

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, May 17, 2023

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, May 17, 2023, at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason and Nathan Tabaka. Deputy City Clerk: Mary Olson. Employees: Dean Murray. Citizens: Steve Shallbetter and Wade Schultz from the Cass County Sheriff's office. Absent: Council Member Greg Gilsrud, City Clerk Christina Herheim, Nancy Raines and Sara Putnam

1. M/S/P: Eck/Tabaka to approve agenda for May 17, 2023.
2. M/S/P: Tabaka/Tobiason to approve Regular City Council Meeting Minutes of Wednesday, April 19, 2023.
3. New Business:
 - a. M/S/P: Tobiason/Eck to approve Resolution No. 51723 – Resolution Authorizing the Creation of a Joint Airport Zoning Board.
 - b. M/S/P: Tabaka/Eck to approve Resolution No. 5172023 – Resolution Accepting a Donation of \$350.00 for the Airport from Thomas & Joni Dittmer.
4. Licenses and Permits:
 - a. M/S/P: Eck/Tabaka to approve Lynn Anderson/LLC Hunters Grill/Mobile Vending Permit for the 4th of July celebration.
 - b. M/S/P: Eck/Tabaka to approve Jamie Walker Vending Permit for the 4th of July celebration.
 - c. M/S/P: Eck/Tabaka to approve Liquor Permit request from Rosalie Letson for a 60th Birthday celebration at Stuart Park Pavilion on July 15, 2023.
 - d. M/S/P: Eck/Tabaka to approve Liquor Permit request from Colleen and Jim Moravek for a Anniversary celebration at Stuart Park Pavilion on July 7, 2023.
5. Old Business: Nothing to report.
6. Citizens Addressing the Council: Steve Shallbetter addressed the Council regarding the Fly-In-Breakfast at the airport. It will be held August 6, 2023.
7. Engineer's report: Nothing to report.
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Monthly reports were provided to the Council. Officer Schultz reported that deputies will be patrolling on ATV's again this summer adding extra patrol for checking license and registration for side-by-side and four-wheeler operator's; focusing on extra safety, enforcement and education. They are getting ready for the Wednesday turtle races and the 4th of July Celebration. No other questions or concerns to address from the Council.
 - ii. Ballfield: Water leak was discovered in the concession stand/bathrooms. Damage will be evaluated and repaired. No water will be available at the ball field until damage has been repaired.
 - iii. Park: Spring clean-up has been completed.
 - b. Eck
 - i. Cemetery
 1. Spring clean-up at the cemetery has been completed.
 - ii. Library
 1. M/S/P: Eck/Tobison – approve Application and Certification for Payment on the Library expansion in the amount of \$5,700.00.

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2. Discussion on the cost for a mini-split unit for cooling and heating the existing Library portion to match the new addition, was tabled until final numbers are presented at the next scheduled Council meeting.
 3. The next Regional Library meeting is scheduled for Thursday, May 18, 2023.
 4. Completion of the Library expansion is scheduled to be completed in August. Weather permitting.
- iii. Airport:
1. Approximately 2314 gallons on hand. The selling price is \$4.99 per gallon.
 2. Steve Shallbetter reported:
 - a. Maintenance: Car battery needed for the courtesy car.
 - b. Zoning Ordinance Project: Still waiting for replies from Townships and the County regarding the creation of the Joint Airport Zoning Board (JAZB). Certified letters were mailed out.
 - c. Property Acquisition: The FAA has forwarded information for acquiring property adjacent to the airport. An initial step is to have the property appraised by a qualified appraiser; which would then need to be reviewed by a different appraiser. The estimated cost of an appraisal and review is \$3,500 total. This amount would initially be paid by the airport and is only reimbursed under a grant if we move forward and acquire the property. If the airport does not acquire the property it will not be reimbursed for the expense. Further discussion was tabled until new project numbers can be provided.
- c. Gilsrud
- v. Liquor:
1. LLBS: Nothing to report.
 2. Docksider: Nothing to report.
- d. Tabaka
- i. Sewer – City to provide two additional sewer hook-ups along Birch Lane. Nathan Tabaka informed the Council that he would like to request a bigger six-inch sewer pipe to be installed instead of the four-inch pipe used. Tabaka stated that he would pay the cost difference between the two pipes.
 - ii. Land Use –
 1. Land Use Application – Gary Stefano – 34x30 detached garage.
 2. Land Use Application - Doug Longnecker – Landscaped fire pit.
 3. Sign Application – Motorheads – a lighted sign to be attached to pole.
- e. Gilsrud
- i. Streets –
 1. Birch Lane project to start the week of May 22, 2023. Weather permitting. Traffic detours will be posted. No heavy vehicles will be allowed to detour through St. Edwards church parking lot. If possible, requesting residents to find other alternatives to get around during the different phases of construction along Birch Lane.
9. Clerk's Report –
- a. Waiting for bids for the roof repair for the City Hall building.
 - b. Waiting for bids for the storage shed for the Docksider and new bathrooms by the Information building.
10. Employee relations
- a. Nothing to report.
11. Administration and Financial:
- f. M/S/P: Gilsrud/Tabaka approve Payroll, Payroll liabilities and claims from check #72174-72244 in the amount of \$195,557.33 Debit Card amount of \$791.67 totaling \$196,349.00.
- M/S/P: Tabaka/Tobiason to adjourn meeting at 4:49 p.m.

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Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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