

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, June 21, 2017

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, June 21, 2017 at 4:00 pm.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Neil Tobiason and Jim Workman. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, John Weins, John Delorbe and Bryan Welk from Cass County Sherriff's office.

ABSENT: Sara Putnam and Darlene Petterson

1. M/S/P: Tabaka/Workman to adopt agenda of June 21, 2017
2. M/S/P: Tobiason/Tabaka to approve Regular City Council Meeting Minutes of May 17, 2017.
3. New Business:
 - a. M/S/P Workman/Tobiason to accept Grant Agreement for airport improvement to help pay legal fees for removal of obstruction from airport.
4. Licenses and Permits:
 - a. M/S/P Workman/Tabaka to approve tobacco license for Dollar General
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police
 1. Officer Welk: all is going well
 2. Mayor Kline: There has been some vandalism at the community park. Officer Welk will arrange for more frequent police presence at the park. The city has some security cameras that are not in use. Osburnsen will check them out to ensure they are working and place them at the park.
 - ii. Liquor
 1. LLBS: Raines reported there was a fundraiser at the liquor store this past weekend. There was \$2k increase in sales in the liquor store on the day of that event. There is a fundraiser going through July sponsored by Anheuser-Busch. All profits to VFW. Raines has been elected as an executive to the board of MMBA. LLBS will be open on Sundays from 11:00 am – 4:00 pm beginning July 2nd through Labor Day.
 2. Docksider: Mayor Kline reported that he and Puttnam met with an architect who will be drawing up a design and proposal for complete remodel of Docksider to include kitchen and grill. The proposal will be submitted by August for budgeting purposes. The city is looking into financing part of the cost of the remodel.

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- b. Petterson
 - i. Library – no report
 - ii. Ballfield – no report
 - iii. Tennis Park – no report
- c. Tobiason
 - i. Airport Fuel on hand –
Approximately 1250 gallons on hand. Price is \$3.60/gallon. We will need to order soon.
 - ii. Maintenance: Snow Plow –
The FAA has been contacted to see if we can get a federal grant for new replacement equipment.
 - iii. Obstructions – The AGIS (Airport Geographic Information Survey) is complete. The Advisory Board will be meeting with S.E.H. on July 11, 2017 at 3pm to review the information. After reviewing the information we should know if there are additional obstruction we will need to have Valens address.
 - iv. Hangar Issue – Jack Likens hangar. S.E.H. was contacted and stated that the warranty period on the ramp repaving was 1 year and has expired. S.E.H. says and there is nothing they could do to have the contractor address the issue.
 - v. Entitlement Money Transfer Request – Hallock Municipal Airport wants to do an airport expansion project but is short on entitlement money and has reached out to other airports to see if any are able and willing to transfer some of their entitlement money.
 - vi. We currently have \$357,624. With our FFY 2018 \$150,000 entitlement, we will have \$507,624 available for projects in 2018. We have several projects identified in 2018 and 2019 including the GAT building (design and construction), obstruction removals, partial parallel taxiway (design and construction), REILs, taxiway lighting, and ramp crack seal. It probably isn't realistic that all these projects will be completed in 2018/2019. Assuming we only do one or two of them, we could probably transfer \$100,000 to Hallock for repayment in 2 to 3 years. There is no interest paid on these transfers. Essentially, we are transferring our available FAA entitlements to Hallock with an agreement that they will transfer their FAA entitlements back to Longville in the year defined in the agreement. There are no actual 'checks' written as the FAA essentially 'shuffles' the money around between entitlement accounts.
 - vii. M/S/P Workman/Tobiason to transfer \$100K to Hallock to be paid back within 2-3 years.

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- d. Tabaka Sewer – Osburnsen reported a line breakage at Alpine recently. 2 days to replace broken lines well below 7 feet deep. Mapping is being finished up next month. Lift station cleaning schedule for fall. Floats cleaned 2 weeks ago. Sewer alarm last week, possible power surge, no problems identified.
- e. Workman
 - i. Streets – all good. Osburnsen will place trash cans donated by Longville Lakes Chamber in appropriate places, and remove any that are not necessary.
 - ii. Cemetary – looks the best it has in some time. Arrowhead Builders has donated the rental of a backhoe to the VFW for the purpose of digging holes for the new flag pole. Osburnsen will complete before the 4th of July.

9. Clerk's Report

- a. Park reservations – Referred back to Park Board for new proposal on how to manage damage/cleaning deposit or possible fee for use of pavilion.
- b. Airport/Ambulance Resolution passed by Cass County. Clerk Herheim will provide copies.

10. Employee relations

- a. None

11. Administration and Financial

- a. M/S/P: Tabaka/Tobiason to approve Payroll, Payroll liabilities and claims from check #66677 - 66765 in the amount of \$246,604.49 Debit Card amount of \$928.82 totaling \$247,533.31.

M/S/P: Tabaka/Tobiason to adjourn meeting at 5:04 pm.

Jocko Kline
Mayor

Attest to:

Christina Herheim
City Clerk/Treasurer