

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, January 20, 2021

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, January 20, 2021 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Phyllis Eck and Greg Gilsrud. City Clerk: Christina Herheim.. Employees: Sara Putnam, Dean Murray and Nancy Raines. Citizens: Steve Shallbetter, and Eric Alger from Cass County Sheriff's office.

ABSENT: Neil Tobiason, Deputy City Clerk: Dianne Larson

1. M/S/P: Gilsrud/Tabaka to adopt agenda of Wednesday, January 20, 2021
2. M/S/P: Gilsrud/Eck to approve Regular City Council Meeting Minutes of December 16, 2020.
3. New Business:
 - a. Oath of office: Floyd Kline and Nathan Tabaka
 - b. M/S/P: Eck/Tabaka accept resolution 12021 for a donation to the City Park
 - c. Appointments for 2021
 - i. City Attorney: Andy Shaw
 - ii. Auditor: Miller/McDonald
 - iii. City Engineer: Appoint as needed
 - iv. Depository: First National Bank
 - v. Official Newspaper: Pine Cone Press-Citizen
 - vi. Civil Defense Director: Neil Tobiason
 - vii. Official meeting day & time: 3rd Wednesday of each month at 4:00 p.m.
 - viii. Sergeant at Arms: Greg Gilsrud
 - ix. Acting Mayor: Nathan Tabaka
 - d. Commissioner Appointments:
 - i. Police Department: Jocko Kline
 - ii. Liquor Operations: Phyllis Eck
 - iii. Streets: Greg Gilsrud
 - iv. Library: Phyllis Eck split with Neil Tobiason
 - v. Cemetery: Greg Gilsrud
 - vi. Airport: Neil Tobiason
 - vii. Sewer: Nathan Tabaka
 - viii. Ballfield/Community Park: Jocko Kline
 - ix. Planning & Zoning: Nathan Tabaka
 - e. M/S/P: Tabaka/Eck to accept appointments
4. Licenses and Permits: None
5. Old Business: - None
6. Citizens addressing the council: None
7. Engineer's report. - None
8. Commissioner's Reports:
 - a. Kline
 - i. Police

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1. The police report was shared with the council. Officer Alger noted that calls have been steady. The council had no issues to address.
- ii. Park:
 1. A new lock will be put on the equipment storage shed, as nobody can locate a key for the current lock.
- iii. Ballfield: No report
- b. Eck
 - i. Liquor
 1. Docksider – Putnam reported:
 - a. The Mural on the side of the Docksider building is falling off and needs to be removed. It was decided that it is out of date and will be disposed of.
 - b. Putnam reported that they opened on the 11th and people are happy to be back. Tap lines have been cleaned and meat raffles will resume on January 20th.
 - c. Server training will be done online this year and will be completed soon.
 2. LLBS – Raines reported:
 - a. Sales up in 2020 over 2019 in the amount of \$500,000,
 - b. Renovation at the Bottle Shop is complete with the exception of some exterior work to be completed in the spring.
 - c. Raines noted that the Mask Mandate is hard to deal with because customers are increasingly becoming more defiant, difficult, and rude. She asked the council for input on how the staff should handle these situations. It's a hard balance between keeping the business compliant and respecting customers' personal issues.
 - d. M/S/P: Gilsrud/Eck to approve the removal of an individual for a year due to theft at the Bottle Shop.
 - e. M/S/P: Gilsrud/Eck to approve pay application 5 to CoBuilt.
 - ii. Library:
 1. Snowtime to read program is going well.
 2. Kitchigami regional meeting is at a later date and there will be an update at the next meeting.
- c. Tobiason
 - i. Airport – Reported by Shallbetter
 1. **Fuel on hand:** Approximately 5160 gallons on hand. Price is \$3.15/gallon.
 2. **Maintenance:** Nothing new to report
 3. **Skid Steer Trailer:** An email from MNDOT stated that the earliest we can apply for a grant would be July 1, 2021. We will revisit this at that time
- d. Tabaka
 - i. Sewer:
 1. It was noted that the manholes on County Rd 5 are collapsing. The Council and Maintenance Department will address this with the County as it should have been addressed when the resurfacing of County 5 had taken place.
 - ii. Land Use/Planning & Zoning: None
- e. Gilsrud
 - i. Streets: Nothing to report
 - ii. Cemetery – No report.

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9. Clerk's Report

- a. M/S/P: Gilsrud/Eck to approve cost of living increase on January 1, 2021 at same percentage level for all employees.
- b. Auditors are scheduled for the week of February 15th.

10. Employee relations

- a. M/S/P: Tabaka/Eck to approve Nancy Raines vacation request.

11. Administration and Financial

- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check numbers 70007-70080 in the amount of \$198,953.97 Debit Card amount of \$1,005.77 totaling \$199,959.74.

12. M/S/P: Tabaka/Gilsrud to adjourn meeting at 4:44 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer