

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, June 12, 2024

Mayor Jocko Kline called the regular scheduled meeting of the month to order on Wednesday, June 12, 2024 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Greg Gilsrud (arrived at 4:05 pm) and Nathan Tabaka. City Clerk/Treasurer: Christina Herheim, Deputy City Clerk: Mary Olson. Employees: Sara Putnam and Nancy Raines. Citizens: Steve Shallbetter, Bob Helling. Absent: Dean Murray

1. M/S/P: Eck/Tabaka to approve agenda for Wednesday, June 12, 2024.
2. M/S/P: Eck/Tobiason to approve Regular City Council Meeting Minutes of May 15, 2024.
3. New Business:
 - a. M/S/P: Tabaka/Tobiason to approve Resolution No. #61224 Accepting Donations from the Longville Women of Today in the amount of \$2,103.00 for the Stuart Park Handicap Project.
 - b. M/S/P: Eck/Tobiason to approve Right-of-Way Easement for Lake County Power for the rebuilding of the power line that runs across the City of Longville's property on County Road 125 N.E.
4. Licenses and Permits:
 - a. M/S/P: Gilsrud/Tabaka to approve Vendor Application from Chris Pennell and Zoe Windebank/Hatch Burrito Company for July 9, 2024 and August 13, 2024 food truck, Taco Tuesday at the Woodpile.
 - b. M/S/P: Eck/Tobiason to approve Liquor Permit request for James Schuelke, Inguadona Lakes Association for Annual Meeting event at Stuart Park Pavilion on August 17, 2024.
5. Old Business: Nothing to report.
6. Citizens addressing the Council: Nothing to report.
7. Engineer's report: Nothing to report.
8. Commissioner's Reports:
 - a. Kline
 - i. Police: No one from the Cass County Sheriff's office attended the meeting.
 - ii. Ballfield: Leagues have started their season.
 - iii. Park: Park Board met the week of June 3, 2024. They are waiting on a couple more grants for the Handicap Accessible Project. The Park Board should be receiving these in the next few months. The Park Board has raised over \$100,000. The ground work for the new park improvements will begin this Fall and the installation of new equipment will begin next Spring, 2025. The Pickleball courts installation process has stalled due to weather and contractors. Constructing and installing a retaining wall to prevent water and sand run-off has been discussed to help prevent wash out on to the courts. This project is ongoing with the hope of completion by mid-summer.
 - b. Eck
 - i. Library: The new circular desk has been installed and the wainscoting in the gathering room has also been completed. Summer reading and activities have

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started. Everyone is encouraged to check out the website for details and times of the summer programs and activities being provided by the Library. The next Library meeting will be in August. The Regional Library meeting is scheduled for June 20, 2024.

- ii. Cemetery: The Maintenance Department continues to maintain the cemetery and everything looks good.

c. Tobiason

Airport: There is approximately 2024 gallons of fuel on hand. The selling price is \$4.60 per gallon.

Maintenance: No issues to report.

Zoning Ordinance Project: Short Elliott Hendrickson, Incorporated (SEH)

Contacted MnDOT inquiring about the status of their review of the ordinance, but has not heard anything back.

d. Tabaka

Sewer – The sewer work on Alpine is on hold due to the weather conditions we have been experiencing.

Land Use:

- i. M/S/P: Tabaka/Eck to approve Variance Application from Laura Mellum to replace stairs to the lake.
- ii. Land Use Permit/Application received from Bradley and Crystal Traczyk for addition of two 8’x20’ shipping containers to be placed side by side on a concrete pad.
- iii. Land Use Permit/Application received from Zygmunt Dross for a removable deck for Camper 240 square feet.

e. Gilsrud

- i. Streets: Minnesota Department of Transportation to increase speed limit on County Road 5. Signs will be posted by Cass County.
- ii. Liquor: LLBS: Manager Raines reported the Bottle shop is doing well. Manager Raines brought to the attention to the Council to add Jim Myers to her budget as a full-time employee to her staff this fall.
- iii. Docksider: Docksider is doing well. Manager Putnam stated that the Docksider was busy over the Memorial Holiday weekend. Grain Belt and Schells Brewing will be doing a Tap Take Over at the Docksider on August 17, 2024. This will be a fund raiser for the Longville Fire Department. The Lions Club will be serving food and there will be a bean bag/corn hole tournament as well. There was a sewer back-up at the Docksider over the weekend of June 1, 2024. Northland Septic was called to repair/service/clean out the line.

9. Clerk’s Report:

- a. Scott Stuart sign suggestion was discussed by the City Council. The City Council like the idea, but is lacking appropriate space. More research will be done.
- b. Journey’s End easements have been completed and recorded with Cass County.
- c. Letters will be mailed out to residents that are violating the City Ordinance Code #07202016 Weeds, Grass and Rank Vegetation.

10. Employee Relations:

- a. M/S/P: Gilsrud/Eck to accept the resignation of Mary Olson, Deputy City Clerk with the payout of vacation accrual.
- b. M/S/P: Tabaka/Eck to approve the hiring of Heidi Johnson for the position of Deputy City Clerk.

11. Administration and Financial:

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- a. M/S/P: Gilsrud/Tobiason to approve Payroll, Payroll liabilities and claims from check #73177-73260 in the amount of \$349,510.81 Debit Card amount of \$2,728.02 totaling \$352,238.83.

M/S/P: Tabaka/Tobiason to adjourn meeting at 4:40 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer