

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, June 21, 2023

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, June 21, 2023 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Greg Gilsrud, Phyllis Eck, Neil Tobiason and Nathan Tabaka. City Clerk: Christina Herheim, Deputy City Clerk: Mary Olson. Employees: Dean Murray, Sara Putnam, Nancy Raines. Citizens: Steve Shallbetter, Edward Pommier, Dana Gutzmann, Cass County SWCD Conservation Manager and Wade Schultz from the Cass County Sheriff's office.

1. M/S/P: Eck/Tabaka to approve agenda for June 21, 2023.
2. M/S/P: Tabaka/Eck to approve Regular City Council Meeting Minutes of Wednesday, May 17, 2023.
3. New Business:
 - a. M/S/P: Tabaka/Eck to approve Resolution No. 62123 – Resolution Accepting a Donation of \$100.00 from the Mule Lake Property Owners Association for the Longville City Park fund.
 - b. M/S/P: Eck/Tobiason to approve Resolution – Authorizaton to Execute Minnesota Department of Transportation Airport Maintenance and Operating Grant Contract.
4. Licenses and Permits:
 - a. M/S/P: Tobiason/Eck to approve Liquor Permit request from Inguadona Lakes Association for Annual Meeting at Stuart Park Pavilion on August 19, 2023.
5. Old Business:
 - a. M/S/P: Tabaka/Tobiason to approve Mini-Split A/C units for the Library.
6. Citizens Addressing the Council:
 - a. Gilsrud/Eck to approve Cass County Concept Plan for the City of Longville Stormwater Water Quality Retrofit and Pollinator Habitat Landscaping Project. Presented to the Council by Dana Gutzmann, Cass County Conservation Manager. Project expected to begin in the Fall, 2023. This project will be at no cost to the City.
 - b. Edward Pommier presented to Council his concern for a cross-walk sign at the intersection of County Highway 5 and Hardy Lane.
7. Engineer's report: Nothing to report.
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Monthly reports were provided to the Council. Officer Schultz reported that Summer has started off very busy. The Sheriff's office has hired a new Deputy to their staff. The deputies patrolling on ATV's has been successful; with extra patrol in Outing, Longville and Spider Lake. To date, the Sheriff's office has not received any ATV complaints. The upcoming 4th of July celebration will have extra deputies on duty during the celebration festivities. Concern was brought to Officer Schultz's attention regarding loitering after dark around the Motorheads Store. No other questions or concerns to address from the Council.
 - ii. Ballfield: Water leak in the concession stand/bathrooms has been repaired.
 - iii. Park: A new water heater was installed.
 - b. Eck
 - i. Cemetery
 1. Cemetery looks good. Not much mowing due to the dry weather.

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c. Eck/Tobiason

ii. Library

1. Application and Certification for payment on the Library expansion.
2. Library Annual Board met on Thursday, June 15, 2023.
3. The contractors working on the Library expansion are still waiting on wood to be delivered. Completion of the Library is still scheduled for August, 2023; weather permitting.
4. Library staff to place an ad in the local paper for a Library Board member.
6. The Library Summer programs for children have started and are scheduled. Check out the Library website for additional information and information for other regional Libraries.

d. Tobiason

iii. Airport:

1. Approximately 6024 gallons on hand. The selling price is \$4.95 per gallon.
2. Steve Shallbetter reported:
 - a. Maintenance: No issues.
 - b. Zoning Ordinance Project: We have received written notice from two Townships waiving their participation in the project, we are waiting on one Township and Cass County. The deadline is next week.
 - c. Runway 31 Turn Around: The FAA has evaluated the turn around project and requested the PAPI (Precision Approach Path Indicator) Lights location be addressed. The FAA's objection is that a large aircraft in the turn around area may block the PAPI lights from being visible to an aircraft on final approach. SEH (Short, Elliott Hendrickson) has responded to the FAA with different options; the preferred option to relocate the lights when the edge lighting is changed to LED lighting in CY2026 or CY2027. This would require the existing PAPI lights to be turned off. We are exploring other options. Trying to amend Grant to accommodate this issue.
 - d. Hangar Construction: There are three hangars staked out. Construction should start either this week or the week of June 26, 2023.
 - e. EAA Fly-In Burger Night – The Longville Flyers were contacted by the Bemidji FAA Chapter to host a Fly-In Burger Night. The Flyers will be hosting the event on Thursday, July 6, 2023 from 5:00 p.m. to 7:00 p.m.
 - f. M/S/P: Gilsrud/Tobiason to approve Right-of-Way for Utility Easement for additional power to new hangars at the Airport.

e. Gilsrud

v. Liquor:

1. LLBS: Manager Raines presented to the Council the new website that is up and running for the Longville Bottle Shop. THC Drinks started selling. No credit cards are accepted for these drinks. Cash only purchase. Well lines were cleaned out. Bottle shop is full-staffed and everything is going well.
2. Docksider: Manager Putnam wanting to clean air-ducts in the building. Will get bids from contractors. Live music on the patio was scheduled June 10. Turn-out and feedback was well received. Trying to schedule additional entertainment for the next few months. Docksider is full-staffed and everything is going well.

iv. Streets – Street lines have been painted.

f. Tabaka

- v. Sewer – Annual Lift Station Cleaning completed. Additional maintenance needed on one of the pumps.

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- vi. City completed the two additional sewer hook-ups along Birch Lane.
 - 1. Land Use Application – Leon and Shelly Stockinger – build 30 x 34 garage.
 - 2. Land Use Application - John and Jennifer Sweetser – New home construction/sewer.
 - 9. Clerk’s Report –
 - a. Preliminary Drawings for the Information Building were submitted by two contractors.
Council members agreed on making changes to the drawings and having both contractors submit their bids for the agreed upon plans.
 - 10. Employee relations
 - a. 4:45 p.m. closed meeting to discuss Auditor’s recommendations.
 - b. 5:04 p.m. regular Council meeting reconvened.
 - 11. Administration and Financial:
 - c. M/S/P: Gilsrud/Tabaka approve Payroll, Payroll liabilities and claims from check #72245-72344 in the amount of \$408,566.96 Debit Card amount of \$5,378.11 totaling \$413,945.07.
- M/S/P: Tabaka/Eck to adjourn meeting at 5:08 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer