

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, July 15, 2020

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, July 15, 2020 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Nancy Raines, and Dean Murray. Citizens: Steve Shallbetter, Wes Slagle, Bob Helling, Kathy Newton, John DeLorbe, Tom Olson, and Officer Eric Alger representing Cass County Sheriff's office.

ABSENT: Neil Tobiason and Sara Putnam

1. M/S/P:Gilsrud/Tabaka to approve agenda of Wednesday, July 15, 2020
2. M/S/P: Tabaka/Eck to approve Regular City Council Meeting Minutes of Wednesday, June 17, 2020
3. New Business: None
4. Licenses and Permits:M/S/P: Gilsrud/Eck to approve liquor permit at Park Pavilion on August 15, 2020 for Inguadona Lakes Assoc
5. Old Business: None
6. Citizens addressing the council:
 - a. Bob Helling: City Hall looks very nice.
 - b. Wes Slagle: Lifetime Painting & Staining wants to donate time of his workers to local merchants to spruce up store fronts as a "Beautify Longville" project. He is requesting merchants to pay for supplies. Gilsrud will bring up at the Chamber meeting.
7. Engineer's report.
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Officer Alger reported that it was a very busy 4th of July, even without the parade. No issues to report. Council had no concerns.
 - ii. Ballfield: Murray reported that the recent rains have helped green up the field.
 - iii. Park
 1. Kathy Newton, representing the Pickle Ball club, presented a plan for a 16x8 shingled, sun shelter for the pickle ball court, constructed by a reputable contractor. All costs associated with the project will be funded by the pickle ball club. M/S/P: Eck/Tabaka to accept the plans.
 2. Clerk Herheim reported that one of the teeter totters has arrived, still waiting for delivery of the other.
 3. Maintenance Manager Murray confirmed that the memorial bricks in front of the chamber booth will be removed by the contractor re-doing Hwy 5, and relocated to the City Park. Placement of the bricks at the park TBD by park board. Murray also noted that the basketball hoops have been fixed.

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b. Eck

i. Library

1. The library reopened on July 2nd. Everything is going well, and patrons are happy. For everyone's health and safety Kitchigami asks that patrons stay home if they are feeling sick, respect social distancing, patron masks are encouraged and per KRLS policy, staff will wear masks. Patrons are asked to wash hands with soap and water or sanitize upon entering the building. All returns should be placed in the outdoor drop box and items continue to be isolated for 72 hours. Due to being under reduced capacity guidelines per the fire marshal, patrons are asked to adjust their visit to give other patrons an opportunity to browse or use library services. 30 minute computer use sessions. Due to spacing guidelines, patron computers are limited, so patrons may want to make an appointment.
2. The library is offering kids activity and craft kits each week while supplies last. Activities are handed out beginning each Tuesday and crafts on Friday.
3. The annual fluff and puff will be held Thursday July 23rd at the library.

ii. Liquor

1. Dockside: It was reported that the 4th was a busy/profitable day, although not as busy as last year. Social distancing is going well, patrons are cooperating and following guidelines.
2. LLBS: Manager Raines reported:
 - a. Sales up 50% over last June, Profit for the year up 211%. Nearing the million-dollar mark in sales about 1.5 months earlier than most years.
 - b. Staff has handled the increase in customers very well; no issues during the 4th.
 - c. It was agreed by the council that if masks are mandated in retail stores, they will be provided to anyone who does not have one, however, no one will be turned away for refusal to wear a mask.
 - d. 4 contractors have picked up bid packets for the LLBS addition project. Bids will be shared with each council member prior to next month's meeting.
 - e. A variance has been requested to store liquor off-site if necessary.
 - f. Other preparations to keep the store clear for renovation are in process.

c. Tobiason

i. Airport – Reported by Steve Shallbetter:

1. Approximately 3388 gallons of fuel on hand at \$3.35/gallon
2. Planning to use \$10K of stimulus money for the runway crack sealing project planned for this year.
3. Upgrades to the fuel system are eligible for state grant. Awaiting revised quote. The project includes: updating the credit card system to be chip compliant; plumbing the two compartments together; provide a new single hose dispenser; provide an electric retract hose reel with weather enclosure; re-plumb existing fill connections to include a spill catch basin; relocate all items to front side of tank.
4. It has been decided to not move forward with the airport sculpture project.

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d. Tabaka

i. Sewer

1. Clerk Herheim : Clarified questions regarding sewer rates. M/S/P: Tabaka/Eck to charge ½ rate for any users that have access but do not have a structure on site to hook up and are obviously not using the sewer system. There will be no quarterly fee for any hook-ups that are capped off and inaccessible.
2. Maintenance Manager Murray shared that Johnson Jet Line will be here the 1st or 2nd week of August. Gladen will pay for cameraing.

ii. Land Use: All requirements met, payments received and approved by City Clerk:

1. Gordon & Jane Jersvig: Deck at #39 in Townsedge Mobile Home Park
2. Rhonda Pahl: 30x40 wood sign
3. Rhonda Pahl: Install 6x12 deck
4. Breer Variance application: M/S/P: Gilsrud/Tabaka – tabled until more information is provided to satisfy concerns of neighboring citizens.

e. Gilsrud

i. Streets:

1. Maintenance Manager Murray shared that the grader is fixed.
2. County 5 project is on hold until they have a pre-con meeting.
3. Clerk Herheim has been working with Dollar General representatives to get easement signed for paving of Aspen Lane. Dollar General is requesting their attorney to review at cost to the City. Clerk Herheim is attempting to contact the land-owner to request they pay ½ of the \$1500 attorney fee. M/S/P: Gilsrud/Tabaka to proceed.

ii. Cemetery

9. Clerk's Report

10. Employee relations

11. Administration and Financial

- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check # 69540-69615 in the amount of \$298,414.17 Debit Card amount of \$1,513.40 totaling \$299,927.57.

M/S/P: Gilsrud/Tabaka to adjourn meeting at 5:03 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer