

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, November 15, 2023

Acting Mayor Nathan Tabaka called the Regular Scheduled Meeting of the month to order on Wednesday, November 15, 2023 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Acting Mayor Nathan Tabaka, Council Members: Greg Gilsrud, Phyllis Eck, and Neil Tobiason.
City Clerk: Christina Herheim, Deputy City Clerk: Mary Olson. Employees: Dean Murray, Nancy Raines.
Citizens: Steve Shallbetter, Bob Helling, Travis Baker and Wade Schultz. Absent: Mayor Jocko Kline and Sara Putnam.

1. M/S/P: Gilsrud/Eck to approve agenda for November 15, 2023.
2. M/S/P: Eck/Tobiason to approve Regular City Council Meeting Minutes from Wednesday, October 18, 2023.
3. New Business: M/S/P: Eck/Tobiason to approve City Resolution No. 111523 – Accepting a Donation from Longville Area Community Foundation in the amount of \$15,000.00 for the new public restrooms.
4. Licenses and Permits: M/S/P: Gilsrud/Tobiason to approve the Gambling Permit Application received from Northern Cass County Ducks Unlimited for a Bingo event to be held on February 22, 2024 at Patrick's in Longville.
5. Old Business: No Old Business to report.
6. Citizens Addressing the Council: None
7. Engineer's report: Nothing to report.
8. Commissioner's Reports:
 - a. Kline
 - i. Police: Officer Schultz reported that the season is slowing down. Introduced Officer Travis Baker to the Council. The Council had no further questions or concerns to address.
 - ii. Ballfield: The ballfield is closed for the season.
 - iii. Park: M/S/P: Gilsrud/Eck approved the Longville Community Ice Skating Rink Agreement with the City of Longville for January 1, 2024 through December 31, 2024.
 - d. Eck
 - iv. Cemetery
 1. Fall clean-up was completed. Everything looks good.
 - c. Eck/Tobiason
 - v. Library
 1. The completion of the woodwork, and the circular desk for the reception area is being completed. The Library's gathering room is also in the process of being completed. The Library received \$1,500 from the Longville Chamber to use to continue to complete the expansion projects. The monthly Regional Library meeting will be held on Thursday, November 16, 2023.
 - d. Tobiason
 - vi. Airport:
 1. Approximately 4365 gallons on hand. The selling price is \$5.25 per gallon.
 2. Steve Shallbetter reported:
 - a) **Maintenance:** There is nothing to report at this time.
 - b) **Zoning Ordinance Project** – Nothing new to report. Still waiting for Kevin at MnDot to reply with his comments to Short Elliott Hendrickson (SEH).
 - c) **Funding Balances:** Short Elliott Hendrickson will be contacting Christina Herheim, City Clerk to discuss ways to use remaining CRRSSA Funds (Coronavirus Response and Relief Supplemental Appropriations Act 2021) \$9,000.00 and ARPA Funds (American Rescue Plan Act) \$22,000.00.

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d). **Equipment Considerations:** MnDot is rolling out a new on-line program sometime in the next two weeks for equipment acquisitions. Any requests will need to include justification for the necessity of the equipment. Maintenance Supervisor, Dean Murray has inquired about a snowblower for the skid steer and a boom type sprayer for weed control. Staff will meet and discuss these requests.

e. Gilsrud

iv. Liquor:

1. LLBS: Manager Raines reported that business is slowing down. The Bottle Shop is getting ready for the holidays and operating well.
2. Docksider: Manager Sara Putnam was not present.

v. Streets – Nothing new to report.

The new restroom building has been started. The well has been dug, lines are in and completed, the concrete has been poured.

f. Tabaka

1. Sewer – M/S/P: Gilsrud/Eck to approve delinquent sewer accounts to Cass County for assessments.
2. Land Use – Nothing to report.

9. Clerk's Report –

- a. Received a letter from Ehlers Public Finance Advisors regarding potential refunding opportunities. At this time, there are no refunding opportunities that would generate sufficient savings.

10. Employee relations.

- a. M/S/P: Eck/Gilsrud to approve Dean Murray to attend Waste-Water Training Spring, 2024.
- b. M/S/P: Gilsrud/Tobiason to approve vacation request for Nancy Raines.
- c. M/S/P: Eck/Tobiason to approve the hiring of James Meyers for the part-time position at the Longville Bottle Shop.

11. Administration and Financial:

- a. M/S/P: Eck/Tobiason approve Payroll, Payroll liabilities and claims from check #72669-72751 in the amount of \$423,123.94 Debit Card amount of \$423.42 totaling \$423,547.36.

M/S/P: Gilsrud/Eck to adjourn meeting at 4:21 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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