

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, January 16, 2019

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, January 16, 2019 at 4:01 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Neil Tobiason, Phyllis Eck and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, Carol Johnson, and Seth Robison from Cass County Sheriff's office.

1. M/S/P: Eck/Tabaka to adopt agenda of Wednesday, January 16, 2019
2. M/S/P: Gilsrud/Tobiason to approve Regular City Council Meeting Minutes of December 19, 2018.
3. New Business:
 - a. Oath of Office: Mayor Floyd Kline, Council Members: Phyllis Eck, and Greg Gilsrud. Congratulations!
 - b. Appointments for 2019
 - i. City Attorney: Andy Shaw
 - ii. Auditor: Miller/McDonald
 - iii. City Engineer: Appoint as needed
 - iv. Depository: First National Bank
 - v. Official Newspaper: Pine Cone Press-Citizen
 - vi. Civil Defense Director: Neil Tobiason
 - vii. Official meeting day & time: 3rd Wednesday of each month at 4:00 p.m.
 - viii. Sergeant at Arms: Greg Gilsrud
 - ix. Acting Mayor: Nathan Tabaka
 - c. Commissioner Appointments:
 - i. Police Department: Jocko Kline
 - ii. Liquor Operations: Phyllis Eck
 - iii. Streets: Greg Gilsrud
 - iv. Library: Phyllis Eck
 - v. Cemetery: Greg Gilsrud
 - vi. Airport: Neil Tobiason
 - vii. Sewer: Nathan Tabaka
 - viii. Ballfield/Community Park: Jocko Kline
 - d. M/S/P: Tabaka/Gilsrud to accept appointments
 - e. M/S/P: Eck/Tabaka to accept Resolution 011619 Accepting Donations
 - f. M/S/P: Gilsrud/Tobiason to accept Re-zoning petition. Tabaka abstained
 - i. Tabaka confirmed there would be no tenting
 - ii. Tabaka confirmed that vehicles must be parked next to RVs (2 cars per RV). No on-street parking and no parking at the church will be allowed.
 - iii. Tabaka confirmed there would be only 1 yard light, and RVs will have their own light source
 - iv. Eck suggested there be some trees planted for buffering. Tabaka agreed that this could be done, but noted it would be several years before the trees would be big enough.
 - v. Tabaka confirmed the other piece of land would not be used for RVs. Eventual plan is to build a house with an office.

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4. Licenses and Permits:
 - a. Building Permit for Dan Geis was shared with the council.
5. Old Business: - None
6. Citizens addressing the council:
 - a. Carol Johnson: The Longville Area Clean-up Day is scheduled for 6/29/2019. There will be some changes made based on lessons learned. All the area townships are on board and will contribute funds to support the event. Some townships put a cap on the amount they will contribute. The Foundation is contributing, and will request a contribution of \$1,000 from the City of Longville. This event will be free to the public. Citizens will be required to present proof of residency in each respective township. "Sentenced to Serve" will be approached to help support the day of the event.
7. Engineer's report. - None
8. Commissioner's Reports:
 - a. Kline
 - i. Police
 1. The police report was shared with the council. Seth Robison was present to address any questions. It was noted that plow trucks have been driving too fast through town. Robison will address the issue. There were no other issues.
 - ii. Park: No report
 - iii. Ballfield: No report
 - b. Eck
 - i. Liquor
 1. Dockside – Putnam reported:
 - a. Sales in 2018 improved \$13k over 2017
 - b. Planning a "Decades" Party on January 26th
 2. LLBS – Raines reported:
 - a. Increase in sales in 2018 of \$40k over 2017
 - b. Scheduling server training for employees on 2/6. LLBS will open later that day.
 - c. Suggested that the council may want to consider an expansion project for LLBS as they plan for 2020 budget, and noted that the building is in need of repair, and may want to include a 24x34 addition at the same time to accommodate more inventory. Council requested that Raines put together a report on how much money can be saved by ordering larger quantities.
 - ii. Library
 1. Open house was held in December with over 100 people attending
 2. 53 patrons have registered for the "Snow Time To Read" since registration began on January 2nd. This is an adult winter reading program in which patrons read 15 books between January 2nd and March 31st to earn a coffee mug or water bottle. The program offers several other drawings and fun activities with prizes. Patrons may still register.
 3. The rotating large print book collection rotated on Tuesday, January 15 updating the large print browsing titles in Longville.
 4. The library will be hosting 2 Legacy programs per month March – May (mystery authors, Fiddlers, historical authors).
 5. The library received a new black and white printer for the library's 6 public use computers.

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6. 2 new people have volunteers to join the Library Board.
 7. Planning to attend the District Meeting in Pine River on 1/17.
 - c. Tobiason
 - i. Airport – Reported by Shallbetter
 1. **Fuel on hand:** Approximately 7690 gallons on hand. Price is \$3.60/gallon.
 2. **Maintenance:** No known issues
 3. **2018 Project:** S.E.H. was here last week to reconcile work performed. (2018 grant will remain open until the demo of hangar 1 is completed.)
 4. **2019 Projects:** Obstruction removal Phase 2 is a priority project. Other possible projects include redesign of the fueling area and possibility of adding a tank for jet fuel.
 - d. Tabaka
 - i. Sewer – Osburnsen reported there are no issues. Numbers have been up recently probably due to the warm weather and use of car washes.
 - e. Gilsrud
 - i. Streets:
 1. Radar signage: Greg shared quotes from 2 suppliers and different pricing options. He will contact the vendor to discuss choices, and present a suggestion at the next meeting.
 - ii. Cemetery – nothing to report.
9. Clerk's Report
 - a. Auditor will be here the week of 2/25/2019.
 - b. M/S/P: Tabaka/Eck to create an account for Longville Area Clean Up Event, and put contribution of \$1k into the account.
 - c. A thank you from Longville Community Choir was shared with the council.
 10. Employee relations
 - a. None
 11. Administration and Financial
 - a. M/S/P: Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check numbers 68166-68234 in the amount of \$188,754.78 Debit Card amount of \$482.58 totaling \$189,237.36.
 12. M/S/P: Tabaka/Tobiason to adjourn meeting at 5:03 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer