workman. Deputy City Clerk; Dianne Larson. Employees; Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, and Bryan Welk (Cass County Sherriff's office).

ABSENT: City Clerk; Christina Herheim

1. M/S/P: Tabaka/Workman to approve agenda of February 15, 2017
2. M/S/P: Workman/Petterson to approve Regular City Council Meeting Minutes of January 18, 2017.
3. New Business: Audit begins next Monday, February 20, 2017
4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer's report: None
8. Commissioner's Reports:
  - a. Kline
    - i. Police
      1. Kline/Tabaka: Traffic of large trucks have slowed down coming into town. Welk: A few have been stopped and given warnings.
      2. Request council to approve selling of police Taser from Longville Police Department. Welk: new Taser approximately \$800, cost of used would depend upon condition and if cartridges are/are not expired. Note: ensure proper paperwork is completed to release any responsibility of the City of Longville once ownership is transferred.
      3. M/S/P: Tabaka/Tobiason to approve research into value and to proceed with selling of Taser to Walker Police Department.

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ii. Liquor

1. LLBS: Raines: The floor needs to be refinished at a cost of \$500 which was not budgeted for. M/S/P: Workman/Tabaka to approve LLBS floor to be refinished at a cost of \$500.
2. LLBS: Raines: Beer Cave Evaporator needs to be replaced; budget had been approved based the original quote of \$1687.00 (which has expired). New quote for evaporator with PSC motor is \$1746.00, and new evaporator with ECM Motor (energy efficient motor) is \$2,106.00. Request approval to proceed with order of energy efficient evaporator motor. M/S/P: Workman/Tabaka to approve expenditure of \$2,106.00 for energy efficient evaporator motor.
3. LLBS: Raines: Sunday liquor sales voted on and approved by House Committee; will be voted on by the House on Monday, 2/27/2017, and will go on to Senate. If passed, it will need to be decided if LLBS will be open on Sundays.
4. LLBS: Raines: Will need to begin advertising for summer help in the next month or so.
5. Docksider: Putnam: A \$100.00 counterfeit bill was passed through the Docksider last week, and has been turned into police. People are also bleaching \$5 bills to create \$50 bills. A special "tri-test" pen and portable counterfeit detector with a black light have been purchased and are being used by the Docksider and LLBS to identify counterfeit bills. The portable detector with the blacklight can also be used to check driver's license IDs. Request to add a mandatory procedure to the employee handbook to use these devices to check for counterfeit bills. M/S/P: Tabaka/Tobiason to approve adding a mandatory procedure to the employee handbook to use these devices to check for counterfeit bills.
6. Docksider: Putnam: Chili cook-off is scheduled for March 4, 2017. \$5.00 entry fee and \$5.00 tasting fee. Proceeds go to Chamber summer fireworks fund.
7. Docksider: Putnam: When Docksider opens on Sunday (Memorial Day through Labor Day), we will need a cleaning person to clean after Saturday night before opening on Sunday.

b. Petterson

- i. Library: Legacy art sculpture was delivered on Monday, February 13. There will be an open house in May to showcase the new artwork.
- ii. Ballfield: No report
- iii. Tennis Park: No report

c. Tobiason

i. Airport (given by SteveShallbetter)

1. **Fuel on hand** – Approximately 7630 gallons on hand. Price is \$3.60/gallon.
2. **Maintenance**

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- a. Fuel System – Nothing new to report. Steve will be looking at the Wi-Fi access point this spring.
  - 3. **Obstructions** – A tall tree on private land adjacent to the airport obstructs the runway. The City has received a copy of the letter sent to Deputy Welk by Jon Eclov, Assistant Cass County Attorney. Eclov writes he has reviewed the matter and states "it is the City of Longville through its city clerk and, presumably, its city attorney that will need to take what, if any, enforcement action is required". Andrew Shaw, Longville's city attorney, was contacted by email and replied that "he has contacted John Valen in Walker who indicates he is willing to handle this. This would result in a substantial cost savings to the city having an attorney in Walker and not having to pay [Shaw] the driving time for potentially multiple court visits." It was agreed by the council to resolve the issue. Shallbetter will contact Valen for a price of his services.
  - 4. **Ambulance Building** – Nothing new to report.
- d. Tabaka
  - i. Sewer: no problems
- e. Workman
  - i. Streets: all good. Putnam has received feedback from numerous people that Osburnsen has done a great job keeping Main Street clear. Thanks Jesse!
  - ii. Cemetary: nothing to report.
- 9. Clerk's Report
  - a. Council's presence requested at public hearing for public water access on March 28, 2017. Workman may not be able to attend, will advise. We will probably need to do something to block the old public access when new access is complete and ready for use.
  - b. RSVPs for elected official's training. Tobiason will attend. Petterson and Workman not able to attend. Deputy Clerk, Larson will register Tobiason and make any hotel arrangements if appropriate.
- 10. Employee relations
  - a. M/S/P: Workman/Tobiason to approve vacation request for Herheim, City Clerk.
- 11. Administration and Financial
  - a. M/S/P: Workman/Tabaka to approve Payroll, Payroll liabilities and claims from check # 66397-66458 in the amount of \$85,014.20 Debit Card amount of \$818.04 totaling \$85,832.24.

M/S/P: Tabaka/Workman to adjourn meeting at 4:44 pm

Attest to:

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Jocko Kline  
Mayor

\_\_\_\_\_  
Christina Herheim  
City Clerk/Treasurer

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