

LONGVILLE CITY COUNCIL
MEETING MINUTES
WEDNESDAY JANUARY 18, 2017
UNAPPROVED

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, January 18, 2017 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Darlene Petterson, Neil Tobiason, and Jim Workman. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, Greg Gilsrud, Dawn Gilsrud, and Seth Robison and Bryan Welk (Cass Co Sheriff's office).

1. M/S/P: Workman/Tabaka to approve the agenda of January 18, 2017.
2. M/S/P: Tabaka/Workman to approve the Regular City Council Meeting Minutes of December 21, 2016.

3. NEW BUSINESS:

A. Oath of Office: Mayor Jocko Kline, Council Members Tabaka and Tobiason.

B. -1M/S/P: Tabaka/Tobiason to approve 2017 Appointments.

City Attorney: Andy Shaw

Auditor: Miller McDonald

City Engineer: Lake Superior Consulting, SEH (airport)

Depository: First National Bank

Official Newspaper: Pine Cone Press

Civil Defense Director: Neil Tobiason

Official Meeting Day and Time: Third Wednesday of the month at 4:00 PM

Sergeant at Arms: Neil Tobiason

Acting Mayor: Nathan Tabaka

B. 2 M/SP: Tabaka/Tobiason to approve 2017 Commissioner Appointments

Police Department: Jocko Kline

Liquor Opertions: Jocko Kline

Streets: Jim Workman

Cemetery: Jim Workman

Library: Darlene Petterson

Ballfield/Park: Darlene Petterson

Airport: Neil Tobiason

Sewer: Nathan Tabaka

C. M/S/P: Workman/Petterson to approve 2017 Longville Skating Rink Agreement.

D. M/S/P: Tabaka/Tobiason to accept Resolution #11817 for Park donations.

4. LICENSES AND PERMITS: None

5. OLD BUSINESS: None

6. ENGINEER'S REPORT: None

7. CITIZENS ADDRESSING THE COUNCIL: None

8. COMMISSIONERS REPORTS:

KLINE:

Police: Officer Welk was present and reported that there were no major incidents in the city of Longville. Mayor Kline commented that speed and noise of logging trucks could be addressed. Officer Welk will address this issue. A list of incident reports along with contract hours were given to the council.

Docksider: Manager Putnam reported that new furnaces were installed and have made a big difference. Trivia on Thursday nights is well attended and going well. Chili cook-off is popular and scheduled for the 1st Saturday in March. Sales are up from last year. New bartender started and is working out great.

LLBS: Manager Raines reported that the store has been reorganized to accommodate more product and free up space in the cooler and storage room. Sales were up \$46K from prior year. Manager Raines will be attending the MMBA Board meeting. Sunday liquor sales (from 10-6) passed the house, need to pass senate and approved by Governor. If approved, will be discussed at future meeting if liquor store will be open on Sundays.

TABAKA: SEWER: Everything is working well, no freeze-ups. Nothing major to report.

TOBIASON: AIRPORT: Given by Steve Shallbetter.

Fuel on hand – Approximately 7850 gallons on hand, 7200 gallons were purchased the end of January. We are currently at \$3.80/gal. It was agreed to change our price to \$3.60/gal.

Maintenance

- Fuel System – I have been exploring options to connect the fuel pump to the internet and am in favor of running a Cat5e or Cat 6 cable from the GAT building to the fuel tank and installing a WiFi access point near the fuel tank, from there we would cable down to the fuel system. This would also allow us to provide internet service to aircraft on the ramp. The equipment cost for this would be approximately \$400.
- Runway lights – The runway edge lights have been repaired.
- Plowing – It has been a really tough year but Jessie has done a good job of keeping the airport open.

Obstructions – Nothing new to report

Ambulance Building – Nothing new to report.

Public Relations – The Longville Airport will be featured in the February issue of the Minnesota Flyers magazine.

M/S/P: Tabaka/Workman to allow pancake breakfast to take place 1st Sunday in August.

WORKMAN:

STREETS: Workman noted streets are in good shape.

CEMETERY: Workman noted cemetery is in good shape.

PETTERSON:

LIBRARY: Petterson reported that the winter get away is every Tuesday January through March, to plays cards, games, puzzles, etc. Art project completion is postponed.

BALLFIELD/TENNIS/CITY PARK: No Report.

9. CLERKS REPORT:

- A. Audit is scheduled for mid-February.

10. EMPLOYEE RELATIONS:

- A. M/S/P: Tabaka/Petterson to approve hiring of Dianne Larson as part-time Deputy Clerk.
B. M/S/P: Tabaka/Petterson to approve hiring of Zachery Strandlie as Docksider part-time bartender.
C. M/S/P: Tabaka/Workman to approve Sara Putnam vacation request.
D. Mayor Kline recommended that Workman, Petterson and Tobiason attend councilor's training in Brainerd in Feb.

11. ADMINISTRATION AND FINANCE:

- A. M/S/P: Workman/Tabaka to approve Payroll, Payroll liabilities and claims from check #66324-66396 in the amount of \$152,711.79 and Debit Card amount of \$340.69 totaling \$153,052.48

M/S/P: Tabaka/Workman to adjourn meeting at 4:42 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer