

LONGVILLE CITY COUNCIL  
MEETING MINUTES UNAPPROVED  
Wednesday, February 16, 2022

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, February, 16, 2022 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Edward Pommier, Sue Frank, Randy Frank, and Eric Alger and Wade Schultz from Cass County Sheriff's office.

ABSENT:

1. M/S/P: Gilsrud/Tabaka to approve agenda of Wednesday, February 16, 2022 with changes to commissioner assignments
2. M/S/P: Eck/Gilsrud to approve Regular City Council Meeting Minutes of January 19, 2022
3. New Business:
  - a. M/S/P: Eck/Tabaka to approve Resolution #21622 Accepting Donations for Community Clean-up
    - i. \$2,000 from Longville Chamber of Commerce
    - ii. \$100 from Patrick Moran Realty
    - iii. \$50 from Motorheads, LLD
4. Licenses and Permits:
  - a. M/S/P: Gilsrud/Tabaka to approve temporary liquor permit on 6/11/22 for Candace Hansen
  - b. M/S/P: Tabaka/Tobiason to approve temporary liquor permit on 7/13/22 for Margaret Duin
  - c. M/S/P: Gilsrud/Eck to approve temporary liquor permit on 8/27/22 for Roger & Linda Bechtold.
5. Old Business: None
6. Citizens addressing the council: Ed Pommier commented that City Maintenance has been doing an excellent job on snowplowing.
7. Engineer's report: None
8. Commissioner's Reports:
  - a. Kline
    - i. Police: Officer Eric Alger shared some assignment changes in Cass County Sheriff's department. Officer Welk is assuming Scott Thompson's position and Officer Alger has been promoted to Officer Welk's position. Officer Alger introduced Sergeant Wade Schultz who will be taking his place. Sgt. Schultz shared his background with the Council. Monthly reports were provided and the Council had no concerns to address.
    - ii. Ballfield: No report
    - iii. Park: No report
  - b. Eck
    - i. Library
      1. Blue prints for addition are being mailed upon completion, and will be sent to contractors for bids. The City of Longville requires proof of Payment Performance Bonds. The snow time to read project is going well.

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2. The new Director for Kichigami Regional Library, Melissa Watley is in training. They have been looking at the policies, wage increases and setting new budgets. A retreat is scheduled in Pine City for April 21<sup>st</sup>.
    - ii. Cemetery: No activity
  - c. Tobiason
    - i. Airport:
      1. AV gas is \$4.27/gallon; gauge is frosted over; not able to provide amount on hand.
      2. Airport tractor blew 3 hydraulic hoses and delayed snow removal; all have been replaced.
      3. MN Petroleum installed new circuit boards in the fuel dispenser cabinet; no issues since.
      4. Due to prior sand and dirt removal, there may be a low grade wet land on the airport project site. SEH met with FAA to discuss how to proceed and still be able to meet the grant application deadline. SEH has requested permission to advertise for bids.
      5. M/S/P: Tobiason/Tabaka to approve advertising for bids for the airport taxi lane extension to accommodate 4 additional hangars.
  - d. Tabaka
    - i. Sewer: No issues
    - ii. Land Use
      1. The Woodpile – addition to building at mini golf course for restroom & utility room
      2. Jack Elliott – plot division
      3. Randy Frank – garage proposal: Council OK'd to proceed with Variance Request. There will be a Variance Hearing scheduled for March 16 at 3:30.
  - e. Gilsrud
    - i. Streets: Maintenance Manager Murray reported they are working on snow removal. New street light poles are being ordered and once received, will take a couple of weeks to install all 16 of them.
    - ii. Liquor
      1. LLBS: Manager Raines reported that all is going well. Beer prices are going up so have ordered extra product to stock up to keep prices as low as possible.
      2. Docksider: Manager Putnam reported the 2 new employees have started and doing very well. Chili cook-off is March 5<sup>th</sup>. Trivia is going well. The water softener has been fixed. New bar stools are being ordered.
        - a. Gilsrud reported that the winter fireworks on 3/5 are back on.
        - b. M/S/P:Gilsrud/Eck to donate to winter fireworks at the same amount as prior years.
9. Clerk's Report:
- a. Herheim shared a thank you note from the Initiative Foundation for our donation
  - b. M/S/P: Gilsrud/Tabaka to negotiate new Ferrell Gas Lease at \$1,000/quarter to be negotiated on a yearly basis.
  - c. M/S/P: Eck/Tobiason to approve memorial bench request from family of Gordon and Peg Atzen to be placed on Main Street, and must be of granite or iron to match what we have.
10. Employee relations: M/S/P: Tabaka/Tobiason to approve vacation request of Clerk Herheim.
11. Administration and Financial
- a. M/S/P:Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #71005-71007 in the amount of \$119,821.09 Debit Card amount of \$317.63 totaling \$120,138.72.
- M/S/P:Tabaka/Gilsrud to adjourn meeting at 4:53 p.m.

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer

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