

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, March 15, 2023

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, March 15, 2023, at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason and Greg Gilsrud. City Clerk: Christina Herheim, Deputy City Clerk: Mary Olson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Steve Shallbetter, Ed Pommier, Paula Carpenter and Seth Robison from the Cass County Sheriff's office.

Absent: Council Member: Nathan Tabaka

1. M/S/P: Gilsrud/Tobiason to approve agenda for March 15, 2023.
2. M/S/P: Tobiason/Eck/ to approve Regular City Council Meeting Minutes of Wednesday, February 15, 2023.
3. New Business:
 - a. M/S/P: Eck/ Gilsrud to approve the request from the Longville Chamber of Commerce to close portions of City parking lot, State Highway 84 and County Highway 5 in downtown Longville for the Fourth of July Parade, food court and inflatables.
 - b. M/S/P: Eck/Tobiason to approve the request from the Longville Chamber of Commerce to close the main Street portion of County Road 5 from the Post Office to the intersection of County Road 5 and State Highway 84 for the operation of the Turtle Races. This event will be held on Wednesdays during the summer months, beginning Wednesday, June 14, 2023, with the last Turtle Race scheduled for Wednesday, August 16, 2023.
4. Licenses and Permits:
 - a. M/S/P: Gilsrud/Tobiason to approve Vendor Permit Application for Tommy Woog/Water Wars for July 4, 2023.
5. Old Business: None.
6. Citizens addressing the Council: Paula Carpenter addressed the City Council regarding snow removal issues. Maintenance will be scheduling a time to meet with Mrs. Carpenter to address her concerns and find resolutions. Ed Pommier addressed the City Council regarding the Information building. Residents and visitors will still have access to the building; it will stay at its current location but will be moved back about 50 feet.
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Officer Robison addressed questions from the Council regarding residents parking on Aspen Road when the road is clearly marked "No Parking". Mayor Kline was concerned with the amount of snow that has been received this year, cars have been in the way for snow removal. This also causes a concern if emergency vehicles can't access the road. Officer Robison informed Council that they will reach out to the property owner to resolve this on-going issue. Council had no other concerns.
 - ii. Ballfield: No report
 - iii. Park: Ice Skating Rink is open.
 - b. Eck
 - i. Cemetery
 1. Nothing to report.
 - c. Eck/Tobiason

The City of Longville is an equal opportunity provider and employer.

- i. Longville library has one individual interested in joining the Library Board. The Library Board has one more vacant spot to be filled.
 - ii. The Regional Library meeting is scheduled for Thursday, March 16, 2023, in Pine River.
 - d. Tobiason
 - i. Airport:
 - 1. Approximately 6024 gallons on hand. The selling price is \$5.22 per gallon.
 - 2. Steve Shallbetter reported:
 - a. Maintenance: The airport tractor was down for several weeks while hydraulic hoses were replaced. It is back in service.
 - b. Zoning Ordinance Project: The grant for the Zoning Ordinance Project has been approved by the State.
 - 3. c. Airport Advisory Board: Is scheduled to meet April 11, 2023, at 3:00 pm for its semi-annual meeting.
 - e. Gilsrud
 - v. Liquor:
 - 1. M/S/P:Gilsrud/Eck to approve Manager Raines and Manager Putnam to attend the Minnesota Municipal Beverage Association Annual Conference.
 - 2. LLBS: Manager Raines reported: Everything is going well.
 - 3. Manager Raines and Manager Putnam will be involved with an event for Paws and Claws held in June, 2023. More information to follow.
 - 4. Docksider: Manager Putnam reported:
 - a. Chili Cook-off was a success. Seventeen crock pots and over 100 people tasting the chili entries.
 - b. Requesting to have the floors stripped at the Docksider sometime in April.
 - f. Tabaka
 - i. Sewer – Nothing to report. Everything is going well.
 - ii. Land Use –
 - 1. M/S/P: Gilsrud/Tobiason to approve John R. Hendrickson Land Use Application to split a portion of Lot 6.
 - 2. Shane and Trish Emerson – The Woodpile, LLC – Land Use Application Revised – 20’ x 8’ Concession Building will not be a container, will be made from lumber.
 - g. Gilsrud
 - i. Streets –
 - 1. Plowing is going well.
 - 9. Clerk’s Report – Nothing to report
 - 10. Employee relations
 - ii. M/S/P: Gilsrud/Tobiason to approve the hiring of Kathie Septrick as PT/Seasonal Cashier at LLBS.
 - 11. Administration and Financial:
 - h. M/S/P: Gilsrud/Tobiason to approve Payroll, Payroll liabilities and claims from check #72022 - 72095 in the amount of \$136,520.22 Debit Card amount of \$3,002.70 totaling \$139,522.92.
- M/S/P: Eck/Tobiason to adjourn meeting at 4:38 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

The City of Longville is an equal opportunity provider and employer.