

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, January 19, 2022

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, January 19, 2022 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Steve Shallbetter, Ed Pommier & Jason Brogle from Cass County Sheriff's office.

ABSENT:

1. M/S/P: Gilsrud/Tabaka to approve agenda of Wednesday, January 19, 2022
2. M/S/P: Eck/Gilsrud to approve Regular City Council Meeting Minutes of December 15, 2021.
3. New Business:
 - a. M/S/P: Eck/Tabaka to approve Resolution #11922 Accepting Donation of \$50.00 for the park from Mike & Kathy Newton.
 - b. M/S/P: Gilsrud/Tabaka to approve City of Longville Fee Schedule with the addition of mobile home to be included in standard unit price for quarterly sewer fee.
 - c. M/S/P: Tabaka/Eck to approve the following appointments for 2022:
 - i. City Attorney: Andy Shaw
 - ii. Auditor: Miller McDonald
 - iii. City Engineer: as needed
 - iv. Depository: First National Bank
 - v. Official Newspaper: Pine Cone Press Citizen
 - vi. Civil Defense Director: Neil Tobiason
 - vii. Official Meeting Day and Time: 3rd Wednesday of each month at 4:00 p.m.
 - viii. Sergeant at Arms: Neil Tobiason
 - ix. Acting Mayor: Nathan Tabaka
 - d. Commissioner Appointments:
 - i. Police Department: Jocko Kline
 - ii. Liquor Operations: Greg Gilsrud
 - iii. Streets: Greg Gilsrud
 - iv. Library: Phyllis Eck & Neil Tobiason
 - v. Cemetery: Phyllis Eck
 - vi. Airport: Neil Tobiason
 - vii. Sewer: Nathan Tabaka
 - viii. Ballfield/Community Park: Jocko Kline
 - ix. Planning and Zoning: Nathan Tabaka

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4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police: The police reports were provided to the Council for review. Officer Jason Brogle from Cass County Sheriff's office introduced himself and addressed the Council, asking if there were any issues to address. Citizen Ed Pommier and Mayor Kline expressed concern over drivers not obeying the speed limit signs in Longville. Officer Brogle said he would pass it on the other officers to set up radar.
 - ii. Ballfield: No report
 - iii. Park: No report
 - b. Eck
 - i. Library
 1. 60 registrations for 2022 adult reading program: Snow Time to Read. Still enough time to read 10 books of your choice by February 28th for a mug or thermos. Also this year, snow time activity bingo for prizes & to be eligible for a local grocery & gas gift card drawing. Patrons are invited to create something to display at the library such as crochet, knit, sew, paint, etc.
 2. DVDs including teaching workshop series and TV series available.
 3. Kitchigami Regional library has hired a new director.
 4. Next meeting is scheduled for January 24th.
 - ii. Liquor
 1. LLBS: Manager Raines provided a comparison report of 2019, 2020 & 2021.
 2. Docksider: Manager Putnam reported:
 - a. There have been a lot of snowmobilers – consuming a lot of pizza!
 - b. The popcorn machine has been sent out for repair.
 - c. There is a new meat raffle procedure that patrons seem to enjoy more.
 - d. There are some problems with inventory balancing, which she is addressing.
 - c. Tobiason
 - i. Airport:
 1. Approximately 6578 gallons of fuel on hand at \$4.27/gallon
 2. Nothing to report on Maintenance, Airport Obstruction, or Fuel System Upgrade
 3. Steve Shallbetter reported:
 - a. There have been some instances of pilots being overcharged for fuel. MN Petroleum believes the problem is with a faulty CPU board. A new board is on order. A notice has been posted advising anyone buying fuel to check the receipt for accuracy.
 - b. Passage of the Bipartisan Infrastructure Law (BIL) allocates over \$25B to the federal airport system over a 5 year period. Projects funded will focus on safety, equity, sustainability, resiliency, and efficiency. The allocation for our airport will be \$110,000 per year

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for the next 5 years. Details are still being ironed out. FAA announced the following key facts:

- i. This is a new funding source, in addition to our existing \$150,000 annual entitlement funding.
 - ii. There will be a 90 percent funding rate, similar to existing FAA grants. MnDot's participation is still unknown.
 - iii. The BIL cannot be combined with entitlement funds, they need to be used separately.
 - iv. The BIL can be used to cover the FAA share of eligible projects, similar to the AIP program.
 - v. SEH will be working with us on a strategy of how to best leverage this funding for the various projects we have on our CIP over the next 5 years.
 - vi. The advisory board will be considering additional projects not currently on our CIP.\
- c. We have received the proposal for SEH's services relating to the hangar site expansion project. Total estimated cost is \$150K; the airport's share would be \$7,500. M/S/P: Tobiason/Tabaka to approve moving forward.
- d. Tabaka
- i. Sewer – reported by Murray:
 1. Radio units for 3 lift units will be obsolete after this year. Will need to upgrade these.
 2. Sewer training is coming up in March.
 - ii. Land Use – Nothing to report
- e. Gilsrud
- i. Streets – Murray reported that snow plowing is going well.
 - ii. Cemetery – Nothing to report
9. Clerk's Report
- a. M/S/P: Eck/Tobiason to approve wage increases for all employees to match the % amount of the MN minimum wage increase.
10. Employee relations
- a. M/S/P: Tabaka/Eck to approve vacation request for Putnam.
 - b. M/S/P: Gilsrud/Eck to approve hire of 2 new part-time Docksider employees.
11. Administration and Financial
- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #70928-71004 in the amount of \$243,185.43 Debit Card amount of \$931.86 totaling \$244,117.29.
- M/S/P: Tabaka/Eck to adjourn meeting at 4:43 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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