

LONGVILLE CITY COUNCIL  
MEETING MINUTES - UNAPPROVED  
JUNE 19, 2019

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, June 19, 2019 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, Carol Charpentier, John Weins, Craig Anderson and Eric Alger from Cass County Sheriff's office.

ABSENT: N/A

1. M/S/P: Eck/Tabaka to adopt agenda of Wednesday, June 19, 2019
2. M/S/P:Gilsrud/Tobiason to approve Regular City Council Meeting Minutes of May 15, 2019
3. New Business:
  - a. Donation request presented by Carol Charpentier on behalf of Longville Garden Club. M/S/P: Tabaka/Eck to put \$1,000 toward Longville Beautification Project at location of former landing. Ms. Charpentier to meet with Councilman Gilsrud, and Osburnsen to decide what trees/vegetation would be appropriate for this area. Ms. Charpentier also asked if the City could clean up area around the Chamber Building (remove sand and spray weeds). Mayor Kline will look into what can be done.
  - b. M/S/P: Eck/Tobiason to approve Resolution 61919 Accepting Donation for City Park
  - c. M/S/P: Tabaka/Tobiason to approve Resolution #6192019 Accepting Donation for Police during Turtle Races
4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer's report: None
8. Commissioner's Reports:
  - a. Kline
    - i. Police
      1. Eric Alger, representing Cass County Sheriff's office reported that Bryan Welk has been promoted to Lieutenant . Officer Alger will be representing Cass County Sheriff's office and attending City Council Meetings.
      2. Police reports were shared.
      3. Council members requested that K9 units be at the Turtle Race events on occasion. Officer Alger will try to arrange this.
      4. LLBS Manager Raines inquired if any progress had been made in identifying who was responsible for the damage to the pop & ice machine (rocks thrown by a vehicle). Officer Alger will look into the matter.
    - ii. Ballfield
      1. Eck asked about having protective netting at the ballfield.

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- iii. Park
  - 1. M/S/P: Eck/Tabaka to approve bid by Anderson Brothers of \$9,815 for ADA compliance handicapped parking/pathways. Weins shared that improvements were approved by the park board and the \$10K donation will pay for the improvements.
  - 2. Estimate from Property Solutions for mowing and spraying weeds was shared. M/S/P: Gilsrud/Tobiason to approve expenditure for this summer and re-evaluate next year.
  - 3. Weins reported that an AED donated by Scott Stuart has been installed. Requested that an additional camera be installed focusing on the inside of the pavilion. After further discussion, Mayor Kline suggested more research be done and table the decision until next month.
- b. Eck
  - i. Library
    - 1. Stephanie Johnson has been appointed as the new Director.
    - 2. Bill Gehrman was the winner of the \$50 Arrowhead greenhouse give certificate from the Snow Time to Read Program drawing.
    - 3. Kids and teens summer reading program has begun, lasting through 8/17.
    - 4. Children's author, Susan Wardell read her debut children's book to the kids at storytime on 6/13 with over 30 in attendance.
    - 5. Other children's programs: Stuffed animal workshop & kids lunch on 6/22 and Zoomobile Raptor program on 7/13 at 11:00.
    - 6. The children's mural by Tom Kutschied is complete.
    - 7. Library pillars and headers on front of the building have been painted.
    - 8. Library has a new color/black & white copier available for patron use.
  - ii. Liquor
    - 1. Docksider:
      - a. Renovation plans shared with the council.
      - b. Outside restrooms need to be addressed. Contact Nor-Son for opinion and quote.
      - c. May sales were up. Manager Putnam is scheduling 3 bartenders for day, and 3 bartenders for night of July 4<sup>th</sup>. Putnam has arranged for volunteers for the beer garden.
    - 2. LLBS:
      - a. Manager Raines reported that the damage to the building has been fixed. Reported that Nor-Son suggested we wait a year before any renovation/addition to the building.
      - b. There is a porta potty on site
      - c. Sales were down for Memorial Day, but are starting to pick up.
- c. Tobiason
  - i. Airport – Reported by Shallbetter
    - 1. Fuel: Approximately 6685 gallons on hand. Accepted 1170 gallons on 6/7 from Walker. Price remains at \$4.09.
    - 2. Maintenance: 2 runway lights reported last month have been repaired
    - 3. Hangar #1: Waiting for FAA approval. Price has increased by \$112.50
    - 4. M/S/P: Tobiason/Eck to approve revised cost

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d. Tabaka

i. Sewer – Reported by Tabaka and Osburnsen:

1. There was a sewer backup at the manhole in the alley behind Moran Realty. Residents on this line will be notified and warned of consequences. The fire department came to help flush out the lines. M/S/P: Tabaka/Gilsrud to donate \$200 to the Longville Fire Department for their help.
2. There as a blockage near Matt Bandemer due to winter plowing.
3. M/S/P: Tabaka/Eck to approve expenditure of \$2,400/year for Team Lab bugs for sludge in sewer pond
4. Garden Way: The entire system needs to be redone and will require a lift station at significant expense. Northern Engineering is working on a plan. Tabaka/Osburnsen to get some numbers so financing options can be investigated.
5. Chuck Ratz was awarded a Certificate of Commendation in recognition of exceptional compliance with it's Minnesota Pollution Control Agency. Congratulations Chuck!

ii. Land Use - None

e. Gilsrud

i. Streets

1. Osburnsen reported: School Lane is paved; some patching on other streets needs to be completed; streets have been swept.
2. Osburnsen will order and install a “No Turn Around” sign on Birch Lane
3. Eck requested (on behalf of the Chamber) that more garbage cans be put out around the city.

ii. Cemetery

1. M/S/P: Gilsrud/Eck to approve expenditure of \$5,721.30 based on Freeman Well Drilling Estimate for well at the cemetery. Will still require electricity and a structure.

9. Clerk's Report

- a. M/S/P: Tabaka/Tobiason to combine PIDs for LLBS
- b. M/S/P: Eck/Tobiason to accept Liability Coverage Waiver from League of MN Cities
- c. Harbor project to start on July 8<sup>th</sup>
- d. Longville Clean-up Cay is June 29<sup>th</sup> from 8:00-11:00
- e. First National Bank has offered their former building to the City. Council members declined.

10. Employee relations – Closed Meeting at 5:45; Regular meeting reconvened at 6:39 p.m.

- a. M/S/P: Gilsrud/Eck to approve vacation request of Herheim.
- b. M/S/P: Tabaka/Gilsrud to discontinue part-time benefits for Larson

11. Administration and Financial

- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check # 68514-68602 & 68610-68612 in the amount of \$279,931.16 Debit Card amount of \$324.34 totaling \$280,255.50.

M/S/P: Tabaka/Gilsrud to adjourn meeting at 6:42 p.m.

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer

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