

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, January 15, 2020

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, January 15, 2020 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Neil Tobiason, Phyllis Eck and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam and Nancy Raines. Citizens: Steve Shallbetter, and Alex Brown and Luke Rasmus from Cass County Sheriff's office.

1. M/S/P: Eck/Gilsrud to adopt agenda of Wednesday, January 15, 2020
2. M/S/P: Gilsrud/Eck to approve Regular City Council Meeting Minutes of December 18, 2019 and Emergency City Council Meeting of January 8, 2020.
3. New Business:
 - a. Appointments for 2020
 - i. City Attorney: Andy Shaw
 - ii. Auditor: Miller/McDonald
 - iii. City Engineer: Appoint as needed
 - iv. Depository: First National Bank
 - v. Official Newspaper: Pine Cone Press-Citizen
 - vi. Civil Defense Director: Neil Tobiason
 - vii. Official meeting day & time: 3rd Wednesday of each month at 4:00 p.m.
 - viii. Sergeant at Arms: Greg Gilsrud
 - ix. Acting Mayor: Nathan Tabaka
 - b. Commissioner Appointments:
 - i. Police Department: Jocko Kline
 - ii. Liquor Operations: Phyllis Eck
 - iii. Streets: Greg Gilsrud
 - iv. Library: Phyllis Eck
 - v. Cemetery: Greg Gilsrud
 - vi. Airport: Neil Tobiason
 - vii. Sewer: Nathan Tabaka
 - viii. Ballfield/Community Park: Jocko Kline
 - ix. Planning & Zoning: Nathan Tabaka
 - c. M/S/P: Tabaka/Tobiason to accept appointments
4. Licenses and Permits: None
5. Old Business: - None
6. Citizens addressing the council: None
7. Engineer's report. - None
8. Commissioner's Reports:
 - a. Kline
 - i. Police
 1. The police report was shared with the council. Officer Brown was introduced as a new FTO. Nothing further to report; the council had no issues to address.
 - ii. Park:
 1. M/S/P: Gilsrud/Tobiason to accept the 2020 Ice Skating Rink Agreement.
The City Of Longville is an equal opportunity provider and employer.

- iii. Ballfield: No report
 - b. Eck
 - i. Liquor
 - 1. Docksider – Putnam reported:
 - a. On behalf of bartender, Breese: There was a disturbance at the Docksider on the evening of January 11th, whereby a customer was observed harassing another customer and exhibiting inappropriate behavior. After several requests (without compliance) of the customer causing the disturbance to leave the premises, officers were called. M/S/P: Eck/Tabaka to send disciplinary action letter to the customer advising him that he is prohibited from entering the premises of the Docksider for a period of 30 days.
 - b. Sub-contractors have been identified and all parties have met; plans are moving forward on the replacement of the walk-in cooler. The Docksider will likely be shut down for a couple of days; the public will be notified of the timing.
 - c. Putnam is obtaining information for replacing and adding additional security cameras.
 - 2. LLBS – Raines reported:
 - a. Sales up in 2019 over 2018, profits down due to large inventory purchase (which is an asset). A comparison report was provided to the council.
 - b. Will discuss possible renovation of LLBS at the next council meeting.
 - c. Suggested that we consider purchasing a snow blower for shared use between LLBS, Docksider & City Hall. Council decided to assign the new Maintenance Supervisor the responsibility to determine what is needed.
 - d. No updates on new LLBS sign.
 - ii. Library: No report
 - c. Tobiason
 - i. Airport – Reported by Shallbetter
 - 1. **Fuel on hand**: Approximately 8121 gallons on hand. Price is \$3.85/gallon.
 - 2. **Maintenance**: Heavy, wet snow this year has resulted in several runway lights being damaged. Temporary repairs will be made to get us by until spring. Snow removal will likely be required.
 - 3. **FAA**: An email from the FAA, reminding us about grant assurances in regard to equipment purchased with federal funds, was shared with the council.
 - d. Tabaka
 - i. Sewer: No report.
 - ii. Land Use/Planning & Zoning:
 - 1. M/S/P: Tabaka/Gilsrud to approve Variance Permit Application submitted by Dan Geis to add on to an existing deck to provide a second entrance/exit.
 - 2. Land Use Application presented for Long Birch Lodge to remove 150 yards of material from harbor to old school property. No issues.
 - e. Gilsrud
 - i. Streets: No report.
 - ii. Cemetery – No report.
9. Clerk's Report
 - a. M/S/P: Gilsrud/Tabaka to accept the Bill of Sale from Cass County, for sale of the ambulance building to the City of Longville for \$1.00.
 - b. A thank you from Longville Community Choir was shared with the council.

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- c. M/S/P: Eck/Tobiason to obtain recycling bins to be located at the Docksider for Docksider recycling purposes (not for public use).
- 10. Employee relations – Closed meeting at 4:38 p.m. Reopened at 4:53 p.m.
 - a. M/S/P: Gilsrud/Tobiason to offer Maintenance Supervisor position to Dean Murray at a rate as discussed in closed meeting.
 - b. M/S/P: Tabaka/Eck to approve raise for Kevin Bruch, retroactive for time he’s taken over extra duties. This will be in effect until new Maintenance Supervisor is trained.
- 11. Administration and Financial
 - a. M/S/P: Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check numbers 69097-69168 in the amount of \$183,273.47 Debit Card amount of \$231.48 totaling \$183,504.95.
- 12. M/S/P: Tabaka/Tobiason to adjourn meeting at 4:55 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer