

LONGVILLE CITY COUNCIL  
MEETING MINUTES UNAPPROVED  
Wednesday, March 17, 2021

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, March 17, 2021 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Steve Shallbetter, Craig Anderson and Eric Alger from Cass County Sheriff's office.

ABSENT: N/A

1. M/S/P: Gilsrud/Tabaka to approve agenda of Wednesday, March 17, 2021
2. M/S/P: Eck/Tobiason to approve Regular City Council Meeting Minutes of February 17, 2021
3. New Business: N/A
4. Licenses and Permits:
  - a. M/S/P: Gilsrud/Eck to approve liquor permit for park pavilion on 6/13/2021
5. Old Business: N/A
6. Citizens addressing the council:
  - a. Craig Anderson, Chair of the City Park Committee and Skating Rink Committee presented a proposal to blacktop the skating rink, and painting it a light blue to help with flooding of the rink in winter and allowing for the rink to be used as a pickle ball court in the summer months. The cost of this improvement will be paid by the skating rink committee and a generous donor for a total amount of approximately \$53K. M/S/P: Tabaka/Gilsrud to approve this proposal contingent upon the city will bear no responsibility for future upkeep of the area, and no cables across the court may be used for the nets. Craig Anderson will research tie down options for temporary nets for pickle ball.
7. Engineer's report. N/A
8. Commissioner's Reports:
  - a. Kline
    - i. Police
      1. Monthly and yearly reports were shared with the council.
      2. Officer Alger reported that everything was going well, and asked about scheduling of Turtle Races this summer. Gilsrud shared they will be held but there will likely be changes to the schedule, and possibly the venue. Clerk Herheim shared they would not be able to close Hwy 5 while it is used as a detour during Hwy 200 construction.
      3. Manager Putnam shared with Officer Alger that a squad car had been parking at the bait shop, making Docksider patrons nervous, and affecting business during this already difficult time.
    - ii. Ballfield
    - iii. Park

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b. Eck

i. Library:

1. Upcoming Legacy Programs: MN historian, William D. Green will be discussing the subject of his latest book, Nellie Francis, speaker, suffragist, civil rights activist. Free virtual presentation Tuesday 3/20/21 at 6:pm. Register for Legal Programs on Facebook page @KRLSLegacy or KRLS.org (click on legacy fund events link) or call your local KRLS library.
2. 5 of the 6 Longville library public computers have been replaced. Upcoming replacements include one additional public computer, the OPAC catalog computer and 2 staff computers. The library also offers a scanner, black and white & color printer and black and white color copier for public use.
3. Thank you to the Snow Time to Read adult reading program participants. Drawing winners were: Sue Gugisberg, Jane Baker, Alishia Zoch, Donna Christianson, LeeAnn Hughes, and Mark Gugisberg. Congratulations!
4. New teaching workshop DVDs are now available at the library including acrylic/watercolor & oil painting instruction for landscapes, skies, seascapes & more. The Complete Painter, How to Paint: Lessons from the master, Simply Painting. Getting your Legal House in Order, How to Sing, How to Play Piano, How to Play Guitar. Available for 1 week check out and renewable if another patron is not waiting for the item.
5. Tobiason to attend Regional meeting in Pine River on 3/18/2021.

ii. Liquor

1. Manager Raines reported that the Docksider can now be open until 11:00 pm at 75% capacity. Business is picking up, and as the weather gets nicer, the deck will be power washed and patio furniture placed to increase capacity. Performance reviews of staff are set up for Tuesday, March 23<sup>rd</sup>.
2. Manager Raines reported that the LLBS is doing great and pretty much settled in after the recent remodel. P/L is up 50% from 2019, and down from last year. Mask compliance is going well.

c. Tobiason

i. Airport – reported by Steve Shallbetter:

1. Fuel on Hand: Approx 1925 gallons of AV Gas sold last month, leaving approx. 2680 gallons on hand. Current price is \$3.15. There will be a price increase after our next fuel purchase.
2. The GAT building was flooded due to a combination of frozen sewer line, and stuck flapper valve. Carpet and pads in 4 areas were soaked and had to be removed.
3. Fuel System Upgrade: The new dispenser has been installed and credit card reader has been moved. Semi-operation now, and hope to be fully operational by the end of this week. In the near future we will be able to connect to the fuel system via computer which will allow for better monitoring and reporting capability.
4. Skid Steer Trailer: MnDOT notified us that our grant request was provisionally approved during the 2<sup>nd</sup> round of funding. If fully approved we should be able to proceed with purchasing the trailer now. M/S/P: Gilsrud/Tobiason to proceed with purchase of trailer for skid steer upon grant approval.

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5. 2021 Hangar Leases: Rates were increased by \$.4154/square foot. Invoices have been sent to hangar owners along with a letter advising tenants of FAA hangar use requirements (hangars must have an aviation related purpose).
  6. The Airport Advisory Board will meet on Wednesday, March 24 at 3:00 PM.
- d. Tabaka
- i. Sewer: Congratulations! Maintenance Manager Murray passed the State License Exam. No issues to report (other than at the airport referenced above).
  - ii. Land Use
    1. M/S/P: Takaka/Tobiason to approve variance for Leon Stockinger to rebuild home and garage/guesthouse in shoreland set back area. New construction must be 35.5 feet from high water level and 10 feet off property line.
    2. Sign Application for Melanie Mix approved.
    3. Sign Application for Jon Hokanson approved.
- e. Gilsrud
- i. Streets
    1. A bid from Anderson Brothers (in the 2021 budget) for paving of Garden Way and Johnson Shores in the amount of \$23,265 was accepted.
    2. Porta Potties will be in place from May 15 – October 15
  - ii. Cemetery:
    1. Maintenance Manager Murray is continuing to obtain bids from contractors for winter grave digging service.
    2. At the recommendation of Maintenance Manager Murray, the City will not pursue purchase of the mower from the City of Remer.
9. Clerk's Report
10. Employee relations
- a. M/S/P: Eck/Gilsrud to approve 4% raise for Manager Raines
  - b. M/S/P: Eck/Gilsrud to approve \$20/month cell phone stipend (to be paid at the end of the year) for Managers Raines, Putnam and Clerk Herheim.
11. Administration and Financial
- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #70154-70223 in the amount of \$117,679.93 Debit Card amount of \$1,310.82 totaling \$119,080.75.
- M/S/P: Tabaka/Gilsrud to adjourn meeting at 5:06 p.m

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer