

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, March 16, 2022

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, March 16, 2022 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason and Greg Gilsrud. City Clerk: Christina Herheim. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Edward Pommier, Randy Frank, Greg Frank and Wade Schultz from Cass County Sheriff's office.

ABSENT: Nathan Tabaka, Deputy City Clerk: Dianne Larson

1. M/S/P: Gilsrud/Eck to approve agenda of Wednesday, March 16, 2022, with changes to move Land use to License and permits
2. M/S/P: Eck/Tobiason to approve Regular City Council Meeting Minutes of February 16, 2022
3. New Business:
 - a. M/S/P: Eck/Gilsrud to approve Resolution #3162022 Accepting Donations for Community Clean-up
 - i. \$250 from Arrowhead Builders Supply.
 - b. M/S/P: Gilsrud/Eck to approve Resolution #31622 re-establishing Precincts and Polling Places
4. Licenses and Permits:
 - a. M/S/P: Gilsrud/Tobiason to approve Variance request from Randy Frank.
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Officer Wade Schultz was present and monthly reports were provided and the Council had no concerns to address. Schultz shared that more people are around and that call volume will increase with that. Officer Schultz asked if the city had any concerns to address for the upcoming months. Some of the items discussed were Parking in no parking zones, crosswalks, and handicap spots. Officers will be enforcing parking statutes.
 - ii. Ballfield: No report
 - iii. Park: No report
 - b. Eck
 - i. Library
 1. Commissioner Eck will do a presentation to the Kitchigami board on the new library expansion project.
 - ii. Cemetery: No activity
 - c. Tobiason
 - i. Airport:
 1. Fuel on hand – We have approximately 5506 gallons on hand. The price is \$4.27 per gallon.
 2. Maintenance – No known issues
 3. Fuel System Upgrade – Nothing new to report.

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4. Fuel Overcharges – There have been no known fueling errors since Minnesota Petroleum installed the new circuit board.
5. CY 2022 Airport Projects – Nothing new to report
6. M/S/P: Tobiason/Eck to approve Resolution Authorization to execute MNDOT agency agreement for Federal airport expenses reimbursement.

d. Tabaka

- i. Sewer: No report
- ii. Land Use

e. Gilsrud

- i. Streets: Things are melting and will be a mess until frost is out of ground and it dries out.
- ii. Liquor
 1. LLBS: Manager Raines reported that all is going well. Mary Jo will be returning for the summer. The new coolers are installed, thanks to the Maintenance department, Dean and Kevin.
 2. M/S/P Gilsrud/Tobiason to approve the purchase of cooler shelf label holders.
 3. Docksider: Manager Putnam reported the chili cookoff went well with 14 entries and 85 tasters. The floors will be stripped and waxed to prepare for a busy summer. Manager Putnam also shared public bathroom ideas with the Council.
 4. M/S/P: Eck/Gilsrud to approve Raines and Putnam to attend the MMBA conferment training with pay.

9. Clerk's Report:

- a. Herheim shared an inquiry from the Longville Snowmobile Club about placement of a fuel tank at the snowmobile building. Because there is a Gas station just down the street, the council requested alternative options be utilized first. This would potentially be a liability issue for the City.

10. Employee relations:

- a. Deputy Clerk Larson has decided to retire.
- b. M/S/P: Gilsrud/Tobiason to start the process to advertise and hire a new Deputy Clerk
- c. M/S/P: Gilsrud/Tobiason to approve the new employee review pay rate point system.

11. Administration and Financial

- a. M/S/P:Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check #71078-71139 in the amount of \$107,305.08 Debit Card amount of \$276.84 totaling \$107,581.92.

M/S/P:/Gilsrud/Eck to adjourn meeting at 4:44 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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