

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, June 16, 2021

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, June 16, 2021 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, and Nathan Tabaka. Greg Gilsrud joined the meeting at 4:08 p.m. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Steve Shallbetter, Dale Gregory, Jane Baker representing the Kitchigami Regional Library, and Eric Alger from Cass County Sheriff's office.

ABSENT: N/A

1. M/S/P: Eck/Tobiason to approve agenda of Wednesday, June 16, 2021
2. M/S/P: Tabaka/Tobiason to approve Regular City Council Meeting Minutes of May 19, 2021
3. New Business:
 - a. M/S/P: Eck/Tabaka to approve Resolution #61621 Accepting Donations: \$100 from Mule Lake Property Owners Association for City Park
4. Licenses and Permits: N/A
5. Old Business: N/A
6. Citizens addressing the council:
 - a. Dale Gregory addressed the council to inquire about repaving of Birch Lane. Because there were no easements when it was paved in the past, the cost to repair at this time is the responsibility of St. Edwards. The City Council will discuss plans for repaving at the 2022 budget meeting in August. Maintenance Manager Murray will get bids. A survey and easements will be required.
 - b. A citizen inquired about who is responsible for the cost of testing the well that is shared by 4 businesses. The Council agreed that the cost (of approximately \$250) should be shared by the 4 businesses. After Labor Day, the original well agreements for the 4 businesses will be put back to their original intended state.
7. Engineer's report. N/A
8. Commissioner's Reports:
 - a. Kline
 - i. Police – The monthly report was provided to the Council. Officer Alger reported that they are in full-swing for summer. Everything is going very well, there have been no issues and it has been very quiet. Mayor Kline expressed the City's appreciation of the great work the police department does for the City of Longville.
 - ii. Ballfield – The ballfield looks good. Maintenance Manager Murray reported that the split fence was repaired, and a new flag is on order.
 - iii. Park :
 1. Mayor Kline reported that striping on the ice rink (for pickle ball) will be completed soon. The pavilion has been busy every week.

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2. It was reported that there have been a couple of issues with people not removing their trash following their events. The agreement states that users of the pavilion must bag up their trash and take it with them following their respective event. M/S/P: Eck/Tabaka to charge a fine of \$25 per bag for those who do not remove their trash following their event. The agreement will be changed to reflect this fine.
3. Mayor Kline will be researching options for lights in the pavilion that can be set up on a timer.

b. Eck

i. Library

1. Jane Baker, representing Kitchigami Regional Library shared a motion, from their recent meeting, relating to the addition of the Longville Library with the Council. She also asked the Council about sharing the cost of the survey for the addition to the Library. M/S/P: Gilsrud/Tabaka to pay 1/2 of the cost of the survey.
2. Eck reported:
 - a. Kids/Teens summer reading program them is “Reading Colors Your World”. Duration of the program is June 8 – August 7. Weekly crafts to go are offered each Friday, while supplies last.
 - b. Other programs include:
 - i. Teddy Bear Workshops: dated T/B/A. Kids stuff and take home their very own plush animal.
 - ii. Bookworm game: Correctly answer the “thinker questions” available each Tuesday for prizes.
 - iii. Longville Lakes Art: Kids may submit a colorful drawing or painting of the Longville Lakes area to display at the library.
 - iv. Create a one-page story of how reading “colors your world” (what it means to you) or make up your own colorful story. Kids receive a prize for their art or writing submission and are entered into a drawing for a Longville area gift certificate. Visit the library for more details on these programs.
 - c. The library sunroom is available for in-person or zoom meeting use, laptop use, or quiet reading space. Call ahead to reserve for meetings.
 - d. Children’s life jackets (infant through youth sizes) may be checked out with a library card for a one week checkout through the summer.

ii. Liquor

1. Docksider: Putnam reported that siding on the Docksider has started. There have been many positive comments. No dogs are allowed on the patio. Putnam is obtaining quotes for new signs. Profits reported for May. Business is good, very busy. People are happy to be back. The water heater was replaced.
2. LLBS: Raines reported that it’s been very busy, sales are up. People are happy that the mask mandate has been lifted. LLBS is still looking for summer help.

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- c. Tobiason
 - i. An email from Attorney Shaw was shared with the Council with his recommendation regarding installation of a holding tank at a hangar at the airport. Following a discussion, the Council agreed that the City will not permit installation of a holding tank at the airport since there are facilities available in the airport building.
 - ii. Shallbetter reported that there are approximately 4,860 gallons of fuel on hand at \$3.89/gallon. Nothing new to report on maintenance or fuel system upgrade. Federal grant money of \$9,000 has been approved for use on maintenance and operations (no equipment).
 - d. Tabaka
 - i. Sewer: Maintenance Manager Murray reported that Johnson Jet Line has performed the yearly maintenance and clean out of 2 lift stations.
 - ii. Land Use: Clerk Herheim reported that there is a variance request to build a garage. Herheim will set up a special meeting at 3:30 on July 21.
 - e. Gilsrud
 - i. Streets – M/S/P: Gilsrud/Eck to approve purchase of Dead End/No Outlet signage for certain city streets.
 - 1. Murray reported that the streets have been swept and repainting of all parking lines will be completed on Thursday, June 24. This will include restriping of the handicapped parking area at the Dockside.
 - ii. Cemetery – Mayor Kline reported that the cemetery looks nice and well-kept.
9. Clerk's Report
- a. Community Clean-up Day is June 26th from 8:00 am – 11:00 am.
 - b. Nuisance letters for the weed ordinance/mowing of grass will be sent out 6/17/2021. Those who repeatedly violate this ordinance year-after-year will be given final notice that if they do not keep up their property, the City will hire it out and assess the property owner.
10. Employee relations – Closed meeting at 5:17 p.m. Reopened 5:37 p.m. M/S/P: Tobiason/Eck to approve pay increases for LLBS employees.
11. Administration and Financial
- a. M/S/P: Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check #70384-70463 in the amount of \$331,880.76 Debit Card amount of \$558.76 totaling \$332,439.52.
- M/S/P: Tabaka/Eck to adjourn meeting at 5:41 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer