

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, January 17, 2018

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, January 17, 2018 at 4:03 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Neil Tobiason and Jim Workman. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam and Jesse Osburnsen. Citizens: Steve Shallbetter, Dave Cribb, Sharon Gilsrud, Dawn Gilsrud, Greg Gilsrud, Phyllis Eck, Melanie Mix, Bill Hansen, Terry Daudt, Dwight Nordstrom, Brenda Manders, Kevin Hauglund, Jim Stocke from EAPC, and Bryan Welk from Cass County Sheriff's office.

ABSENT: Nancy Raines

1. M/S/P: Tabaka/Workman to adopt agenda of Wednesday, January 17, 2018
2. M/S/P: Workman/Tabaka to approve Regular City Council Meeting Minutes of December 20, 2017.
3. New Business:
 - a. Appointments for 2018
 - i. City Attorney: Andy Shaw
 - ii. Auditor: Miller/McDonald
 - iii. City Engineer: SEH (airport) Lake Superior (general)
 - iv. Depository: First National Bank
 - v. Official Newspaper: Pine Cone Press-Citizen
 - vi. Civil Defense Director: Neil Tobiason
 - vii. Official meeting day & time: 3rd Wednesday of each month at 4:00 p.m.
 - viii. Sergeant at Arms: Neil Tobiason
 - ix. Acting Mayor: Nathan Tabaka
 - b. Commissioner Appointments:
 - i. Police Department: Jocko Kline
 - ii. Liquor Operations: Jocko Kline
 - iii. Streets: Jim Workman
 - iv. Library: Neil Tobiason (acting)
 - v. Cemetery: Jim Workman
 - vi. Airport: Neil Tobiason
 - vii. Sewer: Nathan Tabaka
 - viii. Ballfield/Community Park: Neil Tobiason
 - c. M/S/P: Workman/Tabaka to accept
 - d. Renovation of Docksider
 - i. Reported by Mayor Kline and Clerk, Herheim: 7 bids were received. Bids came in considerably higher than budgeted. To obtain financing, we will need to arrange for 3 separate commercial appraisals, and have \$1 million in collateral. Approval of financing will take 4-6 weeks. Recommend that a business plan is prepared; i.e., additional staff required, menu selections and suggested pricing, etc. We also need additional specific information on the renovation such as bar materials, kitchen

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equipment flooring, walls. Because of additional information needed, and delay of approval of financing, the project cannot be completed by May 1, 2018. It was further recommended that the project be put on hold until we have obtained complete information in order to make an well-informed decision. Recommend the project be reviewed, and put out for bid again in mid-late summer, with renovation to begin in early January of 2019.

- ii. Terry Daudt suggested that there be a Plan A, B, C with/without kitchen.
 - iii. Citizens asked how city debt is managed and where the money comes from. Clerk, Herheim reported that there are grants the city has received to help pay down the debts of sewer, park, ballfield and airport. The Park Board is working with the surrounding townships to form a Joint Powers to get support outside of the 150 taxpayers for the community park.
 - iv. M/S/P: Workman/Tobiason to put the Docksider renovation on hold until more complete information is gathered with intent to put out for bid again in mid-late summer and renovation to begin in January of 2019.
- e. EAPC Contract
- i. All invoices have been submitted, and should be paid as contracted work is completed.
4. Licenses and Permits: - None
5. Old Business: - None
6. Citizens addressing the council: - None
7. Engineer's report. - None
8. Commissioner's Reports:
- a. Kline
 - i. Police
 - 1. Bryan Welk was present to address any questions. The increased police presence was noted, and suggested that some reduction of coverage would be appropriate.
 - ii. Liquor
 - 1. LLBS: 11 new pallets in beer cave will hold 18 cases
 - 2. LLBS: M/S/P: Takaka/Workman to approve discarded product (old/broken bottles) for 2017 at a value of \$95.45
 - 3. Docksider: sales down 18.5% in December over last year.
 - b. Petterson
 - i. Library
 - 1. Reported by Clerk, Herheim: There is a board meeting at 6:00 p.m. Thursday, January 18, 2018 in Pine River. Councilman, Tobiason will try to attend.
 - ii. Ballfield – no report
 - iii. Tennis Park – no report
 - c. Tobiason
 - i. Airport – Reported by Shallbetter
 - 1. **Fuel on hand** – Approximately 7919 gallons on hand, At the end of December we purchased 5637 gallons of avgas at \$3.12 per gallon. Price was left at \$3.74 per gallon.
 - 2. **Obstruction on private property** – Waiting for information from Valen on how to proceed. Due to recent loss, consideration will be given to the family.

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3. **Maintenance** - no known issues
4. **FAA Meeting** - The FAA requested a meeting to discuss our CIP, on Dec 27 Shallbetter met with the FAA and SEH in Minneapolis. The FAA was satisfied that we had a “plan” but cautioned that safety issues needed top priority and failure to address them in a timely manner could affect our future entitlement money.
 - d. Tabaka
 - i. Sewer – all good. Osburnsen reported there are no issues.
 - e. Workman
 - i. Streets – all good.
 - ii. Cemetary – as expected for this time of year.
9. Clerk’s Report
 - a. M/S/P: Tabaka/Tobiason approve authorization to advertise and sell or donate unused office equipment/furniture.
 - b. M/S/P: Tobiason/Tabaka to approve \$100 donation to Faith in Action for Cass County.
 - c. Auditor will be here the week of 2/26/2018. Mayor Kline will contact Miller/McDonald to voice his expectations on prompt audit reporting.
10. Employee relations
 - a. None
11. Administration and Financial
 - a. M/S/P: Tobiason/Workman to approve Payroll, Payroll liabilities and claims from check numbers 67253-67315 in the amount of \$137,068.95 Debit Card amount of \$435.54 totaling \$137,504.49.
12. Tabaka: Thanks to all the citizens for attending this meeting. Mayor and all council members seconded, and commented that it is great to see so many in attendance at this meeting. It shows us that there is interest and willingness of citizens to be involved and voice opinions on decision making for the community.

M/S/P: Tabaka/Tobiason to adjourn meeting at 4:48 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer