

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, May 19, 2021

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, May 19, 2021 at 4:01 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Nancy Raines and Dean Murray. Citizens: Steve Shallbetter, Mary Tripp, Marina Lovell from Cass County Economic Development Corp, and Bryan Welk from Cass County Sheriff's office.

ABSENT: Sara Putnam

1. M/S/P: Gilsrud/Tabaka to approve agenda of Wednesday, May 19, 2021 with date correction.
2. M/S/P: Eck/Tobiason to approve Regular City Council Meeting Minutes of April 21, 2021.
3. New Business:
 - a. M/S/P: Eck/Tabaka to approve Resolution #51921 Accepting Donations from:
 - i. Don Kline: \$500 to Nyvall Ball Park
 - ii. Jim & Denise Robertson: \$500 to Nyvall Ball Park
4. Licenses and Permits:
 - a. M/S/P: Eck/Tobiason to approve Liquor/Tobacco License Renewals for One Stop, Tabaka's, Patrick's, Docksider and LLBS and Tobacco License Renewal for Dollar General. Tabaka abstained.
 - b. M/S/P: Gilsrud/Tabaka to approve Vendor Permit for Water Wars July 4, 2021
5. Old Business: None
6. Citizens addressing the council:
 - a. Marina Lovell from Cass County Economic Development Corporation presented their annual report to the City Council. There were no questions. Mayor Kline thanked Ms. Lovell for all they do for small businesses in our communities.
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police
 1. Officer Welk provided monthly reports for the council. They are getting ready to support the Wednesday Turtle Races. Nothing significant to report. There were no questions or issues to address from the Council.
 - ii. Ballfield: Equipment has been ordered for the ball park.
 - iii. Park:
 1. Work on the ice rink has begun, expected to be complete by the end of June.
 2. The doors have been installed at the pavilion and look very nice.
 3. There are several rentals of the pavilion scheduled over the summer.

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b. Eck

i. Library

1. Legacy Programs: Free virtual event via zoom. Join author and illustrator Jason Walz as he talks about making comics. Learn how to draw dystopian monsters as he guides you step by step. Register on the legacy programs Facebook page @KRLSLegacy or @KRLS.org (click on legacy fund events link) or call your local KRLS library. Program is recommended for ages 10+
2. Hot spot devices are available for check out at all KRLS branches for a 4 week check out period. The Longville library has 2 devices, however requests can be placed on other devices within the KRLS system.
3. Crocheter's and knitters may participate in the "Book Mark It Community Crochet" at the Longville Library. Off the Beaten Path in Longville has donated multiple spools of cotton thread to the library, so patrons can just pick up the pattern instructions and a ball of cotton thread at the library or provide your own thread to create handmade lacy bookmarks for the Library to use as a giveaway for the 2022 Snow Time to Read Adult Reading program this next winter.
4. The library board hired Phil Blott as architect for the building project
5. M/S/P: Eck/Tabaka to accept Joan Downham's appointment to the Library Board

ii. Liquor

1. The Docksider and LLBS hosted a very successful Paws & Claws fundraiser in the Docksider parking lot. Over \$4,400 were raised and 2 dogs were adopted. People brought their pets, and everyone had a great time.
2. M/S/P: Gilsrud/Tobiason to accept the LLBS report of discarded product.
3. M/S/P: Eck/Tobiason to approve purchase of a new computer from Total Register Systems for the office to allow for recording of invoices in the back room when the front of the store is too busy to use that system.
4. LLBS needs summer help, but has not had any responses to advertisements.
5. LLBS has had issues with frozen product in the coolers recently, resulting in significant repair costs. Manager Raines is planning to include new coolers in next year's budget request.

c. Tobiason

i. Airport

1. Approximately 6287 gallons on hand at \$3.89/gallon
2. Tanks are being calibrated; nothing new on AMV reader
3. The airport has received \$9,000 additional funding through the Coronavirus Responses and Relief Supplemental Appropriation Act (CRRSA). The funding is more restrictive than the CARES Act. It can be used for airport operational costs, or other expenses tied to the airport, or for debt servicing.
4. M/S/P: Tobiason/Tabaka to accept \$9,000 grant for additional funding.
5. A hanger owner has asked if holding tanks can be installed where city sewer is not available until such time as they are able to connect to City Sewer. This question will need to be researched. Tabaka will look into this possibility.

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- d. Tabaka
 - i. Sewer
 - 1. Hagen's, on Johnson Shores, have been hooked up to City Sewer at their expense
 - 2. Murray reported that annual inspections have taken place.
 - ii. Land Use
 - e. Gilsrud
 - i. Streets
 - 1. The Chamber has hired a 2-person band to play on the 4th of July. Clerk Herheim will check to see if any permits are required.
 - 2. Garden Way and the church parking lot have been paved, as well as the north side of Johnson Shores. The south side of Johnson Shores is expected to be paved toward the end of the week of 5/24-5/28/2019. Please refrain from parking on, or driving on the new pavement until the taping is removed.
 - 3. Repair of pot holes was not in this year's budget. Murray plans to include permanent repair of pot holes in next year's budget request. Temporary fixes are in place for this year.
 - 4. Murray is expecting to meet with line striping company on 5/20 for estimates on new striping.
 - 5. Repainting of the Turtle circle on Main Street will be completed.
 - 6. Street sweepers are arranged prior to any striping or painting taking place.
 - 7. Mary Tripp expressed concerns about not being notified of timing of re-pavement of Garden Way, and inquiring as to when she can drive on the road. Clerk Herheim had explained to her in an earlier phone call that the City had not been informed by the contractor when they were planning to do the work. Ms. Tripp was informed that it was OK to drive on the pavement at this time and the tape barrier could be removed.
 - ii. Cemetery: Murray reported that spring clean-up at the cemetery is completed and everything looks nice.
 - 9. Clerk's Report: A citizen expressed concern regarding the 2 semi-trailers on Co. Rd 5 wondering what their purpose is.
 - 10. Employee relations: None
 - 11. Administration and Financial
 - a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #70306-70383 in the amount of \$207,877.38 Debit Card amount of \$1,875.59 totaling \$209,752.97.
- M/S/P: Tabaka/Tobiason to adjourn meeting at 4:50 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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