

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
June 17, 2020

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, June 17, 2020 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Nancy Raines, Sara Putnam, and Dean Murray. Citizens: Steve Shallbetter, Wes Slagle, Dennis Zaske, Bob Helling, Eric Alger, Luke Rasmus, Mike Johnson and Jonah Kopenen from Cass County Sheriff's Office.

ABSENT:

1. M/S/P: Eck/Gilsrud to approve agenda of Wednesday, June 17, 2020
2. M/S/P: Gilsrud/Tabaka to approve Regular City Council Meeting Minutes of Wednesday, May 20, 2020
3. New Business:
 - a. Community Garden: Clerk Herheim reported that Simon Whitehead, Cass County Health & Nutrition SHIP Education, from University of MN Extension in Walker, inquired about meeting with interested parties to look at potential sites for a new community garden. Mr. Whitehead will contact former Longville Community Garden members to see if they have interest or ideas for a new site.
 - b. Eurasian Watermilfoil: an update from Rich Hess was provided to the council. Rich reported a new development; It appears that native watermilfoil and Eurasian watermilfoil have cross-pollinated to create an apparent hybrid, which can be difficult to control. The UofM is investigating which herbicides are effective on which hybrid. Rich is seeking permission from the DNR to change to a different hybrid treatment this year. **All users of the City docks must continue to be careful not to spread the Eurasian watermilfoil from the City docks to other areas. Please operate all watercraft as the slowest speed possible and raise your outboards in this area.**
4. Licenses and Permits: M/S/P: Tabaka/Eck to approve vendor permit for Water Wars 4th of July
5. Old Business: N/A
6. Citizens addressing the council: Wes Slagle, representing Towns Edge Estates, addressed the council with questions regarding sewer billing, specifically;
 - a. How was a pro-rated charge (based on type of service) determined, and does the City have records to support the charges and the reason for the ordinance changes?Slagle will be visiting the City Hall to review records and the ordinances (current and prior to recent updates) to compare the information and determine what was changed.
7. Engineer's report: N/A
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Cass County Law Enforcement reports were provided to the Council. Officer Alger introduced 2 new members of the Cass County Sheriff's Department: Michael

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Johnson and Jonah Kopenen. Officer Alger reported that everything is picking up as summer comes into full swing. Extra staffing is planned for the 4th of July. The Council had no questions or issues to address.

- ii. Ballfield: Maintenance Manager Murray reported that the ballfield is up and running, mulching has been added to the grounds, and softball will begin Friday, 6/19
- iii. Park: Mayor Kline reported that the Park Board has been meeting and discussing possible improvements.
 - 1. Doors at Pavilion: Citizen, Dennis Zaske addressed the council with a suggestion to put roll-up doors at the pavilion to be used when there are high-winds/inclement weather. He indicated that the VFW would likely be willing to help finance this improvement. Mayor Kline will bring the suggestion before the Park Board.
 - 2. M/S/P: Eck/Tabaka to approve purchase of 2 teeter totters, with funds to be used from Scott Stuart donation.

b. Eck

i. Library

- 1. All KRLS libraries are continuing to serve patrons curbside. Patrons may request materials (or get help with ideas when browsing) on-line at KRLS.org, call in or email requests to longville@krls.org.
- 2. Summer programs for kids is offered through the drive-thru: i.e. Read books for prizes, Discovery Activity Packs available (kids pick up a prepared activity and earn prizes), Dig Deep into Crafts (grab and go craft kits available each Friday while supplies last)
- 3. May 21st Regional Meeting included Covid Planning & 2021 budget planning
- 4. M/S/P: Tabaka/Gilsrud to allow library to re-open at regular hours once they receive all COVID safety supplies.

ii. Liquor – Docksider reopened on June 10th

- 1. Docksider: Reported by Manager Putnam:
 - a. The opening went well, signs have been posted outlining guidelines, tables are sanitized as patrons leave, drink glasses are used one time (not refilled). Part-time seasonal employee started 6/16.
- 2. LLBS: Reported by Manager Raines
 - a. Sales are again up significantly
 - b. New employee started 6/15.
 - c. Bid packet for LLBS addition/renovation project was shared with the Council. M/S/P: Gilsrud/Tobiason to proceed with sending the project out for bid.

c. Tobiason

i. Airport: Reported by Steve Shallbetter

- 1. Approximately 6030 gallons of fuel on hand at \$3.35/gallon
- 2. O'Day has not finished the quote on fuel system equipment
- 3. Maintenance: Mowing has begun, SEH is checking with the FASS to see if an environmental assessment is required to remove brush & obstructions. The skid steer is at CAT for inspection and repairs that should be covered under warranty.
- 4. Stimulus Money: Uncertainty on how to best utilize stimulus money

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5. Airport Sculpture: The sculpture sponsor met with MnDot regarding right-of-way. MnDot will furnish information.
- d. Tabaka
 - i. Sewer: Sewer project on Garden Way completed; working with Gladen Construction on reimbursement. Johnson Jet Line is scheduled to clean and camera Journeys End Rd in mid-July
 - ii. Land Use: All requirements met, and payments made - Approved by City Clerk
 1. Chris & Jenny Johnson: Deck at Long Birch Lodge
 2. Shane & Trish Emerson: Vinyl Sign
 3. Shane & Trish Emerson: Parking & Operating Food Truck
 - e. Gilsrud
 - i. Streets – Maintenance Manager Murray reported:
 1. Repaving of Aspen/Hardy: 2 easements have been signed, once the 3rd is signed the work can be scheduled
 2. There will be a pre-construction meeting regarding the Co 5 project to which Longville City members will be invited. Maintenance Manager Murray plans to attend the meeting; Councilman Gilsrud is invited to attend.
 3. Murray provided quotes for a fenced in area around recycle center. The County is willing to share in the cost (50%-50%) M/S/P: Gilsrud/Tabaka to approve the quote from Arrowhead Builders (\$6,405.05) and proceed with the project.
 - ii. Cemetery
9. Clerk's Report
- a. City of Longville COVID Policy was presented to the Council: M/S/P: Eck/Tobiason to approve the policy.
 - b. Nuisance letters regarding grass/weed ordinance were sent out to those not in compliance
 - c. Community Clean-Up Day: June 27th
 - d. Tobacco/Liquor Licenses for 2020-2021 delivery to those businesses who sell these products
 - e. The Cass County Emergency Management is working updates to the Cass County 5-year Multi-Hazard Mitigation Plan and is looking for a volunteer from the City of Longville. Councilman Tobiason volunteered to represent the City of Longville.
10. Employee relations
11. Administration and Financial
- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #69465-69539 in the amount of \$238,551.89 Debit Card amount of \$1,558.21 totaling \$240,110.10
- M/S/P: Gilsrud/Eck to adjourn meeting at 5:18 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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