

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, May 15, 2024

Mayor Jocko Kline called the regular scheduled meeting of the month to order on Wednesday, April 17, 2024 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Greg Gilsrud and Nathan Tabaka. City Clerk/Treasurer: Christina Herheim, Deputy City Clerk: Mary Olson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Steve Shallbetter, Wade Schultz, Jay Schock and Steve and Lisa Thorud

1. M/S/P: Gilsrud/Tabaka to approve agenda for Wednesday, May 15, 2024.
2. M/S/P: Eck/Tobiason to approve Regular City Council Meeting Minutes of April 17, 2024.
3. New Business:
 - a. M/S/P: Tabaka/Tobiason to approve Resolution No. #51524 Accepting Donations from the following:
 - \$1,000.00 for Fireworks for the Fourth of July Celebration from Lincoln Community Foundation.
 - \$4,000.00 for the Stuart Park Handicap Project from Arvig.
 - \$5,000.00 for the Stuart Park Handicap Project from Cuyuna Regional Medical Center.
 - \$5,000.00 for the Stuart Park Handicap Project from the Longville Chamber of Commerce.
 - \$1,000.00 for the Stuart Park Handicap Project from St. Edwards Catholic Church.
 - \$5,000.00 for the Stuart Park Handicap Project from the Arc Minnesota.
4. Licenses and Permits:
 - a. M/S/P: Tabaka/Eck to approve On Sale & Sunday Sales Liquor License Application from Steve and Lisa Thorud for a new Wine Bar establishment.
5. Old Business:
 - a. The Longville Public Restrooms/Information Booth will be open soon: internet has not been installed yet. This has been scheduled for installation with Arvig.
 - b. M/S/P: Gilsrud/Eck to approve Pay Application #4 for Lake Days Construction for \$30,000.00. The remainder will be paid on completion of the project. The Council also approved project changes and additional costs associated with those changes.
6. Citizens addressing the Council: Nothing to report.
7. Engineer's report: Nothing to report.
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Wade Schultz, CCSO of the Cass County Sheriff's office addressed the Council. Officer Schultz informed the Council that there will be thirty percent patrol added on the area lakes this summer. Patrol regarding ATV's will be present in surrounding areas as well. Officer Schultz asked the Council if they would like extra ATV patrol in Longville. The City Council agreed that with an emphasis on education to the public, accidents could be reduced. Call volumes have remained steady through the month. There were no additional concerns or comments to address from the Council.

The City Of Longville is an equal opportunity provider and employer.

- ii. Ballfield: The Spring clean-up for the ballfield has been completed and is open for the season. Two water valves had broken and are being repaired.
- iii. Park: The installation process of the new pickleball courts at the park has begun. The process is ongoing with the hope of completion by mid-summer. Landscaping, concrete and other drainage projects are still being completed. The basketball court will get a new surface as well.
- b. Eck
 - i. Library: New desks have been installed in the new addition. The water softener was cleaned out and is working well. One of the new mini-splits is not working. Repairs will be made and should be covered under warranty. The next Regional Library meeting will be held on May 16, 2024.
 - iv. Cemetery: The Maintenance Department has completed Spring clean-up in the Cemetery. The department will continue their weekly maintenance up-keep.
- c. Tobiason

Airport: There is approximately 5658 gallons of fuel on hand. The selling price is \$4.60 per gallon.

Maintenance: The PAPI lights for runway 13 and the one runway edge light, have been repaired.

Zoning Ordinance Project: Nothing new to report.

PAPI Light Obstruction Clearing: This project has been completed.

2024 Projects Bid Requests:

M/S/P: Tobiason/Tabaka to approve the bid for Runway 31 Turn-Around and PAPI Relocation from Young Excavating for \$779,994.00.

M/S/P: Tobiason/Tabaka to approve the bid for Beacon Replacement from PEC Solutions, LLC dba Archkey/Parsons Electric for \$99,156.00

M/S/P: Tobiason/Tabaka to approve the bid for Taxiway, Apron and Taxi-lane Crack Sealing from Fahrner Asphalt Sealers, Inc. for \$108,530.00. Due to grant money received, the airport's share will be \$49,384.00. These projects will be completed by the end of this year 2024.
- d. Tabaka

Sewer – The clearing of trees on Journeys End will hopefully be completed by the end of May and the sewer work will begin in June (weather permitting). Annual lift station clean-out completed. There will be one pump that will be replaced and two impellers. Johnson Jet-Line scheduled to clean and inspect sewer lines. Maintenance discovered a significant blockage in the main sewer line connection point at the One Stop Store coming from the car wash; that resulted in a significant cost to the City. Warning letters will be sent to users on that line advising them if it happens again, they will be assessed for the cost. The Maintenance department will continue to maintain and watch for any problems that may arise.

 - i. Land Use: Land Use Permit/Application received from Susan Meyer to repair annual ice ridge and replace damaged steps to dock.
Land Use Permit/Application received from Bruce Johnson to build a 12'x24' deck.
Sign Application received from Todd Elison.
- e. Gilsrud
 - i. Streets: The majority of the City parking lot repair is from the moving of power and internet service to the information booth. The parking lot area will be a temporary patch with crushed asphalt. The paving of the complete parking lot will be budgeted for a later date.

The City Of Longville is an equal opportunity provider and employer.

- ii. Dates and times for the Public Restrooms will be 8:00 am until 10:00 pm. The restroom will be open from fishing opener weekend through MEA weekend.
 - v. Liquor: LLBS: Manager Raines brought to the attention of the Council to add a storage addition to the Longville Bottle Shop. This agenda item was tabled to be discussed at a later date.
M/S/P: Gilsrud/Eck to approve \$200.00 for Longville Bottle Shop apparel.
 - iii. Docksider: Docksider is doing well. Discussion by Manger Putnam and the Council regarding the clarification of the Safe and Sick Leave policy.
9. Clerk's Report: Sales and Use tax that was miscalculated for the Minnesota Department of Revenue has been corrected.
10. Employee Relations:
- a. M/S/P: Tabaka/Eck to approve Dean Murray's vacation request.
 - b. M/S/P: Eck/Tobiason to approve the hiring of Jacob Yochum on an on-call status.
11. Administration and Financial:
- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #73102-73176 in the amount of \$244,242.43 Debit Card amount of \$3,043.70 totaling \$247,286.13

M/S/P: Tabaka/Tobiason to adjourn meeting at 5:31 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer