

LONGVILLE CITY COUNCIL  
MEETING MINUTES - Unapproved  
Wednesday, July 17, 2019

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, July 17, 2019 at 4:01 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, John Weins, Katie Daudt, Matt Daudt and Seth Robison and Eric Alger representing Cass County Sheriff's office.

ABSENT: N/A

1. M/S/P: Tabaka/Eck to approve agenda of Wednesday, July 17, 2019 with addition of City Hall Cleaning.
2. M/S/P: Eck/Tabaka to approve Regular City Council Meeting Minutes of June 19, 2019 with corrections to:
  - a. Liquor - LLBS-a: Drainage issued has been addressed. Nor-son suggests waiting to do any repairs to the back south side of the building; this will not affect our plans for an addition in 2020.
  - b. Sewer-4: Garden Way: The entire system needs to be redone and may require a lift station at significant expense.
3. New Business:
  - a. M/S/P: Eck/Tobiason to approve Resolution #71719A Accepting Donation of \$1,000 from Child, Girl, Woman Lakes Association for Ramp Rehab Project.
  - b. M/S/P: Tabaka/Eck to approve Resolution #7192019 Accepting Donation of \$25 from Lyle & Carolyn Berg for Longville Area Community Clean Up.
  - c. M/S/P: Tobiason/Eck to approve Resolution #7172019 Accepting Donations of:
    - i. \$1,700 from Scott & Jane Stuart for AED at Stuart Park.
    - ii. \$500 from Longville Pickle Ball Club for asphalt project at pickle ball court.
    - iii. \$50 from James Rosa for pickle ball court.
    - iv. \$500 from Mike & Kathy Newton for Park ADA Compliance project.
  - d. City Clerks are now cleaning the City Hall. Contractors are cleaning at the park and airport.
4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council:
7. Katie & Matt Daudt requested that Hardy Lane be put on the priority list for paving due to the heavy traffic of customers of the fitness center, residents of the apartment building and more traffic resulting from weekly closures of Hwy 5. The council agreed that this should be the next priority, and will add it to the budget discussion for next year.
8. Engineer's report: None
9. Commissioner's Reports:
  - a. Kline
    - i. Police
      1. Reports were shared with the council

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2. Officer Alger reported that the person who causes damage to the LLBS in June was identified and is resolved. The 4<sup>th</sup> of July was very busy and all is going well.
  - ii. Ballfield – No report
  - iii. Park – John Weins reported:
    1. Blacktopping handicapped area has been completed; need to finish striping & signage.
    2. ADA Compliance for restroom is in progress (per Mayor Kline).
    3. The entrance to the playground will need to be adjusted for ADA compliance. The Park Board is considering asking the public for donations.
    4. Although there is limited space, the Park Board is looking to see what other things could be added to the park.
    5. Ground cover is needed for horseshoes; need to decide how to manage weeds.
- b. Eck
- i. Library
    1. The Lake Superior Zoomobile “raptor” program was held on July 13; 85 attending – standing room only.
    2. Friend of Longville Library will host their annual fundraiser at the library on July 25 with the Fluff & Puff/Book and Bake Sale.
    3. Keith Lorensen will present “Minerals Used in Everyday Life” for kids on July 30 at 1:00 including rocks that glow that are magnetic. Kids may bring a favorite rock to the library during the summer to have it polished.
    4. The 2<sup>nd</sup> Stuffed Animal Workshop & kids luncheon will be held Saturday July 20.
    5. A meet the artist/open house in honor of the new library children’s mural painted by Tom Kutschied will be Friday 8/16 from 1:00-3:00.
  - ii. Liquor
    1. LLBS:
      - a. Sales up over last year - \$1,300 in June; \$13,408 in July.
      - b. Nor-son will be meeting with Raines week of 7/22 provided they receive numbers from local contractors.
      - c. Gift cards have been integrated into the credit card system.
      - d. Scenic Sign will be presenting a demo of a sign at the September Council Meeting. Raines will present a packet at the August meeting for review.
      - e. Koehn will attend August meeting to represent LLBS
      - f. A bill for clean-up of damage to LLBS was provided to the person responsible.
    2. Docksider:
      - a. \$900 up over last year for the 4<sup>th</sup> of July; Beer garden sales also up.
      - b. Employees did a great job with the high level of business.
      - c. The Pregnancy Support Center will be at the Docksider parking lot on Saturday, August 17 from 4:00-8:00 p.m. An agenda was provided to the council. Putnam is asking vendors to donate sodas, waters and signage. Will need cones from City Hall.

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- d. There have been several negative comments from the public regarding the condition of the outside restrooms. Putnam shared that Eileen Wheeler spent several hours cleaning them on 7/3. Mayor Kline suggested she be compensated for her time. The council agreed that the restrooms need to be addressed. The council approved Putnam to contact Nor-son to begin bidding process to have them renovated.
      - e. Docksider renovation: Contractors have been given a deadline of August 1<sup>st</sup> to provide their bids.
    - c. Tobiason
      - i. Airport – Reported by Steve Schallbetter:
        1. Approximately 3563 gallons on hand at \$4.09 per gallon.
        2. Maintenance: There are several low areas where drainage is an issue. Landwehr (who will be doing the demolition of Hanger #1) will be correcting the areas that are their responsibility. M/S/P: Gilsrud/Tabaka to approve up to \$5K to correct the remainder of drainage problem.
        3. Hangar #1: FAA approval has been received, paper work completed and a check has been issued. The hanger will be demolished in the coming weeks.
        4. After the MnDOT triennial inspection, they reported no issues need to be addressed.
        5. Fly-In Pancake breakfast is scheduled for Sunday, August 4<sup>th</sup>. M/S/P: Tabaka/Eck to approve AV gas fuel discount to \$3.90 per gallon for that day.
    - d. Tabaka
      - i. Sewer:
        1. Northern Engineering estimate for Garden Way sewer repair was shared. Two options are - Gravity vs. Pressure. The engineering firm is looking into grants. Clerk Herheim will do some additional research. Tabaka will contact Bill Hansen regarding the apartments. The decision was tabled until August meeting.
      - ii. Land Use Applications shared:
        1. Phil & Melanie Mix to put up a gate and some trees.
        2. Randy & Sheila Frank to remove and replace old patio, railings & steps with freestanding.
        3. Roxanne Becker to remove existing mobile home and replace with newer mobile home.
    - e. Gilsrud
      - i. Streets
        1. Still working on flashing speed sign near airport. The manufacturer has been contacted.
        2. Eck inquired about watering of trees/vegetation at the location of the old ramp. Water can be taken from the Docksider or Bait Shop.
      - ii. Cemetery: The well is in.
10. Clerk's Report
  - a. The 2020 budget meeting date was set for 8:00 a.m. on Wednesday, September 4<sup>th</sup>.
  - b. Notifications were sent to residents on the line of the recent sewer blockage. Osburnsen is monitoring the area for any further problems.

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11. Employee relations - None

12. Administration and Financial

- a. M/S/P: Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check # 68603-68609 & 68613-68688 in the amount of \$278,779.80 Debit Card amount of \$139.96 totaling \$278,919.76.

M/S/P: Tabaka/Tobiason to adjourn meeting at 5:00 p.m.

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer