

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, November 17, 2021

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, November 17, 2021 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Employees: Sara Putnam and Dean Murray. Citizens: Steve Shallbetter, Beth Tobaison, Craig Anderson, Ed Pommier, and Bryan Welk representing Cass County Sheriff's office.

ABSENT: Deputy City Clerk: Dianne Larson and Nancy Raines

1. M/S/P: Eck/Tabaka to adopt agenda of Wednesday, November 17, 2021
2. M/S/P: Gilsrud/Eck to approve Regular City Council Meeting Minutes of October 20, 2021
3. New Business:
4. Licenses and Permits
5. Old Business:
6. Citizens addressing the council: Craig Anderson and Beth Tobiason were present to discuss the Park needs, skating rink updates, and potential park projects.
 - a. Due to supply chain issues, the pickleball courts on the ice rink have not been able to be completed, leaving the rink with exposed blacktop.
 - b. The boards need to go back up so the rink can get flooded.
 - c. Research is being done to purchase and install a handicap swing and possibly other handicap park equipment.
 - d. They discussed installing bushes to create a barrier between the park and the highway.
 - e. Craig discussed installing a backboard on the basketball court fence for tennis practice. The priority of the court would remain to those wanting to play basketball or pickleball first.
 - f. Anderson discussed to potential of putting in a walking path around the perimeter of the park with different exercise equipment spots to stop and do various types of exercises.
 - g. Research is being done to put lighting in the pavilion.
7. Engineer's report. N/A
8. Commissioner's Reports:
 - a. Kline
 - i. Police: The monthly report was presented to the Council. Officer Welk reported everything is going well. No issues. The Council had no questions.
 - ii. Ballfield – Closed for the season
 - iii. Park – Discussed earlier
 - b. Eck
 - i. Library
 1. There will be a training in February for new library board members that Eck plans to attend.
 2. Eck presented proposed plans of the library expansion project.
 - ii. Liquor
 1. Docksider – reported by Manager Putnam:
 - a. New sign is installed
 - b. Trivia is very popular.
 - c. Painting Party with Tom in December is almost full.
 - d. Out of stock items continue to be a problem.

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2. LLBS – reported by Manager Raines:
 - a. Sales are comparable to 2020.
 - b. Out of stock items are still a problem.
- c. Tobiason
 - i. Airport (reported by Steve Shallbetter)
 1. **Fuel on hand** –Approximately 7969 gallons on hand @ \$4.27 per gallon.
 2. **Maintenance** – Any needed maintenance repairs have been completed; the airport appears to be ready for this winter.
 3. **Fuel System Upgrade** – Nothing new to report.
 4. **Airport obstruction to the south** – The Special Use Permit has been completed and submitted to the forest service.
 5. **Instrument Approach** – The airport received notice that the instrument approach inspection may be delayed until 2023.
 6. **CY 2022 Airport Projects** – M/S/P Tobiason/Tabaka to approve the grant application package for CY 2022 projects.
 7. **M&O Grant Agreement**- M/S/P Eck/ Tobiason to approve the 2022 & 2023 Maintenance and Operation grant agreement.
- d. Tabaka
 - i. Sewer- Tabaka/Tobiason to approve sending 5 overdue sewer accounts to Cass County for assessments.
 - ii. Land Use – M/S/P: Tabaka/Gilsrud to approve Noel Towley a variance to build an addition to their home at the Longville Campground. Addition will be away from the lake but within the shoreland setback.
- e. Gilsrud
 - i. Streets –Gilsrud talked about the potholes on Journeys End Rd. The road was graded, it rained, then froze leaving holes.
 - ii. Cemetery – Nothing to report.
9. Clerk’s Report
 - a. There was a discussion about Tom Kutschied painting a winter scene on the windows of City buildings. As of now, it sounds like Mr. Kutschied is booked. Next year it will be discussed earlier
10. Employee relations
 - a. M/S/P: Eck/Tabaka to hire Betty Kuhn as a “as needed” bartender at the Docksider
11. Administration and Financial
 - a. M/S/P: Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check #70785-70864 in the amount of \$281,963.11 Debit Card amount of \$1,214.45 totaling \$283,177.56.

M/S/P: Tabaka/Gilsrud to adjourn meeting at 4:45 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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